



DATE: April 11, 2024
TO: Assembly Finance Committee
FROM: Christine Woll, AFC Chair
Angie Flick, Finance Director

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SUBJECT: FY25 Community Funding Request Review

The purpose of this memo is to provide clear and written process directions for the upcoming Assembly Finance Committee (AFC) meeting on April 17, 2024 with respect to reviewing the Community Funding Requests.

Thank you for providing requests in a timely manner for the AFC's review at next week's meeting. Enclosed you will find a list of all requests organized alphabetically by the requesting group's name. Prior to our meeting on Wednesday, please review the materials and determine what additional information you need in order to make a funding decision on the request.

During the meeting on Wednesday, the Chair will call upon the sponsor to give a two-minute or less summary of the request. Assemblymembers will then have an opportunity to ask questions of the sponsor. If the sponsor does not know the answer, the question will be noted and an answer will be gathered either by staff or by the community group. If community groups wish to be present at Wednesday's meeting to listen to the discussion, that is encouraged; but groups will have additional time to prepare any requested information and answer questions before and during the May 1 AFC meeting.

The purpose of Wednesday's meeting is to ensure each Assemblymember will have the information required to make a decision. Decisions will NOT be made on Wednesday.

Answers to questions will be provided to the AFC on Wednesday, May 1 (the next AFC Budget Meeting). Presuming all necessary information has been provided, the sponsored community requests will be added to the AFC budget pending list for decision making, which is scheduled to begin on May 8.