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TOWN COUNCIL CONSENT AGENDA COMMUNICATIONS

AGENDA DATE: December 2, 2024

SUBJECT: Resolution 2024-53 - Amending the Consolidated Town Fee Schedule

ATTACHMENTS:

1. Resolution 2024-53
2. Town Fee Schedule – Exhibit A

PRESENTED BY: Devon McCarty, Deputy Finance Director

AGENDA ITEM DESCRIPTION:

The Town Consolidated Fee Schedule in its present form was adopted by the Town Council on April 15, 2024, in Resolution 2024-19.

The fee schedule is a comprehensive fee schedule that includes not only administrative fees, but also utility rates, permitting fees, business licenses, court surcharges, cemetery fees, etc. The fee schedule was created with the intent of decreasing future costs for publishing ordinances, decreasing costs associated with revising the municipal code, creating a document that is easy for people to use and access, and creating a document that encourages an annual review of the fees that the Town is charging. Fines and penalties have not been included in this fee schedule due to the subjective nature of the fine structure.

The proposed changes include the following:

Sec. 2-44 – General Fees

- An update to CORA fees to stay in-line with State fees.
- The addition of the Johnstown Honors Banner fee to cover costs associated with purchasing new banners.
- The addition of Johnstown BBQ Days event fees, as previously established by the BBQ Day Committee.
- The elimination of miscellaneous event entry and booth fees.

Sec. 6-44 – Tree Contractor License

An update to align Tree Contractor Licenses with other Business Licensing fees.

Sec. 11-114 – Cemetery Fees

A fee to purchase a Remembrance Brick has been added.

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Sec. 13-10 – Right to Entry

A fee has been introduced to help cover the monthly costs of managing indoor water meters when they fail. The fee is conditional upon upcoming changes to the municipal code, which aim to address the growing issue of indoor water meter failures and the lack of resident response to our replacement requests.

Sec. 13-53 – Sewer Service Charges

The proposed changes include introducing a 5% increase in sewer service charges for the years 2027 – 2029. This adjustment is designed to proactively align with our financial plan and help prevent the need for larger increases in the future.

Sec. 13-54 – Sewer Tap Fee

The proposed changes include maintaining the 2025 sewer tap fee at the same rate as 2024 and introducing a 3% annual increase for the years 2026 – 2028. This adjustment is intended to proactively align with our financial plan and minimize the need for larger increases in the future.

Sec. 13-73(a) Water Tap Fee

The proposed changes include extending water tap fees through year 2028 with a 3% annual increase.

Sec. 13-73(b) Raw Water Development Fee

The proposed changes include maintaining the 2025 raw water development fee at the same rate as 2024 and introducing a 3% annual increase for years 2026 – 2028, again with the intent of proactively aligning with our financial plan and preventing larger increases in the future.

Sec. 13-77 Water Service Charges

The proposed changes include extending water service charges through year 2028 with a 5% annual increase. Additionally, the introduction of a Bulk Potable Water Station rate, based on 100-gallon increments instead of the standard 1,000 gallon billing unit. This adjustment allows bulk water station users to purchase only the water they need, helping to reduce waste.

Sec. 17-3-5 (C) Impact Fees Established

For convenience, fire protection impact fees have been updated.

If approved, these fees will go into effect on January 1, 2025, with the exception of Section 13-10 which will go into effect should the Ordinance amending this section of the code be adopted by Council.

STRATEGIC PLAN ALIGNMENT:

Organizational Excellence & Public Trust

- *Strengthen public trust and confidence.*

Quality Infrastructure & Facilities

- *Ensure future viability of infrastructure and facilities.*

LEGAL ADVICE:

The Town Attorney provided the resolution presented for consideration.

The Community that Cares

FINANCIAL ADVICE:

NA

RECOMMENDED ACTION: Approve Resolution 2024-53.

Reviewed and Approved for Presentation,



Town Manager