

MINUTES of
AIRPORT BOARD SPECIAL MEETING
November 30, 2023
11:30 a.m. Alaska Room/ZOOM

A. **CALL TO ORDER:** Vice Chair Dan Spencer called the meeting to order at 11:37 a.m.

B. **ROLL CALL:**

Members Present:

Al Clough	Jason Custer	Eve Soutiere
Dennis Bedford	Chris Peloso	Dan Spencer

Members Absent:

Jodi Garza

Staff/CBJ Present:

Patty Wahto, Airport Manager	Ke Mell, Airport Architect
Angelica Lopez-Campos, Bus. Mgr.	John Nesmith, CBJ Finance

C. **PUBLIC PARTICIPATION ON NON-AGENDA ITEMS:** None.

D. **UNFINISHED BUSINESS:**

1. **Underground Storage Tank (UST) Replacement Bid Award.** Airport Manager Patty Wahto said the special meeting is for approval of the bid award for the underground storage tank replacement. This item has been before the Board for the last 1.5 years. At the September meeting, the Airport Board approved funding for this project using CARES money, but increased the amount up to \$254,950 for the total project based on design costs and the estimated project construction cost. One bid was received from Alaska Fuel Systems. While it is higher than the estimate for construction, it still fits within the budget. It was \$175K for the construction piece. Staff still does not know about contamination and a couple of other small components that did not fall under design. Until contamination is known, staff is requesting approval of the bid award. *Dan Spencer moved to approve the bid from Alaska Fuel Systems, Inc., in the amount of \$175,000, for the removal of the existing 1,200-gallon underground fuel storage tank at the old shop maintenance building, and replacement with a new above-ground fuel tank; funding provided by the Airport CARES funding. The motion passed by unanimous consent.* When asked how soon this construction would occur, Ms. Wahto said one piece of the construction was done, which was placement of the concrete pad. Ke Mell, Airport Project Manager, said City & Borough of Juneau Contracts is in the process of awarding the bid to Alaska Fuel Systems. She said she would find out where they were and would forward the information to the Board.

Chair Clough asked how the Certification Inspection was going. Ms. Wahto said the final meeting has not been held. Some changes were made to the Certification Manual and Emergency Plan, which are typical updates that are done every year. She said

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Andres Delgado has been working with the inspectors both night and day. She thought the Airport side of things were going well, but the meeting will be held this afternoon.

- E. **PUBLIC PARTICIPATION ON NON-AGENDA ITEMS:** None.
- F. **NEXT MEETING DATE:** The next regular Airport Board meeting will be held on December 14, 2023, at 6:00 p.m. in the Alaska Room and via Zoom.
- G. **ADJOURN:** *Jason Custer moved to adjourn. The motion passed by unanimous consent and the meeting adjourned at 11:45 a.m.*