

DRAFT MINUTES

Agenda

Planning Commission

Regular Meeting

CITY AND BOROUGH OF JUNEAU

Mandy Cole, Acting Chair

June 13, 2023

I. LAND ACKNOWLEDGEMENT – Read by Commissioner Brown.

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land, and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. Gunalchéesh!

II. ROLL CALL

Mandy Cole, Acting Chair, called the Regular Meeting of the City and Borough of Juneau (CBJ) Planning Commission (PC), held in Assembly Chambers of the Municipal Building, virtually via Zoom Webinar, and telephonically, to order at 7:00 p.m.

Commissioners present: Commissioners present in Chambers –; Mandy Cole, Acting Chair; Travis Arndt, Clerk; Erik Pedersen, Assistant Clerk; Matthew Bell; Adam Brown; Nina Keller; David Epstein

Commissioners present via video conferencing – None

Commissioners absent: Michael LeVine, Chairman; Paul Voelckers

Staff present: Jill Maclean, CDD Director; Jennifer Shields, Planner II; Emily Suarez, Planner II; Ilsa Lund, CDD Administrative Assistant

Staff Attending via Zoom: Lily Hagerup, CDD Administrative Assistant

Assembly members: None

III. REQUEST FOR AGENDA CHANGES AND APPROVAL OF AGENDA

MOTION: *by Mr. Epstein to approve the agenda.*

The motion passed with no objection.

IV. APPROVAL OF MINUTES

A. May 23, 2023 Draft Minutes, Regular Planning Commission

MOTION: *by Mr. Bell to approve the May 23, 2023 Planning Commission Regular Meeting minutes.*

The motion passed with no objection.

V. BRIEF REVIEW OF THE RULES FOR PUBLIC PARTICIPATION – By Acting Chair Cole.

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS– None

VII. ITEMS FOR RECONSIDERATION – None

VIII. CONSENT AGENDA

USE2023 0007: Applicant requests a Conditional Use Permit Modification for SEARHC/ JYS to revert from administrative offices to residential treatment dorm rooms in Montana Creek House.

Applicant: Southeast Alaska Regional Health Consortium (SEARHC)

Location: 10685 Mendenhall Loop Road; 10801 & 10815 Black Bear Road

Staff Recommendation

Staff recommends the Planning Commission adopt the Director’s analysis and findings and APPROVE Conditional Use Permit USE2023 0007 with conditions.

Conditions

The applicant shall clear brush and small trees along Mendenhall Loop Road to maintain safe, clear sight distance from the exit driveway to the Montana Creek Bridge as required by the Alaska Department of Transportation and Public Facilities. The applicant will be responsible for maintaining safe driveway sight distance as long as the site is occupied.

MOTION: *by Mr. Pedersen to accept staff’s findings, analysis, and recommendations, and approve USE2023 0007 with conditions.*

The motion passed with no objection.

IX. UNFINISHED BUSINESS– None

X. REGULAR AGENDA

SNC2023 0001: Street Name Change for approximately 345 feet of South Seward Street to Heritage Way.

Applicant: Sealaska Heritage Institute (SHI)

Location: South Seward Street

Staff Recommendation

Staff recommends the Planning Commission adopt the Director’s analysis and findings and APPROVE Street Name Change SNC2023 0001 with the requested condition.

Condition

The street name change becomes effective November 1, 2023.

STAFF PRESENTATION - by Director Maclean.

QUESTIONS FOR STAFF –

Ms. Cole – Is the PC approving or recommending this name change to the Assembly?

Ms. Maclean – The PC will be approving the name change. However, the Assembly has discussed this and they also support the change.

APPLICANT PRESENTATION – *Rosita “Kaaháni” Worl, SHI President*, presented and explained that the name change celebrates Alaska’s First People’s heritage and furthers the goal to make Juneau the Northwest Coast Arts Capital of the world.

QUESTIONS FOR APPLICANT –

Ms. Cole – Did SHI consider a Tlingit name?

R. Worl – It was considered but Heritage Way was the most fitting name for this street because of the geographic relation to Heritage Square.

MOTION: *by Mr. Arndt to accept staff’s findings, analysis, and recommendations, and approve SNC2023 0001 with the requested condition.*

Mr. Bell, Mr. Epstein, and Ms. Cole spoke in support of the motion.

The motion passed with no objection.

XI. **OTHER BUSINESS**– None

XII. **STAFF REPORTS**

- The Assembly met and the anadromous water bodies ordinance was introduced as well as funding for the purchase of Permit software.

XIII. **COMMITTEE REPORTS**

- Title 49 – Mr. Arndt - Meeting this Thursday at noon. Will be discussing Bungalow Lot Setbacks.
- Governance – Mr. Pedersen – The committee would like to schedule a meeting directly following the Title 49 meeting on Thursday. Discussion will include changing PC start time from 7:00 p.m. to 6:00 p.m., and a general clean-up of the PC Rules of Order.

XIV. **LIAISON REPORTS** - None

XV. **CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**– None

XVI. **PLANNING COMMISSION COMMENTS AND QUESTIONS** – None

XVII. **EXECUTIVE SESSION** – None

XVIII. **ADJOURNMENT** – 7:23 p.m.

Next Regular Meeting July 11, 2023 at 7:00 p.m.

Respectfully submitted by *Kathleen Jorgensen Business Assists (907)723-6134* 🇺🇸