

TITLE 49 ADVISORY AD HOC COMMITTEE

DRAFT MINUTES

October 28, 2024 at 12:00 PM

Assembly Chambers/Zoom Webinar



<https://juneau.zoom.us/j/84200247973> or 1-253-215-8782 & enter Webinar ID: 842 0024 7973

A. CALL TO ORDER

Chairperson Greg Smith called the meeting to order at 12:09pm.

B. LAND ACKNOWLEDGEMENT – Read by Chair Greg Smith

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. Gunalchéesh!

C. ROLL CALL

Committee Members Present: Greg Smith, Maggie McMillan, Lorraine DeAsis, Corey Baxter, Bill Heumann, Rich Harris

Committee Members Absent: Mandy Cole

Staff/Others Present: Rob Dumouchel, Special Project Planning Manager; Beth McEwen, Municipal Clerk; Kevin Allen, Meeting Clerk; Mayor Beth Weldon; Assemblymember Paul Kelly

D. APPROVAL OF AGENDA – Agenda approved with no changes or comments, Mayor Weldon provided introductory remarks to the committee.

E. AGENDA TOPICS

1. Introduction of Committee members and project staff

Each committee member and staff member present provided a brief introduction of themselves and their connections to planning, zoning, and/or development.

2. Committee Organization

i. Election of Vice-Chair

Election of Vice-Chair was postponed to the next meeting.

ii. Boardmember Orientation (presentation by Municipal Clerk staff)

[CBJ Board Informational Pamphlet Link](#)

Municipal Clerk Beth McEwen provided a presentation regarding boardmember basics focused on the Open Meetings Act.

3. Title 49 Rewrite Project Overview (presentation by Rob Dumouchel)

Special Project Planning Manager Rob Dumouchel provided a presentation introducing the Title 49 rewrite project and answered committee member questions. Mr. Dumouchel explained how the committee will fit into the process for creating, considering, and approving amendments to Title 49 which will have the following steps: 1. The committee provides guidance to project staff; 2. Staff creates the amendment and submits it to the Assembly; 3. The Assembly initiates a Title 49 text amendment and refers it to the Planning Commission; 4. The Planning Commission reviews the amendment and makes a recommendation; 5. The Assembly considers adoption; 6. If approved, the Community Development Department implements the changes.

4. Overview of initial Phase 1 text amendment proposals (presentation by Rob Dumouchel)

Special Project Planning Manager Rob Dumouchel presented Title 49 text amendment concepts to the committee and answered questions from committee members. Concepts discussed included changes related to accessory dwelling units, caretaker units, uses not listed, determination of use (minor vs. major development), transition zones, adjustments to approved permits, and rules of construction. The discussion will be continued at the next meeting.

F. STAFF REPORTS

None.

G. COMMITTEE MEMBER COMMENTS AND QUESTIONS

H. NEXT MEETING DATE

Members will be polled via email for the next meeting date.

I. SUPPLEMENTAL MATERIALS

None

J. ADJOURNMENT

There being no further business to come before the committee, meeting adjourned at 1:29pm

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.gov.