

Engineering and Public Works Department

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DATE: December 2, 2024

TO: Alicia Hughes-Skandijs, Chair

Public Works and Facilities Committee

THROUGH: Denise Koch, Engineering and Public Works Director

FROM: Jeanne Rynne, Chief Architect

SUBJECT: JPD Roof Replacement Close-out (CIP F22-027) and Transfer to CBJ Deferred

Building Maintenance (CIP P44-091)

Background:

At the October 23, 2023, Assembly Reorganization Meeting, the Assembly approved a transfer of \$1,853,000 from Capital Improvement Project (CIP) P44-090 – CBJ Deferred Building Maintenance to CIP F22-027 – JPD Roof Replacement based on the Architect's estimate of approximately \$1.7M prior to opening bids on November 28, 2023. The bids were very favorable, with the three bids received ranging between 40%-73% of the Architect's estimate. Following the favorable bid results, the Assembly approved the return of \$800,000 to CIP P44-090 – CBJ Deferred Building Maintenance at the February 2, 2024, meeting.

The project has since been successfully completed and closed out. There is a remaining balance of \$288,836 in CIP F22-027. Staff recommends that the remaining balance be transferred to CIP P44-091 (P&R Deferred Building Maintenance), the most recent CBJ Deferred Maintenance CIP.

Action Requested

Staff requests the transfer of \$288,836 from the F22-027 JPD Roof Replacement CIP to the P44-091 P&R Deferred Building Maintenance CIP, be forwarded to the full Assembly for approval.