

City of Joshua
Human Resources Monthly Report

Reporting Period: September, 2026

Prepared By: Brittany Grounds, Human Resources Director

Meeting Date: October 15, 2026

Staffing Overview

Authorized Full-Time Positions: 44

Authorized Part-Time Positions: 3

Current Vacancies: 7 Full-Time Positions, 2 Part-Time Positions

Staff Changes for September 2026:

- New Hires: 0
- Separations: 2

Risk

	Currently Open	Fiscal Year to date (includes currently open)
Workers' Compensation	3	9
Auto Property	1	7
Auto Liability	0	1
General Liability	0	1
Law Enforcement	0	1
Property	1	3

Training and Compliance

- TMRS City Training Conference – Virtual
- The Hottest Acronyms for 2027 - Virtual – Hosted by Ameriflex

Leave & Modified Duty Status

- Employees on FMLA: 0
- Employees on Light Duty: 1

Employee Events

- Recognized Finance & Accounting Appreciation Week
- Held two Open Enrollment meetings for employees.

Additional Projects

- Participated in monthly meeting with Todo Verde.
- Continued to work with the Finance Director and Todo Verde to implement MFA authentication.
- Continued to work with the Finance Director and Todo Verde to develop eight (8) IT-related policies. Additional updates are needed before they can be presented.
- Attended a board meeting for Kaleigh's Sleigh.