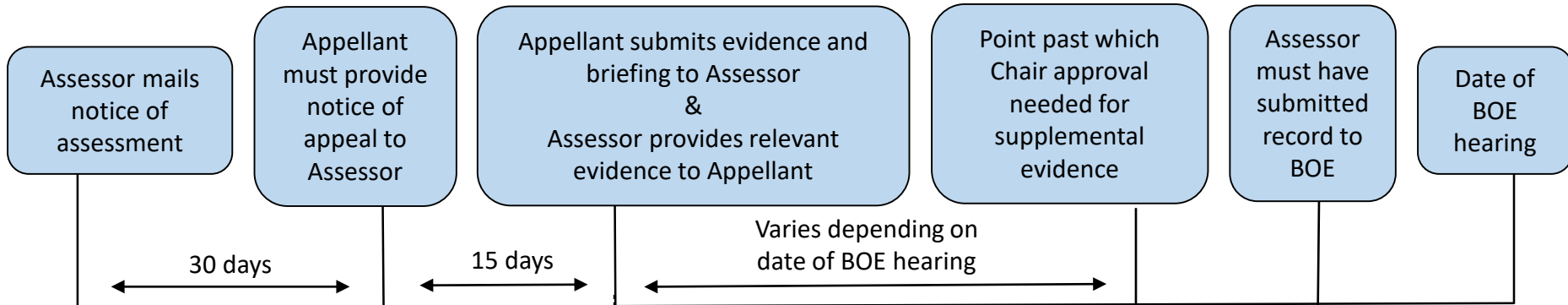


DATE: 11/18/2022
TO: Mayor Beth Weldon & Assembly
FROM: Adam Gottschalk, Asst. Mun. Atty.
SUBJECT: Ord. 2022-21: BOE Timeline



During this period, Appellant should assemble (and then submit) any relevant evidence of value that Appellant would like considered by the BOE, which may include:

- Purchase and closing documents,
- Appraisal reports,
- Broker opinions of value,
- Engineer reports,
- Rent rolls,
- Leases, or
- Income and expense information.

Additionally, Appellant may provide briefing that would assist the BOE's understanding and consideration of Appellant's evidence and arguments.

During this period, Appellant and Assessor **may agree to waive** deadlines to supplement the record.

OR

Alternatively, **without an agreed waiver**, supplementing the record will require a motion showing the evidence being offered satisfies the criteria of CBJC 01.50.110(e).

10 days prior to hearing

7 days prior to hearing

ALL supplementing the record during this period will require a motion showing the evidence being offered satisfies the criteria of CBJC 01.50.110(e).