

CITY AND BOROUGH OF JUNEAU

SHORT TERM RENTAL TASK FORCE

CBJ Short Term Rental Task Force

There is created within the City and Borough of Juneau an eleven member Short Term Rental Task Force. The committee is composed of three Assemblymembers and eight members representing the various facets of the community. The proposed members from the Assembly are Bryson, Smith, and Hughes-Skandijs and the proposed members of the public are Eric Pedersen, Dan Coleman, Meilani Schijvens, Patty Collins, Joyce Niven, Carole Triem, Ryan Kauzlarich, and Adam Dordea.

Assemblymember Bryson shall serve as chair. The committee shall elect a vice-chair from among its members at its first meeting.

Purpose

The purpose of the committee shall be to accomplish the following tasks:

1. Conduct a review of the number of short term rentals (STR) and evaluate their effects on the availability of housing in Juneau.
2. Conduct a review of common regulatory options used by other municipalities, expressly focused on those regulations purposed to improve housing availability and affordability for long term uses.
3. Host a minimum of two public forum meetings, after which the task force shall consider the feedback received. Feedback may also be received electronically outside of the public forum meetings but in a defined time period established by the task force.
4. Create a matrix that evaluates and recommends various regulatory actions as a “measured response” should the number of STR reach pre-determined levels of concern. If STR are determined to have no or limited effects on housing, then the response may be to just register the STRs. If STRs are determined to have severe impact to the rental or housing market, then the STRs may be limited in area and number. Any effects of STRs in between these two could have corresponding levels of regulation. This matrix would serve as the basis for the Assembly to take future action without the need to revisit this process.

Timeline

The members shall serve until completion of their tasks which are proposed to be completed and reported to the Assembly by March 31, 2025. The committee shall expire within six months of this date unless extended by the Assembly. The committee shall report to the Assembly Committee of the Whole as scheduled by the Deputy Mayor.

Meetings, Officers, Records, Quorum, Staff Support

The committee shall determine its meeting schedule according to its workload and at the call of the chair. All meetings shall be open to the public and advertised through the Municipal Clerk’s office.

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A majority of the committee members shall constitute a quorum for the transaction of its business. The committee shall follow the procedures used by the Assembly for transaction of its business, as interpreted by the City Attorney as necessary. The committee shall keep a record of its meetings, transaction, finding, determinations and written public comments received, which shall be filed with the Municipal Clerk and be open to public inspection at reasonable times.

The Deputy City Manager will provide staff support and assistance to the task force as appropriate and as time and priority allows.

Dated: September 16, 2024

Beth A. Weldon, Mayor
City and Borough of Juneau