

City of Joshua
Human Resources Monthly Report

Reporting Period: March, 2026
Prepared By: Brittany Grounds, Human Resources Director
Meeting Date: April 16, 2026

Staffing Overview

Authorized Full-Time Positions: 44
Authorized Part-Time Positions: 3
Current Vacancies: 7 Full-Time Positions, 2 Part-Time Positions
Staff Changes for March 2026:

- New Hires: 0
- Separations: 3

Risk

	Currently Open	Fiscal Year to date (includes currently open)
Workers' Compensation	3	5
Auto Property	3	4
General Liability	1	0
Property	3	3

Training and Compliance

- Submitted annual regulatory data collection report to Blue Cross Blue Shield for calendar year 2025.

Leave & Modified Duty Status

- Employees on FMLA: 0
- Employees on Light Duty: 1

Additional Projects

- Working with the Finance Director and Todo Verde to develop IT-related policies, as well as evaluating programs and software for the implementation of multi-factor authentication (MFA).
- Conducting a benefit review and evaluation for the 2026–2027 plan year.