



**MINUTES**  
**ANIMAL CONTROL ADVISORY BOARD**  
**COUNCIL CHAMBERS**  
**SEPTEMBER 17, 2024**  
**6:30 PM**

The Joshua Animal Control Advisory Board held a Regular Meeting in the Council Chambers in Joshua City Hall, located at 101 S. Main, Joshua, Texas. This meeting is open to the public and subject to the Open Meeting Laws of the State of Texas.

**Join Zoom Meeting:**

<https://us02web.zoom.us/j/82500857347?pwd=YoiKdok0bcmpfWTwLbPSzo3NHeSHHC.1>

Meeting ID: 825 0085 7347 Passcode: 203519

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

Member Kidd announced a quorum and called the meeting to order at 6:30 pm.

**B. CITIZENS FORUM**

*The Animal Control Advisory Board invites citizens to speak on any topic. However, unless the item is specifically noted on this agenda, the board is required under the Texas Open Meetings Act to limit its response to responding with a statement of specific factual information, reciting the City's existing policy, or directing the person making the inquiry to visit with City Staff about the issue. No Board deliberation is permitted. Each person will have 3 minutes to speak.*

NA

**C. REGULAR AGENDA**

1. Discuss, consider, and possible action on December 04, 2023, meeting minutes.

Motion made by Seat 2 Kidd to approve the minutes as presented. Seconded by Seat 4 Weldon.

Motion passed.

2. Discuss, consider, and possible action on amending Section A3.001 of the Code of Ordinances to include a fee for failure to present a valid rabies certificate under Animal Control Fees.

Motion made by Seat 4 Weldon to recommend approval. Seconded by Seat 2 Kidd.

Motion passed.

3. Discuss, consider, and possible action on amending Section 2.01.001 of the Code of Ordinances to update the definitions.

Motion made by Seat 2 Kidd to recommend approval. Seconded by Seat 4 Weldon.

Motion passed.

4. Discuss, consider, and possible action on amending Section 2.01.007 of the Code of Ordinances regarding tethering of dogs and other animals.

Motion made by Seat 2 Kidd to recommend approval. Seconded by Seat 4 Weldon.  
Motion passed.

5. August 2024 monthly Animal Services Report.

**1. Department Statistics Update**

Amber Bransom presented the most recent statistical data for the Animal Control Department, providing an overview of current departmental operations and performance metrics.

**2. Report Enhancement Suggestion**

Mike Kidd recommended the inclusion of a heat map in the monthly report to provide a visual representation of animal control activity across different areas.

**3. Quarterly Intake/Outtake Report**

Staff member Heather Braymer provided an update on the animal intake and outtake figures for the current quarter, highlighting trends and key data points.

**D. FUTURE AGENDA ITEMS/REQUESTS BY BOARD MEMBERS TO BE PLACED ON THE NEXT AGENDA**

Board members shall not make routine inquiries about operations or project status on an item that is not posted. However, any board member may state an issue and request that this issue be placed on a future agenda.

**E. ADJOURN**

Mike Kidd adjourned the meeting at 7:14 pm.

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Mike Kidd, Chair

ATTEST:

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Alice Holloway, City Secretary