

## AIRPORT MANAGER'S REPORT – April 10, 2025

- a. Pam Chapin Retiring. After 34 years of working for the Airport, Pam will be retiring April 30. Congratulations on your retirement and thank you for 34 years of dedicated service.
- b. Dave Palmer Interim Airport Manager. Dave will start April 16, 2025, and have two weeks with the current Manager to come back up to speed. Welcome back to Dave and thank you for agreeing to interim management at the Airport.
- c. Alaska Seaplanes/Flying Squirrel Concession. On March 24, 2025, the Airport received Federal Aviation Administration (FAA) approval of the updated Airport Layout Plan (ALP) for Alaska Seaplane's facility and mixed use within that lease lot. The only remaining item is for Alaska Seaplanes/Flying Squirrel to comply with the annual Airport Concession Disadvantage Business Enterprise (ACDBE) requirements and reports.
- d. Juneau Aviation Trade Show. This event has been canceled. With a change in Alaska Airmen's Association leadership, the agreement necessary for the event could not be executed.
- e. Mt. Spurr Volcano Preparedness. The Airport continues to get inquiries on its level of preparedness in the event of Mt. Spurr erupting. While the likelihood of ashfall is extremely low, JNU may experience a trickledown effect from diverted aircraft. The Airport Emergency Plan (AEP) outlines some of the protocol in the event of a volcanic eruption. Airfield Maintenance Superintendent Andres Delgado and Capital City Fire Rescue – Aircraft Rescue Fire Fighting Program Manager Brandon Bagwell will provide brief updates at the meeting on how the Airport is preparing.
- f. Airport Triennial Live Emergency Drill (DATE CHANGE). The triennial wheels-rolling emergency exercise is scheduled for **Saturday, July 26, 2025**. There will be several planning meetings and a 'tabletop' exercise prior to the event. This will be a multi-agency, multi-department live drill with a lot of volunteers needed. More updates to come.
- g. Aviation Worker Screening (AWS) Employees. The Airport welcomed our two part-time AWS staff, Kenneth Davis and Connor Corcoran who started in March. They not only provide the AWS random screening, but also assist with curb control/congestion and other security deterrent. They are a welcome addition to the staff and great Airport ambassadors.
- h. Union Negotiations. The City is in union negotiations with the three unions that impact the Airport: Marine Engineers' Beneficial Association (MEBA) (which the Airport Manager sits on the City negotiating committee), Public Safety Employees Association (PSEA) which impacts our Airport Security coverage with the Juneau Police Department (JPD), and International Association of Fire Fighters (IAFF) Local 4303 which impacts our ARFF. It is anticipated that this will take months for negotiations, votes and ratification by the Assembly for a July 1, 2025, contract start.
- i. Jordan Creek Clean up and Illegal Camping. Airfield crew continues with regular clean up and hauling truck loads to the landfill. Airfield has tracked approximately \$75K in dump fees

and personnel time last year alone. The Airport is on track for exceeding \$100K this year. The unsanitary conditions (both on land and in the creek), animal attractants, illegal limbing along the creek, damming the creek and an abundance of needles/drug paraphernalia are overburdening staff and has become costly to the Airport.

j. Airport Fund Balance (AFB) and Capital Revolving Account Balance (CRAB) (Attachment #1). There has been no change to the AFB or CRAB since last month.

k. Hot Topics. The following is a list of on-going topics that staff is working on in addition to the regular Airport Project Reports:

- **UPDATE** - *Passenger Facility Charge (PFC10) Application.* The Airport has started the public process for PFC10 applications. Air carriers have until April 11, 2025, to submit comments to the Airport. The Airport will be forwarding PFC10 application to the FAA on April 14, 2025, for their 120-day review.

- **NO CHANGE** – *Juneau Douglas North Crossing Project.* Alaska Department of Transportation (ADOT) continues with the PEL phase (Level 2 Screening) of the second channel crossing project between Juneau and Douglas. The project website: <https://www.jdnorthcrossing.com/> has a ‘What’s New!’ section detailing Level 2 Screening GIS Maps, as well as ‘meetings’ summary and field report ‘documents’. DOWL and the State continue to state: ‘Any alternative that conflicts with the approach surfaces or the ALP will be modified to eliminate conflicts or removed from consideration.’ Please visit the ADOT website for the project [www.jdnorthcrossing.com](http://www.jdnorthcrossing.com) or make comment to the project email [JDNorthCrossing@dowl.com](mailto:JDNorthCrossing@dowl.com).

- **NO CHANGE** – *Aviation Worker Screening (AWS) and Litigation Update.* Oral arguments were held on October 17, 2024. It is anticipated that the ruling may take several months. Compliance deadline for airports to have the AWS process in place was September 25. JNU is currently fulfilling the requirements of AWS without further extension of the deadline. AWS must include all random hours including nights and weekends.

- **NO CHANGE** – *Title 49 (Jordan Creek) Variance Request.* Staff is still looking to work with the CBJ on Title 49 language for limbing after the Planning Commission denied the Development Department (CDD) during their rewrite of Title 49 for inclusion of safety or other ways to allow limbing in this area or reapply for a waiver (currently working on). The Assembly has approved \$150,000 in their FY24 Capital Improvement Project plan for: *the Jordan Creek Greenbelt Improvements, for installation of lighting, improve pathway and improve sightlines for Jordan Creek Greenbelt.* See Project Manager Report for Greenbelt Lighting improvements.

- **NO CHANGE** - *Encampments on Airport Property.* The encampments and trash in the Jordan Creek Greenbelt (and other areas on airport) continue. Staff along with JPD monitor the area throughout the day/night; cleanout of the areas continue.

- **NO CHANGE** – *PFAS Testing and Monitoring*. Cox Environmental continues with their quarterly testing of groundwater, surveying the test wells to determine flow direction, including two private wells within the test radius.
- **NO CHANGE** – *Egan/Yandukin Intersection Improvements Project*. ADOT has narrowed down design alternatives for the project. Please visit ADOT website for the project at <http://dot.alaska.gov/eganyandukin>.
- **NO CHANGE** – *FAA Compliance Land Use/Financial Letter (January 2019)*. Staff continues to work on the remaining compliance items. Staff is looking to acquire the Loken/Channel Flying property as a through-the-fence operation. See Project Manager Report for Property Acquisition Specialist.
- **NO CHANGE** – *Passenger Facility Charge (PFC) cap increase* JNU continues to discuss PFC increases with our DC Lobbyist and Congressional Delegation.
- **NO CHANGE** – *Maintenance Programs* (roofs, heat pump equipment, baggage systems, etc.). Staff continues to develop maintenance contracts for specialized systems similar to what we do with airfield lighting and controls.

Available Fund Balance Summary  
**Airport Fund**

**ATTACHMENT #1**

	<u>FY24 Actuals</u>	<u>FY25 Amended</u>	<u>FY25 Proj</u>	<u>FY26 Budget</u>	<u>FY26 Budget Revised</u>
<b>Beginning Available FB</b>	<b>3,783,400</b>	<b>2,606,000</b>	<b>2,606,000</b>	<b>4,416,691</b>	<b>4,416,691</b>
Operational Expenses:	(11,199,334)	(10,549,300)	(10,583,959)	(10,755,800)	(10,965,577)
Debt Service (OUT):	(3,064,200)	(2,505,100)	(2,505,045)	(2,583,400)	(2,583,413)
Transfers to Capital Projects:	(822,066)		-		
Other Non-Oper Expenses:	-	-	-	-	-
<b>JNU Total Expenses:</b>	<b>(15,085,600)</b>	<b>(13,054,400)</b>	<b>(13,089,004)</b>	<b>(13,339,200)</b>	<b>(13,548,990)</b>
Minus Non-operational Exp & Debt Serv:	3,886,266	2,505,100	2,505,045	2,583,400	2,583,413
<b>Operational Expenses:</b>	<b>(11,199,334)</b>	<b>(10,549,300)</b>	<b>(10,583,959)</b>	<b>(10,755,800)</b>	<b>(10,965,577)</b>
Operational Revenues:	8,134,530	10,606,700	10,274,864	10,610,000	10,565,124
CARES Reimb (operations):	3,054,045	-	1,910,131	-	-
PFC for Rev Bond Interest:	434,625	317,600	317,600	194,900	194,900
***Other Financing Sources (Uses):		-	2,100	-	-
<b>JNU Total Revenues:</b>	<b>11,623,200</b>	<b>10,924,300</b>	<b>12,504,695</b>	<b>10,804,900</b>	<b>10,760,024</b>
Minus Non-operational REV & Debt Serv:	(3,488,670)	(317,600)	(2,229,831)	(194,900)	(194,900)
<b>Operational Revenues:</b>	<b>8,134,530</b>	<b>10,606,700</b>	<b>10,274,864</b>	<b>10,610,000</b>	<b>10,565,124</b>
Operating FB Increase(Decrease):	<b>(3,064,804)</b>	<b>57,400</b>	<b>(309,095)</b>	<b>(145,800)</b>	<b>(400,453)</b>
<b>JNU EXP minus REV:</b>	<b>(3,462,400)</b>	<b>(2,130,100)</b>	<b>(584,309)</b>	<b>(2,534,300)</b>	<b>(2,788,966)</b>
<b>Increase (decrease) in Debt Service Reserve:</b>	<b>(2,285,000)</b>	<b>(2,395,000)</b>	<b>(2,395,000)</b>	<b>(2,515,000)</b>	<b>(2,515,000)</b>
<b>Increase (decrease) in Fund Bal (FB):</b>	<b>(1,177,400)</b>	<b>264,900</b>	<b>1,810,691</b>	<b>(19,300)</b>	<b>(273,966)</b>
<b>Ending Avail FB, including Reserve:</b>	<b>2,606,000</b>	<b>2,870,900</b>	<b>4,416,691</b>	<b>4,397,391</b>	<b>4,142,725</b>
Less 3 Mo. Operating Reserve	(2,799,800)	(2,637,300)	(2,646,000)	(2,689,000)	(2,741,400)
<b>Ending Available Fund Balance</b>	<b>(193,800)</b>	<b>233,600</b>	<b>1,770,691</b>	<b>1,708,391</b>	<b>1,401,325</b>
<b>Uses Fund Balance (no rate increases):</b>			<b>309,094</b>		<b>400,453</b>

# AIRPORT CAPITAL REVOLVING ACCOUNTS (combined)

ATTACHMENT #1

Date	CIP Revolving Balance*	Reimbursed Amount (+)	Forward Fund Amount (-) anticipate reimbursement	Encumbered Amount (-) permanent/ <u>no</u> reimbursement	Description
	<b>\$819,788</b>	-	-	-	<b>BUDGET</b>
Apr-19			(\$477,000)	**	NO LONGER REQ. Termnl Recon
Jan-21			(\$50,000)		Property Acquisition Frwd Fund Specialist
FY25			(\$5,000)		ARFF Truck
FY25			(\$26,427)		Master Plan Update
FY25			(\$50,000)		SIDA ADA Elevator
FY25			(\$10,000)	"PENDING"	ARFF Truck
	<b>\$201,361</b>				<b>AVAILABLE BUDGET</b> on 560010101-3990 to forward fund Projects

\* Represents all 3 Capital Accounts: Airport Revolving Captial Reserve Acct (ARCRA), Airport Construction Contingency Reserve, Project Design

\*\* Temp forward funded \$477K to be credited once Controller's complete transfer back to acct