



**JE DUNN CONSTRUCTION**  
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July 5, 2022

Mr. Mike Peacock  
City Manager  
101 S. Main Street  
Joshua, TX 76058

Dear Mr. Peacock,

JE Dunn Construction is pleased to submit our proposed Preconstruction Services Agreement (see attached) for the support of the Feasibility Study for the City of Joshua Municipal Complex Project. This fee will provide for JE Dunn's participation in the visioning sessions, review and comment on the site assessment and budgetary pricing for up to three (3) concepts developed by Randall Scott Architects. At JE Dunn, we pride ourselves on our collaborative approach and will work hand in hand with our friends at Randall Scott to ensure that we provide The City of Joshua with a thorough and comprehensive budget for your use in moving this project forward.

We are thrilled at the opportunity to build a relationship with the City of Joshua and be your trusted partner in this endeavor. We want to be your design builder of choice and look forward to getting this process kicked off in the near future. Please do not hesitate to contact me if you require any additional information.

Sincerely,

A handwritten signature in blue ink that reads 'Chris Paris'.

Chris Paris  
Vice President  
JE Dunn Construction  
[chris.paris@jedunn.com](mailto:chris.paris@jedunn.com)  
(214) 389-7530



## Pre-Construction Services Agreement

This Agreement is entered into as of this \_\_\_\_ day of July, 2022 between the City of Joshua, hereinafter "Owner," and J. E. Dunn Construction Company, hereinafter "Construction Manager," for the purpose of providing Pre-Construction Services, hereinafter "Services," during the Pre-Construction Phase (defined below) of the \_Joshua Municipal Complex Facility Needs Assessment\_ ("the Project"). Owner and Construction Manager enter into this Agreement upon the following terms and conditions:

1. **Scope of Services:** The Services provided by Construction Manager are limited to the Facility Needs Assessment Phase of the Project and are limited to: Participation in visioning session, review and comment on site assessment and budgetary estimates on up to three (3) concepts for the facility.
2. **Owner's Responsibilities:** Owner shall provide full information regarding the requirements of the Project, including a program, which shall set forth the Owner's objectives, constraints and criteria, including space requirements and relationships, flexibility and expandability requirements, special equipment and systems and site requirements and the budget for the Project.
3. **Construction Manager's Compensation:** Owner agrees to pay the Construction Manager the fixed sum of \$\_11,985\_ (the "Preconstruction Phase Fee") for the Services defined above. If Construction Manager is requested to provide services during the Preconstruction Phase other than those described above, the Preconstruction Phase Fee shall be equitably adjusted.
4. **Payments to Construction Manager:** Owner agrees to pay the Preconstruction Phase Fee to Construction Manager on a monthly basis. Owner shall pay Construction Manager within ten (10) days of Owner's receipt of an invoice for payment from Construction Manager.

This Agreement entered into as of the date set forth above, the undersigned certifying they are legally authorized to obligate their respective organizations.

OWNER:

By \_\_\_\_\_

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

CONSTRUCTION MANAGER:

By  \_\_\_\_\_

**Chris Paris**

\_\_\_\_\_  
Printed Name

**Vice President**

\_\_\_\_\_  
Title

