



OFFICE OF THE MUNICIPAL CLERK/
ELECTION OFFICIAL
City and Borough of Juneau (CBJ)
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email: Beth.McEwen@juneau.gov

TO: Mayor Weldon and Assemblymembers

DATE: January 3, 2024

FROM: Beth McEwen, Municipal Clerk

RE: November 21, 2022 Assembly Minutes Correction

It recently came to my attention that we inadvertently left out two actions from the November 21, 2022 Assembly Meeting approved minutes. These actions are found on page 9 of the attached minutes and included below. ***I recommend the Assembly approve the corrected minutes to accurately reflect the action taken by the Assembly at the November 21, 2022 meeting.***

P. NEW BUSINESS

...

21. Hardship and Senior Citizen/Disabled Veteran Late-Filed Real Property Tax Exemption Applications

...

MOTION by Ms. Gladziszewski for the record to reflect that the Assembly considered the two applications from Jeffery Troutt and Karl Vador separately and referred the late filed applications to the City Assessor for review and action and asked for unanimous consent. *Hearing no objection, that motion was approved.*

Mayor Weldon then called for a 5-minute recess to confer with the City Attorney.

Mayor Weldon reconvened the meeting and noted that they needed to go back to the Consent Agenda for action. She noted that the Bid Award Item **J 15. Bid Award - BRH ED Addition and Renovation, RFP E23-156b** was recommending award to Dawson Construction and since her son worked for Dawson Construction last summer and will likely work for them again this summer, she needs to recuse herself from voting on that matter due to a possible conflict of interest. She said they would need to redo the vote on the Consent Agenda and when they vote on it, she asked the record to show that she would not be voting on the Bid Award.

Mayor Weldon called for any objection to the adoption of the Consent Agenda with the recusal as noted above. Hearing no objection, the Consent Agenda was adopted by unanimous consent with Mayor Weldon's recusal from the Bid Award.

REGULAR ASSEMBLY MEETING 2022-26

MINUTES **(Corrected)**

November 21, 2022 at 7:00 PM

Assembly Chambers/Zoom Webinar



<https://juneau.zoom.us/j/91515424903> or 1-253-215-8782 Webinar ID: 915 1542 4903

MEETING NO. 2022-26: The Regular Assembly Meeting of the City & Borough of Juneau Assembly held at City Hall in the Assembly Chambers and virtually via Zoom webinar was called to order by Mayor Beth Weldon at 7:04 p.m.

A. FLAG SALUTE

B. LAND ACKNOWLEDGEMENT

C. ROLL CALL

Assemblymembers Present: Mayor Beth Weldon, Deputy Mayor Maria Gladyszewski, Greg Smith, Christine Woll (via zoom until 7:50pm), Michelle Hale, 'Wáahlaal Gíidaak (via zoom), Carole Triem, Alicia Hughes-Skandijs, and Wade Bryson

Assemblymembers Absent: None.

Staff Present: City Manager Rorie Watt, Deputy City Manager Robert Barr, City Attorney Robert Palmer, Deputy Municipal Clerk Diane Cathcart, Deputy Municipal Clerk Andi Hirsh, Engineering/PW Director Katie Koester, Harbor Master Matthew Creswell

D. SPECIAL ORDER OF BUSINESS

1. Instruction for Public Participation

The public may participate in person or via Zoom webinar. Testimony time will be limited by the Mayor based on the number of participants. Members of the public that want to provide oral testimony via remote participation must notify the Municipal Clerk prior to 4pm the day of the meeting by calling 907-586-5278. For in-person participation at the meeting, a sign-up sheet will be made available at the back of the Chambers and advance sign-up is not required. Members of the public are encouraged to send their comments in advance of the meeting to BoroughAssembly@juneau.org.

2. Special Recognition: Mitchell McDonald and Martin Larsen, for collaboration and assistance during the Gastineau Avenue landslide

Mayor Weldon and Eng/PW Director Katie Koester thanked Mitchell 'Mitch' McDonald and Martin 'Mort' Larsen for all the help and expertise they provided during the September landslide event.

3. Special Recognition: Kirby Day, for 25 years of administering the Tourism Best Management Practices (TBMP) program

Mayor Weldon read Kirby Day's proclamation and thanked him for his many years of service to Tourism Best Management Practices (TBMP) and Juneau. Mr. Day thanked the Assembly and staff for all their work over the years around tourism and laughingly noted he had spent MANY hours in the Assembly Chambers over the years at countless meetings since the beginning talks of TBMP in 1997. He felt this is a good time to transition TBMP over to Travel Juneau and that Elizabeth Arnett would do a great job managing it.

E. MANAGER'S REQUEST FOR AGENDA CHANGES

Mr. Watt requested one change to the agenda; under Regulations Amending Title 05 Docks & Harbors, removing change item (1) so it can go back to Docks & Harbors for more discussion {New Business – Agenda Item 22}.

F. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS (Not to Exceed a Total of 20 Minutes, Nor More than Five Minutes for Any Individual.)

Paula Smedley, Twin Lakes: Ms. Smedley spoke to the Assembly regarding the lighting along Twin Lakes that was recently installed. She testified that it has decreased the quality of life in the neighborhood, created needless light pollution with the lights on 24/7 and feels less safe to use the bike path with the new lights.

G. CONSENT AGENDA

Public Request for Consent Agenda Changes, Other than Ordinances for Introduction

None

Assembly Request for Consent Agenda Changes

None

Assembly Action

Ms. Woll noted she has a conflict related to Ordinance 2022-06(b)(W) and Resolution 3006 as they relate to IAFF and will recuse herself from voting on those two items on the consent agenda. Mayor Weldon noted a conflict with the Bid Award to Dawson Construction due to a family member working for Dawson, she recused herself from voting on that item on the consent agenda.

MOTION by Ms. Gladyszewski for the Assembly to adopt the Consent Agenda and asked for unanimous consent. *Hearing no objections, the Consent Agenda was adopted by unanimous consent with the exclusion of Mayor Weldon and Ms. Woll abstaining from the vote on the bid award and ordinance 2022-06(b)(W) and Resolution 3006 respectfully.*

H. Ordinances for Introduction

4. Ordinance 2022-06(b)(V) An Ordinance Transferring \$200,000 from CIP W75-061 Douglas Highway Water - David to I St. to CIP R72-141 Hospital Drive Improvements.

This request would provide \$200,000 in funding to remedy a conflict with the existing water system and the proposed Bartlett Regional Hospital Emergency Department (ED) Addition. The funding will allow the waterline to be upgraded and relocated away from the proposed ED Addition. This work will connect the new water systems completed from other recent projects. The Douglas Highway water project is complete and in the process of being closed out.

The Public Works and Facilities Committee reviewed this request at the November 7, 2022 meeting.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

5. Ordinance 2022-21 An Ordinance Related to Property Tax Appeals and Codifying the Board of Equalization Rules of Procedure.

This ordinance would amend the Juneau Board of Equalization's rules of procedure, which govern property tax appeals. The substance of this ordinance comes from three sources: the Anchorage Board of Equalization rules, the existing Juneau Board of Equalization rules, and changes to state law since the existing Juneau property tax appeal code was adopted in the 1970s.

The Juneau Board of Equalization reviewed this ordinance on September 20, 2022. The Assembly Committee of the Whole reviewed this ordinance on September 26, 2022 and November 7, 2022.

The Manager recommends the Assembly introduce this ordinance, refer it to the Committee of the Whole, and schedule it for public hearing at the next regular Assembly meeting.

6. Ordinance 2022-40 An Ordinance Authorizing the Manager to Lease Space at the Juneau Police Department Headquarters to L3Harris Technologies, Inc. for Aircraft and Air Traffic Control Safety Equipment.

The Federal Aviation Administration (FAA) is updating safety controls for aircraft collision avoidance. A contractor for the FAA, L3Harris submitted an application to lease cabinet and antenna space at the Juneau Police Station located at 6255 Alaway Avenue. L3Harris would use the leased space to improve the Wide Area Multilateration surveillance system for the airport. Fair market value has been determined by appraisal to be \$540 per year.

The Juneau International Airport Manager reviewed this application and is in favor of granting this lease. The Juneau Police Department Radio Electronics Specialist reviewed this application and is in favor of granting this lease. The LHED Committee reviewed this request at its meeting on June 27, 2022, and provided a motion of support for leasing this property to L3Harris. On August 1, 2022, the Assembly authorize the Manager to negotiate with L3Harris.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing the next regular Assembly meeting.

7. Ordinance 2022-54 An Ordinance Amending the Investments and Collateral Chapter of Title 57 Related to Investment Policies.

This ordinance, and a companion resolution (#3022) that will be presented on December 12, 2022, would update the City and Borough of Juneau Investment Policy. Specifically, this ordinance would clarify how the investment policy is updated, would add sustainability to the investment objectives, and would add two more authorized investment instruments.

On September 7, 2022, the Assembly Finance Committee recommended these changes to the investment policy.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

8. Ordinance 2022-61 An Ordinance Amending the Uniform Sales Tax Code to Allow Very Small Businesses to File Sales Taxes Annually.

This ordinance would allow businesses that have less than \$20,000 in gross sales per year the ability to file sales tax returns annually instead of quarterly. If a business opts-in to the annual filing option, the business would be required to file quarterly returns if gross annual sales exceed \$20,000.

The Assembly Finance Committee reviewed this topic on November 2, 2022.

The City Manager recommends the Assembly introduce this ordinance and schedule it for public hearing at the special Assembly meeting on November 30, 2022.

9. Ordinance 2022-06(b)(W) An Ordinance Appropriating \$3,984,400 to the Manager for the City and Borough of Juneau's Fiscal Year 2023 Employee Negotiated Wage and Health Increases; Funding Provided by Various Sources.

This ordinance would appropriate \$3,984,400 for CBJ's fiscal year 2023 employee negotiated wage and health increases for the Marine Engineers Beneficial Associations (MEBA), Public Safety Employees Association (PSEA), International Association of Fire Fighters (IAFF), and un-represented employees. This appropriation funds a 5.5% wage increase for all employees in fiscal year 2023 and a 5% increase to the employer health contribution. Additionally, this ordinance appropriates authority for a 15% increase to

attorney salaries and compensation increases for the City Manager and City Attorney, as approved by the Assembly during the September 12, 2022 Regular Assembly meeting.

The Assembly approved the MEBA and PSEA negotiated labor contracts during the Regular Assembly meeting on July 11, 2022. The Assembly will consider the IAFF negotiated labor contract during the November 21, 2022 Regular Assembly meeting.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the special Assembly meeting on November 30, 2022.

10. Ordinance 2022-06(b)(X) An Ordinance Appropriating \$116,400 to the Manager as Funding for Eaglecrest's Fiscal Year 2023 Pay Plan Adjustment; Funding Provided by Eaglecrest Revenue.

This ordinance would appropriate \$116,400 for Eaglecrest's FY23 pay plan adjustment. The pay plan adjustment increases employee wages by 7%. This adjustment follows two previous pay plan increases Eaglecrest implemented in calendar year 2022 in an effort to increase employee wages over minimum wage and align pay with ski industry standards. The most recent pay adjustment, approved by the Eaglecrest Board on September 15, 2022, is intended to promote employee recruitment and retention. This appropriation also provides for sign-on and returning employee bonuses for seasonal employees.

Funding for this ordinance is provided by Eaglecrest revenue.

The Manager recommends the Assembly introduce this ordinance and set it for public hearing at the special Assembly meeting on November 30, 2022.

I. Resolutions

11. Resolution 3003 A Resolution of the City and Borough of Juneau Supporting Full Funding in the Amount of Eight Million, Two Hundred Thirty-six Thousand, Eight Hundred Fifteen Dollars (\$8,236,815) for the State of Alaska Harbor Facility Grant Program in the Fiscal Year 2024 State Capital Budget.

This resolution recommends full funding for the State of Alaska Department of Transportation's Harbor Facility Grant Program. CBJ has been a beneficiary of approximately \$13 million in harbor grant funding since the program's inception. In June, CBJ was notified of a \$2M Tier II grant for the next phase of Aurora Harbor.

Although Docks & Harbors does not have any projects eligible for consideration this year, the municipalities of Sitka, Whittier, and Wrangell/Meyers Chuck have committed to contribute \$8,236,815 in local match funding for FY2024 towards three harbor projects of significant importance for Alaska. The Docks & Harbors Board reviewed this resolution at its regular board meeting on October 27, and has recommended forwarding it to the full Assembly for approval.

The City Manager recommends this resolution be adopted.

12. Resolution 3006 A Resolution Ratifying the Economic Terms Tentative Agreement between the City and Borough and the International Association of Fire Fighters, Local 4303, AFL-CIO.

This resolution would provide Assembly ratification, as required by CBJ 44.10.020, of the terms of the tentative agreement negotiated between the City and Borough of Juneau and the International Association of Fire Fighters (IAFF) for a collective bargaining agreement that will go in effect on July 1, 2022, and expire on June 30, 2025. Economic terms will be effective on November 21, 2022.

The tentative agreement includes economic modifications of the annual wage increases of 5.5%, 2%, and 2% during the three fiscal years of the [contract](#). In addition, there are increases to the employer

contribution to health insurance of approximately 5% for the first two fiscal years and an employer contribution increase of up to 5% in the third fiscal year of the contract.

In addition, there are increases to two premium pays, additional leave accrual for engineers based on changes to minimum staffing and minor operational changes. Lastly, the CBJ agreed to enter into a procurement process to conduct a market wage study in the 3rd year of the CBA. An overview of the agreement is included in your packet.

This tentative agreement has been ratified by IAFF membership.

The City Manager recommends this resolution be adopted.

13. Resolution 3007 A Resolution Expressing Support for the Juneau Coordinated Transportation Coalition's Prioritization of Projects for Grant Funding by the Alaska Department of Transportation and Public Facilities.

On October 28, 2022, the Juneau Coordinated Transportation Coalition (JCTC) met and reviewed nominations for funding from the SFY23 DOT&PF mobility grants. To be considered for grant funding, each community must prioritize their projects and that priority list must be endorsed by motion or resolution by the local municipal government.

SAIL submitted the only request for funding, which is for a Replacement ADA Taxi. The project was endorsed by JCTC.

On November 7, 2022, the Public Works and Facilities Committee voted to forward a Resolution of support for the SAIL application to the full Assembly.

Upon approval, the resolution would serve as an addendum to the CBJ 2020 Juneau Coordinated Human Services Transportation Plan.

The City Manager recommends this resolution be adopted.

14. Resolution 3008 A Resolution Adopting an Alternative Allocation Method for the FY2023 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity within the Northern Southeast Fisheries Management Area.

This resolution would facilitate the CBJ's participation in the State's FY2023 Shared Fisheries Business Tax Program by certifying to the State that the CBJ suffered significant effects during calendar year 2021 from fisheries business activities within the CBJ's qualifying area.

Pursuant to this program, the State distributes a share of State fishery revenues to each participating community in the Northern Southeast area.

It is anticipated that the CBJ's share will be approximately \$2,250.

The City Manager recommends the Assembly adopt this resolution.

J. Bid Awards

15. Bid Award - BRH ED Addition and Renovation, RFP E23-156b

This project consists of a construction firm serving in a Construction Manager at Risk capacity to provide pre-construction and construction services for the Bartlett Regional Hospital Emergency Department Addition and Renovation project. This Alternative Procurement method was authorized by the Assembly with Ordinance 2022-51. Two proposals were received for this project. Their scores are outlined in the bid letter included in this packet.

I recommend award of this project to Dawson. In accordance with Ordinance 2022-51, the Manager shall present the recommended Construction Manager at Risk company proposal to the Assembly for approval prior to commencing negotiations with the selected firm. If the Assembly accepts the proposal, the initial contract for pre-construction services will be for \$70,000, and the total contract value will not exceed \$200,000 without prior Assembly approval.

K. Transfers

16. Transfer Request T-1045 A Transfer of \$320,000 from CIP R72-149 Meadow Lane Improvements to CIP R72-150 Cedar Lane Reconstruction.

This request would provide \$320,000 in additional funding needed to construct the segment of Cedar Lane between Mendenhall Boulevard and Columbia Boulevard. Cost escalation and additional necessary drainage improvements discovered during design contributed to the need for additional funding. The Meadow Lane project is nearly complete and will retain adequate funding to cover remaining project work.

The Public Works and Facilities Committee reviewed this request at the November 7, 2022 meeting.

The City Manager recommends approval of this transfer.

L. City/State Project Review

M. Other

N. PUBLIC HEARING

17. Ordinance 2022-06(b)(U) An Ordinance Appropriating \$500,000 to the Manager for the Aurora Harbor Improvements Capital Improvement Project; Funding Provided by Harbors Funds.

Docks and Harbors has been awarded a \$2 million matching harbor facility grant from the Alaska Department of Transportation (ADOT), restricted solely to project construction. This ordinance would appropriate \$500,000 of Harbors fund balance to the Aurora Harbor Improvements CIP, increasing the total project balance sufficiently to leverage the full value of the ADOT 50/50 matching grant while ensuring adequate funds are available to award the project bid, which is estimated to exceed \$4 million. This project was #13 on CBJ's FY23 Legislative Priority List.

The Docks and Harbors Board approved this request at the September 29, 2022 meeting. The Systemic Racism Review Committee reviewed this ordinance at its October 25, 2022 meeting.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment: None

Assembly Action:

MOTION by Mr. Bryson for the Assembly to adopt Ordinance 2022-06(b)(U) and asked for unanimous consent. *Hearing no objection, Ordinance 2022-06(b)(U) was adopted by unanimous consent.*

18. Ordinance 2022-39 An Ordinance Amending Prohibited Acts within the Boat Harbor Related to Dogs and Other Domestic Animals.

The Docks & Harbors Board has considered and recommends changes to 85.25.090. The intent is to allow pedestrians, without boat ownership, to walk dogs on CBJ harbor floats, which is currently prohibited. Additionally, there is administrative language addressing the curbing of domestic animals on harbor floats.

The proposed changes have been included as publicly noticed agenda items and discussed at Docks & Harbors regular Board or Operations-Planning Committee meetings on the following dates: May 18, June 22, June 30, July 20, and July 28. The Docks & Harbors Board conducted a Public Hearing at a Special Board meeting on August 25. The Special Board meeting and intent to propose changes to

85.25.090 was noticed via Juneau EMPIRE, Facebook, Docks & Harbors TIDE LINE, and during KINY Action Line appearances. Docks & Harbors received no written comments to the proposed changes. The Systemic Racism Review Committee considered this ordinance at its October 25, 2022 meeting.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment: None

Assembly Action:

MOTION by Ms. Hughes-Skandijs for the Assembly to adopt Ordinance 2022-39 and asked for unanimous consent.

Hearing no objection, Ordinance 2022-39 was adopted by unanimous consent.

19. Ordinance 2022-43 An Ordinance Amending Boat Harbor Regulations Relating to Vessel Identification.

The Docks & Harbors Board has considered and recommends changes to CBJC 85.25.020. The intent of this change is to require all vessels in the CBJ harbors to display name or other state or federal identification.

The proposed change has been included in publicly noticed agenda items and discussed at the Docks & Harbors regular Board or Operations-Planning Committee meetings on the following dates: May 18, June 22, June 30, July 20, and July 28.

The Docks & Harbors Board conducted a Public Hearing at a Special Board meeting on August 25th. The Special Board meeting and intent to propose changes to CBJC 85.25.090 was noticed via the Juneau Empire, Facebook, Docks & Harbors TIDE LINE, and during KINY Action Line appearances. Docks & Harbors received no written comments to the proposed changes. The Systemic Racism Review Committee reviewed this ordinance at its meeting on October 25, 2022.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment: None

Assembly Action:

MOTION by Ms. Triem for the Assembly to adopt Ordinance 2022-43 and asked for unanimous consent. *Hearing no objection, Ordinance 2022-43 was adopted by unanimous consent.*

O. UNFINISHED BUSINESS

None

P. NEW BUSINESS

20. Hansen Gress Application to Purchase City Property

Hansen Gress recently purchased the building and property located at 1000 Harbor Way. A portion of this building is located on leased City tidelands. City tidelands are all designated "retain" in the Land Management Plan. Prior to this property being re-subdivided and sold the Plan will need to be amended by ordinance to allow for the disposal of this property. Hansen Gress submitted an application to acquire the City property in order to be able to "make major structural and architectural improvements to the aging building". The applicants are having difficulties redeveloping the property because the building is over the property lines. If the property is acquired, the applicant will consolidate the lots in order to create a property that conforms to City code. This application was reviewed by the Docks and Harbors Board at the August 25th meeting and provided a motion to advance this application. The Lands Housing and Economic Development Committee reviewed this request at the September 26 2022 meeting and forwarded this application to the Assembly with a motion to work with the original proposer in accordance with city code 53.09.260.

The City Manager requests a motion to authorize the City Manager to negotiate the disposal of City property to Hansen Gress.

Public Comment: None

Assembly Action:

MOTION by 'Wáahlaal Gíidaak for the Assembly to authorize the City Manager to negotiate the disposal of City Property to Hansen Gress and asked for unanimous consent. *Hearing no objection, motion passed.*

21. Hardship and Senior Citizen/Disabled Veteran Late-Filed Real Property Tax Exemption Applications

There are two property owners that have requested the Assembly authorize the Assessor to consider a late-filed exemption for their property assessment.

The Assembly should consider each request separately and determine whether the property owner was unable to comply with the April 30 filing requirement. A.S. 29.45.030(f); CBJC 69.10.021(d). The burden of proof is upon the property owner to show the inability to file a timely exemption request. If the Assembly decides to accept one or more late-filed exemption requests, those applications will be referred to the Assessor for review and action.

The City Manager recommends the Assembly act on each of these applications individually.

MOTION by Ms. Gladyszewski for the record to reflect that the Assembly considered the two applications from Jeffery Troutt and Karl Vador separately and referred the late filed applications to the City Assessor for review and action and asked for unanimous consent. *Hearing no objection, that motion was approved.*

Mayor Weldon then called for a 5-minute recess to confer with the City Attorney.

Mayor Weldon reconvened the meeting and noted that they needed to go back to the Consent Agenda for action. She noted that the Bid Award Item **J 15. Bid Award - BRH ED Addition and Renovation, RFP E23-156b** was recommending award to Dawson Construction and since her son worked for Dawson Construction last summer and will likely work for them again this summer, she needs to recuse herself from voting on that matter due to a possible conflict of interest. She said they would need to redo the vote on the Consent Agenda and when they vote on it, she asked the record to show that she would not be voting on the Bid Award.

Mayor Weldon called for any objection to the adoption of the Consent Agenda with the recusal as noted above. Hearing no objection, the Consent Agenda was adopted by unanimous consent with Mayor Weldon's recusal from the Bid Award.

22. Regulations Amending Title 05 Docks and Harbors, Chapters 07, 15, 20, 25 The Docks & Harbors Board has considered and recommends changes to 11 separate regulations under Title 05:

- (1) Allow inactive vessels to moor at the National Guard Dock. 05 CBJAC 07.010.
- (2) Reservation for more than seven days need to be paid in full. 05 CBJAC 15.035.
- (3) Impose a six month threshold for residential vessel leasing arrangement. 05 CBJAC 20.050.
- (4) Kayak launch ramp use at Statter Harbor is free. 05 CBJAC 20.060.
- (5) Clarifying Statter Harbor Bus lot permit fee. 05 CBJAC 20.090.
- (6) Allowing crane use with a key card. 05 CBJAC 20.110.
- (7) Clarifying storage fees. 05 CBJAC 10.130.
- (8) Clarifying summer parking lot fees at Statter Harbor. 05 CBJAC 20.160.
- (9) Repealing Auke Bay Loading Facility Float fee. 05 CBJAC 20.190.
- (10) Impose a fee for vessels that do not move every 10 days during the summer. 05 CBJAC 25.060.
- (11) Clarify winter moorage processes. 05 CBJAC 25.080.

These omnibus administrative changes have been included as publicly-noticed agenda items and discussed at Docks & Harbors regular Board or Operations-Planning Committee meetings on the

following dates: May 18, June 22, June 30, July 20, and July 28. After the requisite minimum 21-day public notice period, the Docks & Harbors Board conducted a Public Hearing at a Special Board meeting on August 25. The Special Board meeting and intent to propose omnibus changes to Title 05 regulations was noticed via Juneau EMPIRE, Facebook, Docks & Harbors TIDE LINE, and during KINY Action Line appearances. Docks & Harbors received no written comments to the proposed changes. Members of the public provided testimony at the August 25 Public Hearing but no changes were made to the advertised language. Prior to the September 12 Assembly meeting, CBJ Law provided legal direction that the proposed changes did not comport with CBJ Code 01.60.220 (Fiscal notes on regulations). As such, Docks & Harbors repeated the process with the inclusion of fiscal notes for each of the regulation changes. The Docks & Harbors regular Board or Operations-Planning Committee discussed the 11 regulations changes with fiscal notes at the following meetings: September 21, September 29, October 19 and October 27. On November 9, after exceeding the requisite 21-day public notice period and making notices through the above media sources, the Docks & Harbors Board conducted the second Public Hearing at a Special Board meeting. Docks & Harbors received email correspondence from a single harbor patron regarding 05 CBJAC 25.060 (Summer management at Statter Harbor) which the Board considered in their deliberations.

The City Manager recommends the Assembly approve the regulations except 05 CBJAC 07.010. Pursuant to CBJC 01.60.260(c)(2), the City Manager recommends the Assembly direct that a resolution be prepared for 05 CBJAC 07.010 and referred to the Assembly Public Works & Facilities Committee for further discussion.

Public Comment: None

Assembly Action:

MOTION by Ms. Gladyszewski for the Assembly to adopt Regulation changes 2-11 Amending Title 05 with regulation change (1) 05 CBJAC 07.010 going back to Docks & Harbors for further discussion. *Hearing no objection, motion passed.*

23. 2023 Assembly Meeting Calendar

The draft 2023 Assembly Meeting Calendar is enclosed in this packet and before the Assembly for amendment and/or approval.

MOTION by Ms. Gladyszewski for the Assembly to adopt the 2023 Assembly meeting calendar as amended. *Hearing no objection, motion passed.*

24. Supplemental Agreement - BRH Campus Waterline Replacement

CBJ 53.50.040 (C) gives the Manager limited authority to approve supplemental agreements to existing capital improvement projects, provided that the Assembly is notified and that there is a best interest finding. A best interest finding memorandum is included in the packet along with a drawing of the area of work. Major benefits of this supplemental agreement are to allow various BRH projects to stay on schedule and to allow close coordination on campus construction activity.

As this supplemental agreement is within the Manager's procurement limits, no action is required by the Assembly and this staff report meets the reporting requirement.

Q. STAFF REPORTS

None

R. ASSEMBLY REPORTS

Mayor's Report

Mayor Weldon wished everyone a Happy Thanksgiving and noted it was an honor to honor Mr. Day. Ms. Woll asked that the Mayor report out on the latest School Board meeting in which it discussed its budget deficits.

Karen Tarver from the school district will attend the next Assembly Finance Committee on November 30th to give a school finance update.

Committee and Liaison Reports

Committee of the Whole (Gladziszewski) – met on November 7 and received an update from Huna Totem, also talked about property tax appeals with updates to the Board of Equalization ordinance, heard about hazard mapping and consideration of the consolidation of some Parks & Recreation advisory boards. Next COW meeting is 11/28 at 6pm.

Assembly Finance Committee (Triem) – met on November 4 and received a great report from JEDC on short-term rentals. Next meeting is on 11/30 at 5:30pm.

Lands, Housing & Economic Development (Hughes-Skandijs) – met on November 7 and forwarded the Huna Totem request to the COW. The committee also looked at a couple of property requests and heard updates from Travel Juneau, Visitor Industry Task Force and an update on Telephone Hill.

Public Works & Facilities Committee (Bryson) – met on November 7 and received updates on Eaglecrest gondola installation, source control presentation and EV charging stations and Basin Rd update. Next meeting is on 11/28 at 12:10pm.

Human Resources Committee (Smith) – met prior to the Regular Assembly meeting this evening. The HRC forwarded the following appointments to the full Assembly for approval:

- Juneau Economic Development Council
Garrett Schoenberger and Alexander Kotlarov to the two at-large seats for terms beginning immediately and ending October 31, 2025.
- Juneau Human Rights Commission
Paula Drake to an unexpired seat beginning immediately and ending May 31, 2023.
- Juneau Commission on Sustainability
Ilsa Lund to a term beginning immediately and ending June 30, 2023.

Hearing no objections, all appointments were approved by unanimous consent.

Chair Smith reported that Empowered Board applications for the Hospital Board and Planning Commission are due to the Clerk's Office by November 30 and asked the Assembly to hold Wednesday, December 14th and Thursday, December 15 open as possible interview and appointment nights beginning at 5:30pm with first interview starting at 5:45pm via zoom.

Presiding Officer Reports

None

S. ASSEMBLY COMMENTS & QUESTIONS

‘Wáahlaal Gíidaak – last Planning Commission meeting had discussion on Teal St. road improvements and 7400 Glacier Hwy proposed 444 unit dwelling update. The Systemic Racism Review Committee meets Tuesday 11/22.

Bryson – Docks & Harbors Board met and they have a retreat scheduled for the evenings of 12/7 & 12/8.

Hughes-Skandijs – Eaglecrest Board met but was unable to attend due to travel. Attended as a representative of CBJ, the National Association of Counties Housing Task Force, great meeting with housing experts and we have four more meetings over the next year and will bring that info back to the Assembly.

Triem – went to first BRH Board meeting, the board debated the merits of a new surgical robot and will meet again tomorrow 11/22. Went to the JEDC board meeting, Senator Murkowski joined the meeting. Will take the lead on planning the Assembly and Staff AML dinner.

Smith – attended first Parks & Recreation Advisory Committee meeting, they reviewed the Legislative Priorities list. Attended the Chamber meeting and listened to the new BRH CEO David Keith. Participated in the Juneau Radio Centers Food Drive. Attended the Trail Mix annual dinner and auction, great event. Toured the USCG Cutter Healy and expressed how important the Coast Guard is in our community.

Hale – attended a housing chamber task force meeting where they discussed concerns around CDD support for the Planning Commission and the difficulty of CDD moving Title 49 forward. Attended first Airport Board meeting as the Assembly liaison. Attended the Juneau Commission on Aging meeting; they are a very active and dedicated board and attended the Climate Chamber Concert, it was an incredible concert.

Gladyszewski – attended Juneau Commission on Sustainability meetings as well as the Housing meeting with Ms. Hale. JCOS will submit a memo to the Assembly in time for the retreat.

Weldon – was in Kansas City for the National League of Cities for a childcare event with Mr. Barr. The Salvation Army is hosting a Thanksgiving Dinner at the Yacht Club from 11am – 1pm, all are welcome. The annual Christmas tree lighting in Douglas will take place on 11/25 and Ms. Hughes-Skandijs will have the honor of lighting the tree. Staff submitted a letter and packet to the United States Coast Guard in support of the newest ice breaker potentially being stationed in Juneau, Carl Uchytel is taking the lead on this proposal.

T. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None

U. EXECUTIVE SESSION

None

V. SUPPLEMENTAL MATERIALS

None

W. ADJOURNMENT

There being no further business to come before the Assembly, meeting adjourned at 8:24 p.m.

Signed: _____
Diane Cathcart
Acting Municipal Clerk

Signed: _____
Beth A. Weldon
Mayor