

City of Joshua
Human Resources Monthly Report

Reporting Period: August, 2026

Prepared By: Brittany Grounds, Human Resources Director

Meeting Date: September 18, 2026

Staffing Overview

Authorized Full-Time Positions: 44

Authorized Part-Time Positions: 3

Current Vacancies: 6 Full-Time Positions, 1 Part-Time Position

Staff Changes for August 2026:

- New Hires: 0
- Separations: 0

Risk

	Currently Open	Fiscal Year to date (includes currently open)
Workers' Compensation	2	8
Auto Property	2	7
General Liability	0	1
Property	1	3

Training and Compliance

- Submitted our annual training certification to the Texas Department of Information Resources

Leave & Modified Duty Status

- Employees on FMLA: 0
- Employees on Light Duty: 1

Additional Projects

- Continued to work with the Finance Director and Todo Verde to implement MFA authentication.
- Continued to work with the Finance Director and Todo Verde to develop eight (8) IT-related policies. Additional updates are needed before they can be presented.
- Finalized Open Enrollment documents and processes.
- Oversaw the employee performance review process.