



**MINUTES**  
**ANIMAL CONTROL ADVISORY BOARD**  
**COUNCIL CHAMBERS**  
**MAY 27, 2025**  
**6:30 PM**

The Joshua Animal Control Advisory Board will hold a Regular Meeting in the Council Chambers in Joshua City Hall, located at 101 S. Main, Joshua, Texas. This meeting is opened to the public and subject to the Open Meeting Laws of the State of Texas.

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

President Kidd announced a quorum and called the meeting to order at 6:30 pm.

**B. REGULAR AGENDA**

1. Discuss, consider, and possible action on the September 17, 2024, meeting minutes.

Motion made by Seat 3 Weldon to approve as presented. Seconded by Alt 2 Rayburn.

Voting Yea: Seat 1 Stewart, Seat 2 Kidd, Seat 3 Weldon, Seat 4 Reinier, Alt 2 Rayburn

2. Discussion on the Animal Services Report, including Operational Overview and Statistical Report.

Tommy Miller, Animal Services Manager, introduced himself to the Council. He stated that he began his position in December and provided background information regarding his role and responsibilities.

Mr. Miller reported that there are currently 76 pets in inventory, with 42 housed in the shelter. He advised that all three cat areas experienced ringworm, and corrective steps have been taken, including adjustments to inventory control and changes in shelter room management. He noted that active patrols have been reinstated, as they had not previously been conducted. Mr. Miller also presented the monthly statistics report.

Mr. Miller explained that staff are currently trapping cats in several areas of town. He further reported on a fire in Ranchettes, where over 40 cats were discovered in a single residence. He explained that cats testing positive for certain conditions are euthanized, while those testing negative are placed into the barn cat program at no charge.

Mr. Miller advised that adoptions are trending lower and return-to-owner numbers remain flat. He stated that the shelter continues to transfer healthy animals to Michigan. He also noted that euthanasia numbers are up, but emphasized that this is not always a negative outcome, as decisions are made with animal welfare and community safety in mind.

Mr. Miller presented the Five Freedoms of Animal Welfare:

- Freedom from hunger and thirst
- Freedom from discomfort
- Freedom from pain, injury, or disease
- Freedom to express normal behavior
- Freedom from fear and distress

Dr. Suzy asked how long the shelter works with animals suffering from fear and distress. Mr. Miller

responded that decisions may be made immediately, but in some cases, staff may work with animals for up to nine months.

Mr. Miller stressed that human safety is always the top priority.

Average length of stay: 28 days

Education & training: Staff participated in Career Day at a local school

Donations received to date: Over \$8,000

3. Discussion on Capital Improvement Plan (CIP) and the Fiscal Year 2025–2026 Proposed Budget.

Tommy Miller presented the proposed Animal Services budget, highlighting line items for vaccines, software support, and staff footwear.

He also reviewed the Capital Improvement Program (CIP) requests, which include:

Installation of 16 outdoor kennels

Removal of existing gravel and pouring of new concrete

Estimated cost: \$40,000+

The Board expressed support for the proposed budget and CIP request.

4. Discussion on the Johnson County Bond and Potential Impact with Joshua Animal Services.

Tommy Miller reported that Johnson County recently passed a \$ 60 million bond election. One of the approved projects includes the construction of the underpass near the Animal Shelter.

He informed the Board that a meeting with the County Judge is scheduled for June 10 to discuss the possibility of accelerating the land acquisition process. Mr. Miller stated that the City is requesting the purchase be advanced now due to the significant time required to construct a new animal shelter.

**C. FUTURE AGENDA ITEMS/REQUESTS BY BOARD MEMBERS TO BE PLACED ON THE NEXT AGENDA**

Board members shall not make routine inquiries about operations or project status on an item that is not posted. However, any board member may state an issue and request that this issue be placed on a future agenda.

- Bond Meeting Update – Provide updates regarding the Johnson County bond meeting.
- CIP Items – Review CIP items and discuss what staff can do in relation to those projects.
- Mission Statement, Vision Statement, and Volunteer Programs – Begin discussion and development.

**D. ADJOURNMENT**

Board Member Kidd adjourned the meeting at 8:00 pm.

Approved: September 16, 2025

ATTEST:

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Alice Holloway, City Secretary

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Mike Kidd, President