

# ASSEMBLY PUBLIC WORKS AND FACILITIES COMMITTEE MINUTES - DRAFT



June 03, 2024 at 12:10 PM

## Assembly Chambers/Zoom Webinar

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<https://juneau.zoom.us/j/91849897300> or 1-669-900-6833 Webinar ID: 918 4989 7300

**A. CALL TO ORDER – 12:11 p.m.**

**B. LAND ACKNOWLEDGEMENT - Read by Mr. Kelly**

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land, and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. Gunalchéesh!

**C. ROLL CALL**

Members Present In-Person: Chair Bryson; Ms. Hughes-Skandijs; Mr. Kelly

Members Absent: Ms. Adkison

CBJ Staff Present In-Person: Denise Koch, EPW Director; Greg Smith, EPW Contracts Administrator; Christian Crabtree, EPW Contracts Specialist (Tech); Chad Gubala, EPW Utilities Production and Treatment Manager; Brian McGuire, EPW Utilities Superintendent; Beth Weldon, Mayor; Robert Barr, Deputy City Manager; Breckan Hendricks, EPW Admin Officer; Alix Pierce, Tourism Manager; Katie Koester, City Manager; Dianna Robinson, EPW Environmental Project Specialist

**D. APPROVAL OF AGENDA – No Changes**

**E. APPROVAL OF MINUTES**

1. April 15, 2024 - Regular Meeting – approved as submitted

**F. ITEMS FOR ACTION**

2. Close-out of Downtown Fire Station Improvements (CIP F21-042) and Funds Transfer to Downtown and Glacier Fire Stations Mechanical and Electrical Upgrades (CIP F21-041)

Director Koch presented the \$7,388 remaining in CIP F21-042. The project is complete, and they propose moving the funding to CIP F21-041 for Glacier Fire Station mechanical and electrical upgrades.

**Mr. Kelly moved that the Public Works and Facilities Committee forward the transfer of \$7,388 from CIP F21-042 to F21-041 to the full Assembly for approval.**

**No objection, motion approved**

3. Funds Transfer of \$400,000 to Homestead Park from Waterfront Seawalk

Director Koch presented that they are proposing to move extra funding for the Waterfront Seawalk project to Homestead Park for improvements.

Ms. Hughes Skandijs asked when the park was last renovated. Ms. Koch will get that information to PWFC.

Ms. Hughes Skandijs asked what work is proposed. Ms. Koch explained that they need to replace steps and add ADA accommodations.

Mr. Bryson asked if restroom facilities would be included in the project. The answer was no.

**Ms. Hughes-Skandijs moved that the Public Works and Facilities Committee forward the transfer of \$400,000 from Waterfront Seawalk CIP H51-113 to Homestead Park P41-107 to the full Assembly for approval.**

**No objection, motion approved**

4. Funds Transfer of \$310,000 to Crow Hill Utilities and Resurfacing CIP R72-162

Ms. Koch presented the project costs for the 4<sup>th</sup> & E Street Douglas CIP (R72-168), which are less than anticipated. They propose moving funds to the Crow Hill project.

**Mr. Kelly moved that the Public Works and Facilities Committee forward the transfer of \$310,000 from CIP R72-168 to CIP R72-162 to the full Assembly for approval.**

**No objection, motion approved**

5. Appropriation of BRH Foundation to BRH Crisis Stabilization CIP B55-080

Ms. Koch presented this will reimburse BRH in accordance with the original plan.

**Ms. Hughes-Skandijs moved that the Public Works and Facilities Committee recommend the appropriation request of \$74,000 from the Bartlett Foundation to the full Assembly for approval.**

**No objection, motion approved**

6. Appropriation of FTA Grant for Capital Transit VTC On-Route Charging Infrastructure

Ms. Koch presented CBJ has received a grant for \$1,446,827 to provide Capital Transit with charging infrastructure for the electric bus fleet and requests approval of an appropriation to accept the funds.

**Mr. Kelly moved that the Public Works and Facilities Committee recommend the appropriation request of \$1,446,827 to the full Assembly for approval.**

**No objection, motion approved**

7. Floyd Dryden & Marie Drake Proposed Uses

Ms. Koch presented the school district is returning Floyd Dryden and Marie Drake school buildings to the CBJ. The department has collected public input proposals for future uses of the buildings. The department gave the list to the committee members to review and rank the projects individually. Ms. Koch explained the areas where the committee members had consensus and where they did not and how that affected cumulative rankings.

Areas where the members had agreement included community use of the gym, Tlingit & Haida and UAS proposed uses. Areas where the members diverged included CCFR CARES, JAR and Auke Lake Preschool.

Ms. Koch said the next step in the process would be to determine a unified ranking representative of the PWFC to forward to the Assembly Committee of the Whole

Mr. Bryson suggested their choices are to pass it up to the assembly as is, to discuss it and make suggestions to pass to the assembly, or to hold the list to the next meeting to allow for more conversation and thoughtful decision making. Ms. Koch said that the committee should take the time that it needed to deliberate on this important item.

Mr. Kelly suggested taking the time between now and the July 15 meeting to collaborate with interested parties. Mr. Bryson asked if they were to reach out to entities to discuss sharing space, how would it affect the process. Ms. Koch said some of the entities that submitted proposals had already done some of that. She said the department could reach out to the entities and ask them for their vision regarding working with other groups to utilize the entire buildings. Mr. Bryson asked how the information collected would reach the committee. Ms. Koch said the department could reach out with the goal of having the information back to the committee before the July 4 holiday.

Ms. Hughes-Skandijs asked if it were true that most of the entities were unwilling to pay fair market value for the spaces. Ms. Koch said that Tlingit-Haida had expressed willingness to pay fair market value but most others tended to say they would be requesting a lesser amount. She added this may be because they do not yet know what fair market value will be.

Ms. Hughes-Skandijs cited the memo suggests Assembly members can make additional suggestions and wanted members to keep in mind that they can make their own suggestions. She was interested in working with CBJ on a childcare proposal.

PWFC ultimately decided that they did not want to re-rank the proposals but that they did want to individually add “yes” or “no” to the existing rankings and discuss the cumulative decisions at the next PWFC meeting.

#### 8. Compost Facility Procurement Question

Ms. Koch presented that CBJ will receive \$2.5 million in Congressionally Directed Spending (CDS) for designing and constructing a municipal composting facility.

The department is asking for input on the procurement process moving forward with the funding. The plan is not for CBJ to operate a compost facility. Rather, they will use a procurement process for companies or organizations to propose operating the facility or leasing the land from CBJ for composting.

Mr. Bryson asked if JCOS could write up a recommendation of how CBJ should move forward. Ms. Koch confirmed that the Assembly could ask JCOS to make a recommendation.

Ms. Hughes Skandijs said this is interesting, and she thinks JCOS would be a good option. She cited robust public interest and said that JCOS could be invited to provide a recommendation, but the decision should ultimately stay with the Assembly.

Ms. Koch added once the CBJ has been formally informed of the grant award, the clock will start ticking. This funding must be spent within 24 – 36 months.

**Mr. Bryson moved that the Public Works and Facilities Committee hold this item within the committee and reach out to JCOS for input.**

**No objection, motion approved**

### G. INFORMATION ITEMS

#### 9. Consumer Confidence Report (CCR)

Ms. Koch presented that CBJ will send postcards regarding the annual water quality report to the public directing them to access the report online with an option to request a hard copy be mailed to them.

Ms. Hughes-Skandijs had concerns that moving to online format could exclude less tech savvy members of the community.

10. Lead Service Line Inventory (LSLI) Status Update

Ms. Koch presented that as a result of the Flint, MI, water situation, the EPA mandated there must be an inventory of all water lines in communities including CBJ. This includes private water lines and taps. The CBJ will be contacting all homeowners with a questionnaire regarding lead in their private infrastructure.

11. Deappropriation of BRH Juneau Bone and Joint Center Purchases CIP B55-089

Ms. Koch presented the deappropriation request has already been forwarded to the full assembly. The purchase has been cancelled. The result will be to move \$8 million from the CIP to the Bartlett general fund.

**H. PWFC 2024 ASSEMBLY GOALS –**

12. PWFC Milestones – None

**I. CONTRACTS DIVISION ACTIVITY REPORT -**

13. April 9, 2024 to May 16, 2024 - None

**J. NEXT MEETING DATE**

14. July 15, 2024 at 12:10PM

**L. ADJOURNMENT**

Having no other business, the meeting adjourned at 1:23 PM.

*Respectfully submitted by Kathleen Jorgensen Business Assists (907)723-6134* 🇺🇸