

City of Joshua
Human Resources Monthly Report

Reporting Period: July, 2026

Prepared By: Brittany Grounds, Human Resources Director

Meeting Date: August 20, 2026

Staffing Overview

Authorized Full-Time Positions: 44

Authorized Part-Time Positions: 3

Current Vacancies: 6 Full-Time Positions, 1 Part-Time Position

Staff Changes for June 2026:

- New Hires: 0
- Separations: 2

Risk

	Currently Open	Fiscal Year to date (includes currently open)
Workers' Compensation	1	6
Auto Property	1	6
General Liability	0	1
Property	2	3

Training and Compliance

- TMLIRP Cybersecurity and Artificial Intelligence Awareness Training 2025-2026 (DIR CERTIFIED)
- Cybersecurity Threats to Public Entities
- Business Email Compromise (Cyber) - What It Is and How To Avoid 6 Figure Losses
- Workplace Bully

Leave & Modified Duty Status

- Employees on FMLA: 2 (pending status – FMLA packets have been issued)
- Employees on Light Duty: 1

Employee Events

- Parks & Recreation Professional Day: Recognized 7/16

Additional Projects

- Continued to work with the Finance Director and Todo Verde to implement MFA authentication.

- Continued to work with the Finance Director and Todo Verde to develop eight (8) IT-related policies. Feedback from staff was forwarded to Todo Verde for review. Additional updates are needed before they can be presented.
- Worked with our benefit broker, HUB International, to identify medical, dental, and vision plans for the 26/27 plan year. Those plans have been included in the 26/27 budget documents.