

SHORT TERM RENTAL TASK FORCE DRAFT MINUTES

January 07, 2025 at 1:00 PM



Assembly Chambers (In Person Only)

A. CALL TO ORDER

Chair Bryson called the meeting to order at 1:00 p.m.

B. LAND ACKNOWLEDGEMENT

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

C. ROLL CALL

Task force members present: Chair Wade Bryson, Assemblymembers Greg Smith and Alicia Hughes-Skandijs, Carole Triem, Meilani Schijvens, Dan Coleman, Patty Collins, Joyce Niven, Ryan Kauzlarich, Adam Dordea

Task force members absent: Erik Pedersen

Staff members present: Deputy Manager Robert Barr, Assistant Attorney Clinton Mitchell, Municipal Clerk Beth McEwen, Deputy Clerk Andi Hirsh, Special Projects Planning Manager Rob Dumouchel

D. APPROVAL OF AGENDA

E. AGENDA TOPICS

1. Task Force Member Introductions

Task force members provided personal introductions.

Greg Smith moved that Carole Triem serve as Vice Chair of the task force. Motion carried with unanimous consent.

Carole Triem moved that future task force meetings be held in a hybrid (in person + online) environment. Motion carried with unanimous consent.

2. Overview of the Open Meetings Act (OMA)

CBJ Attorney Clinton Mitchell provided an overview of the requirements of the open meetings act.

3. Task Force Charge and Short Term Rental Starter Kit

Task force members discussed their information needs and desires regarding the task force charges. Mr. Barr suggested that rather than the March 31, 2025 end date, since the task force got a late start that they target finishing their work by May 31, 2025.

4. Logistics Discussion – Future meeting dates, times, and frequency

[CBJ Meeting Calendar Link.](#)

Future meeting dates: Thursdays beginning at 12:10 PM; January 30, followed by February 6, then biweekly thereafter through early May.

J. ADJOURNMENT

The task force adjourned at approximately 2:00 PM.