

City of Joshua
Human Resources Monthly Report

Reporting Period: June, 2026

Prepared By: Brittany Grounds, Human Resources Director

Meeting Date: August 20, 2026

Staffing Overview

Authorized Full-Time Positions: 44

Authorized Part-Time Positions: 3

Current Vacancies: 4 Full-Time Positions, 1 Part-Time Position

Staff Changes for June 2026:

- New Hires: 2
- Separations: 0

Risk

	Currently Open	Fiscal Year to date (includes currently open)
Workers' Compensation	2	6
Auto Property	4	6
General Liability	0	0
Property	2	3

Training and Compliance

Leave & Modified Duty Status

- Employees on FMLA: 2 (pending status – FMLA packets have been issued)
- Employees on Light Duty: 1

Employee Events

Additional Projects

- Working with the Finance Director and Todo Verde to implement MFA authentication.
- Worked with the Finance Director and Todo Verde to develop eight (8) IT-related policies. On June 12th, those policies were provided to department heads for review.
- Worked with our benefit broker, HUB International, to release the medical, dental, and vision benefits RFP for 2026-2027.