



Historic Resources Advisory Committee
January 4, 2023 at 5:00 PM
DRAFT MINUTES

I. Call to Order

- a. Chair Jones called the meeting to order at 5:30 PM.

II. Roll Call

- a. Committee members present: Zane Jones, Shauna McMahon, Sarah Hieb, Shannon Crossley, Gary Gillette, Don Harris
- b. Committee members absent: Olivia Lihou, Dorene Lorenz, Chuck Smythe
- c. Staff present: Beth McKibben, Planner, Cory Woodall Juneau City Museum
- d. Members of the public present: Laurie Craig, Joshua Adams, Tony Tengs, John Ingalls, Fred Triem, Skip Gray, Michael Tripp

III. Approval of Agenda

- a. Motion Gillette/Second Harris to approve the agenda.
Motion passed by consensus.

IV. Approval of Minutes

- a. September 13, 2022
- b. October 5, 2022
- c. December 3, 2022

Motion Hieb/Second Gillette to approve the September 13, October 5 and December 3, 2022 minutes with corrections as noted.

Motion passed by consensus.

V. Public Participation

- a. Telephone Hill – Skip Gray provided a letter and drone photos of the Telephone Hill neighborhood. He expressed concern that the transfer of the properties from the State of Alaska to the City may endanger the historic resources of the neighborhood. He suggested the 1984 Historic Structure Survey and Inventory for the Telephone Hill Historic District be posted on the HRAC web page. It was noted that this study is on the HRAC webpage and that staff would provide the link to Mr. Gray.

Gray suggested an update to the Survey. It was noted that is identified in the 2020 Historic and Cultural Preservation Plan and the HRAC 2023 Work Plan.

There was discussion about nominating the Telephone Hill Historic District as federally recognized historic district. He requested that HRAC invite the Friends of Telephone Hill to a future meeting to present a history of the area. He also suggested the HRAC make a formal recommendation to the Assembly supporting the preservation of the neighborhood.

- b. Joshua Adams, Tony Tengs, John Ingalls and Fred Triem supported Mr. Gray's presentation and expressed an interest in preserving the historic structures in that historic district.

VI. Agenda Topics

- a. Approval of HRAC Work Plan

There was a general discussion of the work plan presented.

Motion McMahon/Second Gillette to approve the 2023 Work Plan as presented.

Motion passed by consensus.

- b. CLG Grant Award

A copy of the award letter was provided in the packet. No action by the HRAC is needed at this time.

- c. Design Review – 259 S. Franklin Street

Shannon Crossley recused herself as a member of HRAC.

Ms. Crossley gave a presentation of the proposed renovations at 259 S. Franklin Street. The building was built in the 90' and is not a contributing building. Proposed renovations include a revised recessed single entry way, updated horizontal siding, windows and canopy.

Mr. Tripp, the building owner explained the reasons for the renovations and the time line for the work.

HRAC reviewed the Downtown Historic District Guidelines for new construction, which also applies to non-contributing buildings and found the proposal consistent with the guidelines and an overall improvement to the current exterior.

Motion Gillette/Second McMahon HRAC finds the proposed exterior renovations to be consistent with the Downtown Historic District Guidelines and recommends approval.

Motion passed with unanimous consent.

Ms. Crossley rejoined the Committee.

VII. Committee/Liaison Comments & Questions

HRAC asked staff to invite Gina Morris with the DBA to the February meeting to begin discussions for community outreach and education.

HRAC asked staff to invite Maria Lewis with Alaska State Historic Preservation Office - Office of History & Archaeology to the February meeting to discuss grant opportunities.

VIII. Adjournment

- a. Motion McMahon/Second Harris to adjourn the meeting at 6:16 PM.

**Historic Resources Advisory Committee
Work Plan
2023**

Background:

The Historic Resources Advisory Committee (HRAC) is made up of nine members, appointed by the Assembly for three year terms. The HRAC is comprised of the following: archaeologists, historians, architects, people knowledgeable in the customs and language of the Tlingit and Haida People, owners of locally recognized historic property, people familiar with the operations and issues relating to the city museum, teachers, and the general public. The Committee was established in 1987 to meet the requirements of the Certified Local Government program established by the National Historic Preservation Act.

Duties:

The duties of the HRAC, as established in CBJ 49.10.410, are:

- Reviewing and making recommendations about local projects that might affect properties identified in the local historic preservation plan;
- Reviewing and developing nominations to the National Register of Historic Places for properties within the City and Borough;
- Cooperating and consulting with the assembly, the historic district commission, the community development department and the state historic commission on matters concerning historical districts and historic, prehistoric and archaeological preservation in the City and Borough;
- Reviewing and making recommendations about the collections, exhibitions, educational programs, long range plans, and other pertinent activities of the Juneau-Douglas City Museum;
- Cooperating and consulting with the library department on matters concerning the Juneau-Douglas City Museum; and
- Performing other actions which are necessary and proper to carry out the above duties.

2020 Historic & Cultural Preservation Plan:

The Historic and Cultural Preservation Plan is meant to guide efforts to preserve and protect the valuable historic and cultural resources of the Juneau community. The Plan is intended to encourage, and development activities to be sensitive to historic preservation and cultural resource values. The Plan establishes goals and actions that the community has determined to be important. The Plan defines policies that will serve as a roadmap for future activities, with an eye toward achieving the preservation goals.

The Plan recommends that work continue to document, protect, and preserve, significant historic and cultural resources, with CBJ providing a leadership role in this effort.

Areas of Focus

The HRAC annually establishes a work plan. The HRAC established the following three focus areas for the upcoming year: Historic Preservation, Education and Outreach and Training for HRAC and staff.

**Historic Resources Advisory Committee
Work Plan
2023**

Historic Preservation –

1. Complete Juneau Townsite Survey and Inventory Phase 2
2. Apply for funding and complete an historic survey and inventory for a new neighborhood that has not been surveyed.
3. Update Telephone Hill Historic District Survey and Inventory.
4. Seek federal nomination for Casey-Shattuck neighborhood and Juneau Townsite (after completion of Phase 2 inventory).

Education and Outreach –

1. Identify partners and develop relationships for community outreach to increase awareness of historic resources to owners/managers of property in historic neighborhoods and the general public.
2. Complete and use application forms/process for Historic District Design Review.

Training -

1. Seek/obtain grant funding to send two HRAC members and one staff member to the National Alliance of Preservation Commissions (NAPC) Forum 2024.
2. Seek/obtain grant funding to send an HRAC member and a staff member to the annual Main Street conference in 2023.

Adopted by motion at the January 4, 2023 regular meeting.