Agenda of the City and Borough of Juneau
Historic Resources Advisory Committee
September 13, 2022
Minutes - DRAFT

HRAC Members Present
Zane Jones, Chair; Shauna McMahon; Don Harris; Sarah Heib; Chuck Smythe

HRAC Members Absent
Shannon Crossley, Vice-Chair; Gary Gillette; Oliva Lihou; Dorene Lorenz

Staff Members Present
Beth McKibben, CDD, Beth Weigel, City Museum, Corey Woodall, City Museum; Maria Lewis, State of Alaska

Public Present
Laurie Craig

I. **Call to Order**
The meeting was called to order 5:07 PM

II. **Approval of Agenda**
Motion by Heib, second by Smythe, to approve the agenda as presented.
Motion passed with no objection.

III. **Minutes**
a. August 3, 2022 Draft Minutes
b. August 15, 2022 Draft Minutes

Motion by Heib, second by Harris, to approve the August 3 and August 15 minutes.
Motion passed with no objection

IV. **Public Comment**
Laurie Craig introduced herself. She expressed her interest in historic preservation and its potential for downtown and her work with the DBA.

The committee did brief introductions explaining their background and interest in historic preservation.

Weigel told the HRAC about the celebration acknowledging the historic significance of the Salmon Creek Damn.

V. **Maria Lewis CLG Coordinator –discussion**
Maria Lewis introduced herself and explained her role as the Certified Local Government (CLG) coordinator for the State of Alaska. One of the purposes of her visit is to learn more about how her office can support Juneau and HRAC in historic preservation. Part of her visit is to evaluate the Juneau CLG program for compliance with the program, and reviewed the checklist. She explained part of the evaluation includes evaluating how her office can support the local CLG program. She then asked the HRAC to provide feedback and offer ideas for how her office can help HRAC.

McMahon mentioned programs such as tax incentives. She said HRAC has focused on making the website an accessible resource to property owners of historic properties. She suggested that an improvement to the website could be highlighting the grants and financial resources easier to find on the CBJ website.

Lewis suggested providing a link to the state website and including her contact information. She would like more property owners to take advantage of the tax incentive program. The State could do a training in Juneau about how to use the tax incentive program.

Lewis then explained a new grant program called Preserve Alaska that is focused on heritage tourism and planning. The grant is up to $40,000 with a 50% match for a total project cost of $80,000.

Another grant program available is the Historic Preservation Pre-Development or Re-development grant. The funds are for getting you to the point of being able to redevelopment, such as planning, feasibility, nominations and rehabilitation of eligible buildings. It is available to wide variety of grantees. A maximum grant amount of $50,000 and 50% match.

VI. **Committee Comments**

VII. **Adjournment**

Agenda of the City and Borough of Juneau
Historic Resources Advisory Committee
Meeting – October 5, 2022
DRAFT MINUTES

I. Call to Order
   a. Chair Jones called the meeting to order at 5:05

   Committee members present: Zane Jones, Shauna McMahon, Don Harris, Dorene Lorenz, Chuck Smythe

   Committee members absent: Shannon Crossley, Gary Gillette, Sarah Hieb, Olivia Lihou

   Staff members present: Beth McKibben, Planner, Corey Woodall Juneau City Museum

   Public: Laurie Craig, Edric Carrillo, Todd Miller, Ben Hoch

II. Approval of Agenda
Motion Harris/Second Lorenz to approve the agenda as presented.
Passed with no objection.

III. Minutes
None

IV. Public Comment
None

V. 251 S. Franklin Façade Repair & Paint
Jones stated the structure is in the Downtown Historic District, the building has been modified, so the façade is not contributing, but the structure/overall form is contributing.

Lorenz asked if the building had ship lap siding in the past. No one knew.

McKibben displayed a photo of the building.

Carrillo introduced himself as the President of the Filipino Community, which has over 100 years of history in Juneau. The Filipino Community is solely volunteer run. He and Mr. Miller are presenting a façade improvement. There are a number of deferred maintenance projects. The proposal is a temporary repair, with plans for a more historic repair down the line.

Lorenz asked if they had considered Historic Preservation tax credits for repairs.

McKibben noted there is a link to the program from the CBJ Historic Preservation website.

Miller explained the Filipino Community is a non-profit. Lorenz explained the credits can be available to a nonprofit.
McMahon asked if there were canopy issues that would be addressed through the planned repair. She had not seen any in the information provided.

Miller said he had discussed the canopy with a structural engineer informally and there were no issues noted.

McKibben directed the committee to information provided by Carrillo which shows the paint colors.

Miller said they would be matching the current colors. He directed the committee to an area of the façade that is external plaster and not stucco, which will have to be scrapped off and replaced. The latest materials will be used, which will not harm the structure.

Carrillo explained they had bid the project for several months and they only had one response. The responding company has experience working downtown in the historic district replacing plaster.

Miller stated they want to get the building patched as soon as possible to stop decay. He is concerned the weather may delay painting. He asked if that would be a problem if they couldn't paint before it is too cold.

McMahon recommended formalizing the schedule and timeline through the building permit process. So that it is clear the intent is to come back and paint when the weather permit.

Jones indicated that protecting the structure and accounting for weather delays in painting is reasonable and the committee would support that approach.

Smythe thought the paint is mixed in the stucco. Smythe agreed protecting the building is the most important aspect of the project, and that a few months of a blotchy building is acceptable.

Miller said he did not know and did not remember that being discussed in the bid. He expressed concern about matching the colors.

Discussion moved the celebration of 100 years of the Filipino Community and the history of the building.

VI. Grant Opportunities –due October 10, 2022

a. Historic Preservation Development & Pre-development
b. Preserve Alaska

McKibben stated the grants were extended but the due date is only 10 days away. She said if the committee had something ready to go she is willing to work on application. She suggested this be a topic of discussion at the annual retreat so the committee could pre-plan in anticipation of grant opportunities. She also explained this pre-planning will hopefully streamline grant processes on the CBJ side so that these items could be "pre-approved" in that staff would be allowed to apply. She also said the committee might consider doing a 3 year plan instead of a 1 year plan to provide flexibility as the grant opportunities became available.

VII. Committee Comments

McKibben will send a doodle to set the annual retreat.
Jones suggested the retreat be instead of a regular meeting.

McKibben asked if the committee would prefer an evening or weekend day meeting.

Lorenz said she works on the east coast and so an 8AM meeting would not fit in her schedule.

Smythe suggested a weekend so the meeting could be longer than an hour.

The committee discussed some meeting venue options.

McKibben said the meeting would have to be in a space that is open to the public and accessible, and have the option to be a hybrid meeting using ZOOM.

Lorenz told the committee about a project the Pioneers of Alaska worked on the restoration of a replica of the statue of liberty. The copper statue was originally a gift from the Boy Scouts as part of the bicentennial celebration in 1976. The statue is currently stored in the City Manager's office but it should be stored behind glass. She asked for ideas for indoor locations for long term display of the statue.

McKibben asked if one of the libraries might be an option.

McMahon asked if there had been problems moving the statue and if it fit in the elevator easily.

No one knew if the statue was carried up the stairs or brought in the elevator. Lorenz said it is not heavy.

VIII. Adjournment

Motion Lorenz/Second Smythe to adjourn the meeting at 5:53 PM.

Historic Resources Advisory Committee MINUTES DRAFT
December 3, 2022 at 10:00 AM
City Hall Room 224 / Zoom Webinar
ANNUAL RETREAT

I. Meeting Info
   a. https://juneau.zoom.us/j/81546114102 or: 1-253-215-8782 Webinar ID: 815 4611 4102

II. Call to Order
   a. Chair Zane called the meeting to order at 10:32 AM
III. Roll Call
   a. Committee members present: Zane Jones, Dorene Lorenz, Shauna McMahon, Gary Gillette, Don Harris
   b. Committee members absent: Shannon Crossley, Olivia Lihou, Sarah Hieb
   c. Staff present: Beth McKibben, Planner

IV. Approval of Agenda
   a. Agenda was accepted with no changes.
V. Approval of Minutes
   a. None
VI. Public Participation
   None
VII. Agenda Topics
   a. Review goals/actions from 2020 Historic & Cultural Preservation Plan

McKibben explained the table in the packet. This was created in excel. She created by reviewing the 2020 Historic and Cultural Preservation plan. Each component, vision has its own sheet, and the goals and the actions are listed. The table can be expanded by adding columns for completed, or a timeline.

She suggested the committee review the goals and actions from the plans as they consider their work plan for the next year.

Gillette asked about the letter from Judy Bittner, State Historic Preservation Officer. He said there are goals for the Committee in the letter from the state as part of the Certified Local Government program. He then asked about the work plan in the packet.

McKibben explained the goals from the state are for the committee as a CLG. The work plan is a draft that she created with the intent of adding the results of this meeting for adoption at a regular meeting. She also included the notes from the last planning meeting of HRAC.

Gillette said they come up with projects, and have not been as successful in completing them as they would like because of limited staff support and no budget. He suggested the committee be mindful of this and choose may be three items. He asked if we knew whether we had been awarded the 2022 CLG grant to complete the Juneau Townsite Survey.

McKibben said she had not officially been told we were awarded the grant, but unofficially yes. She agreed with Gillette to stay focused and pick a manageable realistic work plan. She also said she hoped the table would be a helpful way of showing the work of the committee and progress in implementing the plan. She then explained a little bit about the anticipated land transfer of Telephone Hill to the CBJ. There was special legislation passed to facilitate the transfer and it is unknown now whether an updated historic survey will be required.

Gillette said he agreed this maybe a good project, but he would prefer surveys of areas that had not been surveyed previously.

The committee discussed a few areas of town that may be ripe for a survey. The discussion then moved to nominating areas or buildings for the national register.

McKibben asked if a nomination will require specialized knowledge and skills or if that is something the committee and staff will be able to work on. It was determined that a contractor would not be needed to complete nominations for registration on the federal register.

There was discussion about aligning the work plan to take advantage of grant funding for training.

McKibben noted the connection between historic preservation and Main Street America Program and coordinating with the Downtown Business Association, who is "working" the Main Street program on education and outreach. She would like to invite Gina Morris the new downtown director to a future HRAC meeting. There is an opportunity for HRAC to capitalize on the Main Street designation.

McKibben said she had observed a need for public education for owners of properties in the historic districts about the benefits of being in the district, what the extra steps might be in projects, and creating a more transparent review process, as what the funding opportunities might be available for renovations/rehabilitation of a historic property.

Lorenz said the Pioneers of Alaska would be starting a new initiative, interviewing elders and creating videos that will be available.

Gillette said the goals in the letter from the state provides good guidance for the HRAC work plan. Maybe DBA can provide some support and provide pressure on owners of unmaintained buildings. Attractive maintained buildings are important for downtown revitalization and tourism.

It was agreed that the work plan would include three categories, training, historic preservation (surveys and nominations) and education and outreach.

McMahon suggested something like a gallery walk or historic walking tour as a way to introduce the DBA to historic preservation in Juneau.

b. Review Grant Opportunities Grants (alaska.gov)
    i. Certified Local Government (CLG)
    ii. Historic Preservation Development & Pre-development
    iii. Preserve Alaska
    iv. Others

c. Identify priority actions

McKibben explained she hoped the work plan could be well coordinated with the grant opportunities so that when the grants become available they can be well situated to move forward.

Lorenz would like to create a process so the committee can ask each year to take advantage of grant funded training opportunities when they come available. She would like the work plan to include training for committee and staff when grant funds are available.

Jones says he would hate to miss future funding opportunities.

The committee agreed for the historic preservation category to finish the survey on Juneau Townsite, the next grant for CLG grant would be a new neighborhood that hasn't yet been surveyed. It could be for Telephone Hill if there is no outside funding for an updated survey. Federal nomination for either Casey-Shattuk neighborhood and/or Juneau Townsite (when survey is complete). The work plan will include training for the committee and staff. Education and outreach will identify partners and development relationships for community outreach beyond the outreach required for the neighborhood surveys to include outreach to property owners in the historic neighborhoods and to the general public to increase awareness of historic resources.

VIII. Committee/Liaison Comments & Questions

IX. Next Meeting Date

a. Regular Meeting – January 4, 2023

X. Adjournment

Meeting was adjourned at 11:55 AM by consensus.

XI. ADA Notice