



**MINUTES
ANIMAL CONTROL ADVISORY BOARD
COUNCIL CHAMBERS
MAY 19, 2026
6:30 PM**

The Joshua Animal Control Advisory Board will hold a Regular Meeting in the Council Chambers in Joshua City Hall, located at 101 S. Main, Joshua, Texas. This meeting is opened to the public and subject to the Open Meeting Laws of the State of Texas.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Member Kidd announced a quorum and called the meeting to order at 630 pm.

B. REGULAR AGENDA

1. Discuss, consider, and possible action on the September 16, 2025, meeting minutes.

Motion made by Alt 2 Rayburn to approve the minutes. Seconded by Seat 3 Weldon.
Voting Yea: Seat 2 Kidd, Seat 3 Weldon, Alt 1 Carson, Alt 2 Rayburn

2. Discuss, consider, and possible action regarding a request for a Part-Time Kennel Technician position.

Animal Control Manager Miller reviewed the justification document included in the meeting packet. He explained that opening the Animal Shelter on Saturdays would allow the department to provide better service to the community.

Member Kidd asked how many volunteers currently assist the department. Manager Miller stated that the department has volunteers and an established volunteer program; however, the program has not yet been endorsed by Human Resources.

Member Weldon asked about the average number of volunteer and foster hours. Manager Miller reported approximately 1,295 volunteer and foster hours.

Member Weldon asked whether the department incurs overtime. Manager Miller stated that overtime is budgeted for special events and that some overtime is also incurred for after-hours services.

Motion made by Alt 2 Rayburn to recommend a part-time position. Seconded by Seat 3 Weldon.
Voting Yea: Seat 2 Kidd, Seat 3 Weldon, Alt 1 Carson, Alt 2 Rayburn

3. Discuss, consider, and possible action regarding the adoption of a Community Cat Policy.

Animal Control Manager Miller stated that there are several areas within the city experiencing issues with feral cats. He explained that the proposed cat policy would include a Trap-Neuter-Return (TNR) program and would provide the department with additional tools to better assist the community. Manager Miller requested the Board's endorsement of the policy.

Member Kidd asked whether the policy had been reviewed by legal counsel.

Motion made by Seat 2 Kidd to approve the policy pending legal review. Seconded by Alt 1 Carson.

Voting Yea: Seat 2 Kidd, Seat 3 Weldon, Alt 1 Carson, Alt 2 Rayburn

4. Discuss, consider, and possible action regarding updates to the Animal Control Fee Schedule.

Motion made by Seat 2 Kidd to approve pending legal counsel. Seconded by Alt 1 Carson.

Voting Yea: Seat 2 Kidd, Seat 3 Weldon, Alt 1 Carson, Alt 2 Rayburn

5. Discussion regarding the Animal Shelter year-to-date activity report.

Animal Control Manager Tommy Miller presented the staff report. He reported that the shelter had a total intake of 82 animals so far in May, including 66 kittens.

Manager Miller also provided an update on shelter visitors, service calls, and reports, and compared the activity to the previous year.

C. FUTURE AGENDA ITEMS/REQUESTS BY BOARD MEMBERS TO BE PLACED ON THE NEXT AGENDA

Board members shall not make routine inquiries about operations or project status on an item that is not posted. However, any board member may state an issue and request that this issue be placed on a future agenda.

NA

D. ADJOURNMENT

Member Kidd adjourned the meeting at 7:52 pm.

Approved: September 15, 2026

Mike Kidd, Chair

ATTEST:

Alice Holloway, City Secretary