Presented by: Manager
Introduced: 06/03/2013
Drafted by: J.W. Hartle

# RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

## Resolution 2646

**A Resolution Reestablishing the Parks and Recreation Advisory Committee and Repealing Resolutions 711 and 1082.**

WHEREAS, the Assembly, by Resolution 711, as amended by Resolution 1082, established a Parks and Recreation Advisory Committee (PRAC) of nine members in order to advise the City and Borough on matters affecting parks and recreation issues in the City and Borough; and

WHEREAS, the Parks and Recreation Advisory Committee adopted its own bylaws on May 12, 1999, in order to achieve its objectives and goals; and

WHEREAS, the CBJ Parks and Recreation Department and the PRAC wish to repeal the Parks and Recreation Advisory Committee bylaws, as well as Resolutions 711 and 1082, in order to simplify them and incorporate them into a single resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

**Section 1. Parks and Recreation Advisory Committee Reestablished.** There is established the Parks and Recreation Advisory Committee, which shall consist of nine members appointed by the Assembly.

**Section 2. Membership Qualifications.** The Assembly shall appoint members to the Committee to staggered three-year terms. A new member shall be seated upon appointment by the Assembly and serve until their term ends or until their successor is appointed.

**Section 3. Parks and Recreation Advisory Committee's Purpose.** The purpose of the PRAC is to act in an advisory capacity for planning and development of all aspects of juvenile and adult recreation in the City and Borough. This direction includes authority to advise the Assembly and the Parks and Recreation Department Director on issues affecting parks and recreation in the community.

A secondary purpose of the Committee is to act as a citizens' proponent for parks and recreation facilities, recreation activities, and trails within the City and Borough.

The Committee shall gather relevant information from all sources available, hold public meetings as necessary on issues under review, and report to the Assembly concerning the status of the above-named issues.

**Section 4. Procedure.** The Committee's procedure shall be governed by Roberts Rules of Order except where superseded by the Advisory Board Rules of Procedure and the Assembly's Rules of Procedure, as such may be amended from time to time.

**Section 5. Officers, Meetings, Quorum.** In accordance with the Advisory Board Rules of Procedure, the Committee shall select its own officers, and shall hold regular meetings on a schedule established by the Committee as well as such special meetings as required to conduct business.

**Section 6. Special Committees.** Special committees to facilitate any PRAC business may be created either at the sole discretion of the PRAC chairperson or by a majority vote of the members. The PRAC chairperson shall appoint one member to serve as chairperson of each special committee.

**Section 7. Staff Assistance.** Staff support and assistance to the PRAC may be provided by the City Manager as available and appropriate.

**Section 8. Repeal of Resolutions.** Resolution 711, adopted November 6, 1980, and Resolution 1082, adopted January 7, 1985, are hereby repealed.

**Section 9. Repeal of Bylaws.** The Bylaws of the Parks and Recreation Advisory Committee, adopted May 12, 1999, are hereby repealed.

**Section 10. Effective Date.** This resolution shall be effective immediately upon adoption.

Adopted this 3rd day of June, 2013.

Merrill Sanford, Mayor

Attest:

Laurie J. Sica, Municipal Clerk