DRAFT MEETING MINUTES

PARKS & RECREATION ADVISORY COMMITTEE

TUESDAY, MAY 3, 2022 – 5:30 PM

Zoom Webinar

I. Call to Order at 5:33 p.m. – W. Muldoon, Co-Chair

Present: Josh Anderson, Makayla Chappell, Emily Haynes, Will Muldoon, Taylor Murph, Danika Swanson

Absent: Chris Mertl

Staff Present: George Schaaf, Director; Michele Elfers, Deputy Director; Lauren Verrelli, Recreation & Public Services Manager

II. Agenda Changes – None

III. Approval of Meeting Minutes

A. From April 16, 2022 Retreat – J. Anderson moves to approve retreat minutes, no objection. ***Minutes adopted.***

IV. Public Participation on Non-Agenda Items – None

V. New Business

A. Retreat Work Plan Discussion

G. Schaaf presented the draft 2022-2023 workplan developed during the retreat. He explained the goal is to get agreement from the committee on the plan. The plan includes meeting topics by month for the next year.

June regular meeting topics includes 'PRAC Assignments to ORV and Commercial Use Projects.'

J. Anderson – Would like to remain on the ORV

E. Haynes – If the ORV may not have traction, is this an appropriate use of time resources?

G. Schaaf – There is traction for the ORV project. It is moving forward through the public process and we expect it will be coming before the PRAC in the future.

January topic includes a review of the operating budget.

E. Haynes – Remembering the tight timeline regarding operating and CIP budget reviews, would a mid-year review be appropriate?

G. Schaaf – The operating budget timeline is always challenging as we rely on finance and other departments for information. Once we receive the information, we have about a month to develop and submit a proposed budget. It might make sense to add a meeting during the budget process.

M. Elfers – The CIP budget is on the October agenda for discussion. We could also discuss it during the November meeting and would have time to submit it by the deadline.

VI. Unfinished Business – None

VII. Staff Reports –

A. Quarterly Staff Update: 2022 Construction

M. Elfers - Presented the P&R Quarterly Project Update – Current projects include

- Trail Projects - avalanche/landslide cleanup, parking lot expansion, and beaver damage mitigation and other improvements
- Playground Projects – ADA upgrades and equipment replacements
- Pipeline Skate Park **-** lighting and other safety improvements

- J. Anderson – Would like to see the land behind Home Depot acquired for a motocross park
- W. Muldoon – Asked what the department was planning for the land behind Pipeline Skate Park. M. Elfers – Any use would be preferable to leaving it dark forest. Making it more usable to the public would cut down on the undesirable activities in the area.

VIII. Committee, Liaison, and Board Member Reports

A. Chair Report— None

B. Liaison to the Assembly Report— None

C. Liaison Reports—

Aquatics – W. Muldoon: DPAC upgrades is in process. The manager will be leaving in May.

YAB – J. Anderson: met and disbursed about $300,000 in support of local sports, arts, and academics

Eaglecrest – None

Jensen-Olson Arboretum— None – M. Chappell would like to be the arboretum liaison

Lands, Economic Developing, Housing – C. Mertl: None.

Park Foundation— C. Mertl: None

Treadwell Arena Board – None

Trail Mix— E. Haynes: met last week. National Trails Day is June 4

1% for Art— J. Anderson: None

Other Member Business – None

Adjournment – 6:15 p.m. ***Having no other business before the board.***

Respectfully submitted by *Kathleen Jorgensen Business Assists (907)723-6134*

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