



**City Council Agenda
September 18, 2025**

Resolution

Action Item

Agenda Description:

Discuss, consider, and possible action on a resolution adopting the purchasing policy. (Staff Resource: M. Freelen)

Background Information:

In an effort to align directly with SB 1173 and the new enterprise resource software, the purchasing policy contains several updates. One of the most significant updates is changing the purchasing thresholds. This policy increases the contract amount that must be approved by City Council from \$50,000 to \$100,000 to coincide with the State amount required for a competitive solicitation.

Financial Information:

There is no cost associated with the update of this policy. However, it does offer significant financial value to the City of Joshua by ensuring that staff has clearly defined purchasing procedures and establishes thresholds for the procurement of goods and services.

City Contact and Recommendations:

Marcie Freelen, Finance Director

Staff recommends approval of the purchasing policy.

Attachments:

1. Resolution
2. Red Line version of the Purchasing Policy

