



Office of the City Manager

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TO: Mayor Weldon and Borough Assembly

FROM: Katie Koester, City Manager

DATE: December 3, 2024

RE: Assembly Goals

This year staff made suggestions to changes to your implementing actions (red text under the implementing action). The decision to make these suggestions was not taken lightly- these are your goals, and it is important that they reflect Assembly direction. However, because staff lean on the actions for their daily work, the more tangible and measurable they can be, the more useful they are for us as we implement the Assembly's will. I encourage you to think of the recommendations as a starting place for Assembly discussion - you can and should make them your own.

The suggested revisions reflect:

- The natural next step in the implementing action. If we have accomplished the implementing action (or part of it), we included what staff felt like was the natural next step.
- If the implementing action is ongoing to the extent that it has become part of regular business, we recommend removal. It would be impossible to capture all CBJ does - and all that is important to the Assembly - in these implementing actions.
- If the implementing action is a discrete task that is complete, we recommend removal.
- For some implementing actions we suggest that the 'action' is refining the action to a tangible task that can be accomplished in a one-year time frame. This work could be done in the committee of jurisdiction.
- If the implementing actions are two distinct tasks, we recommend splitting them into their own items.

The far-right column reflects updates on Assembly goals - and there is a lot to celebrate! At the retreat I will briefly present on how we - staff and Assembly as a team - have advanced your goals. This will be a time to ask questions of staff. In the afternoon you will break out in small groups to review and recommend changes to goals.

Recommendation:

Discuss, amend, and add to 2025 Assembly Goals and Implementing actions.