



Town of Johnstown

MEMORANDUM

TO: Honorable Mayor and Town Council Members

FROM: Matt LeCerf, Town Manager

DATE: September 20, 2021

CC: Town Staff
Local Media

SUBJECT: Town Manager's Report

Upcoming Town Council Meetings & Work Sessions – If there are topics that the Council would like staff to schedule for discussion, please let me know. The following topics are recommended for Council discussion (all meetings will be held in the Town Council Chambers unless otherwise indicated):

- 09/27/2021 – Budget Work Session – 6 p.m.
 - 10/04/2021 – **Cancelled** Regular Town Council Meeting
 - 10/20/2021 – Regular Town Council Meeting
 - 10/25/2021 – Budget Work Session – 6 p.m.
 - 11/01/2021 – Regular Town Council Meeting
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Administration, Finance, Planning, & Human Resources

- *Municipal Court* – Municipal Court processed 148 summonses in the month of August.
- *Liquor License Renewals* – Huang Garden and 7-Eleven Store #34316A were submitted to the State for final approval.
- *CDOT Revitalize Main Street Grant* – The Town of Johnstown received notification on September 7, 2021 that we were awarded a \$70,000 grant to create a seasonal Parklet Program for the downtown corridor. Staff will begin putting together the logistics of the program and will purchase related material and elements once a PO is executed with CDOT. Staff hopes to have the parklet program in place beginning late Spring 2022 weather permitting. This grant award will require a 10% match by the Town.

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- *Solar Panel RFP* – The Town is in the process of completing the solar panel RFP that will be issued in compliance with the Supplemental Environment Project requirements with the State of Colorado. We hope to recommend an award in October for this important community project.
- *Johnstown Cash Program* – As of September 10, \$52,200 has been redeemed in certificates with 49 businesses participating in the program. The program will run until December 31, 2021 and certificates will no longer be valid after that date.
- *16 N. Parish Avenue* – Bids will be opened on September 17, 2021 for the sale and purchase of the property currently owned by the Town. We plan to discuss this item during executive session to provide guidance as necessary on the sale.
- *Business of the Month* – September’s Business of the Month is Santiago’s Mexican Restaurant located at 12 S. Parish Avenue. Santiago’s was officially announced during the September 8, 2021 Town Council meeting.
- *Sewer Bonds* – The Wastewater Revenue Bonds closed September 1. The bonds closed with a premium of \$9,962,627.95 and a par value of \$46,585,000. The true interest cost of the debt is 2.626% and the first payment of \$488,287.50 is due 12/1/2021.
- *2021 Certification of Value* – Both Weld and Larimer Counties have issued preliminary Certification of Valuation reports for 2021. 2021 is a reassessment year. For Weld County, the preliminary valuation is \$166,451,120, an increase of \$1,051,470. For Larimer County, the preliminary valuation is \$179,018,039, a decrease of \$327,086. The table below provides the preliminary data for both counties combined:

Assessed Values	2020	2021	Growth in 2021	% Growth in 2021	% of Total Tax Pd. By each
Vacant Land	8,294,953	10,072,640	1,777,687	21.43%	2.92%
Residential	149,539,135	161,864,806	12,325,671	8.24%	46.85%
Commercial	109,330,113	118,893,719	9,563,606	8.75%	34.42%
Industrial	19,015,396	24,596,696	5,581,300	29.35%	7.12%
Agricultural	1,211,483	1,169,373	-42,110	-3.48%	0.34%
Oil & Gas	51,427,868	20,990,116	-30,437,752	-59.19%	6.08%
State Assessed	5,925,827	7,881,809	1,955,982	33.01%	2.28%
Exempt	12,296,823	15,871,960	3,575,137	29.07%	0.00%
Total	357,041,598	361,341,119	4,299,521	1.20%	100.00%
Total minus Exempt	344,744,775	345,469,159	724,384		

House bill 21-1312 increased the exemption threshold for personal property accounts from \$7,900 to \$50,000. The impact to the Town is a loss of assessed valuation of \$312,524. The associated revenues are to be reimbursed by the state.

Police Department

Training:

- *OC Aerosol Instructor* – Detective Garcia completed the OC Aerosol Instructor Course. Detective Garcia gained information on all types and forms of Oleroresin Capsicum aerosol projectors. He also learned about selection, preparation, deployment, storage, and legal ramifications regarding OC products and their use. He is now certified to train our officers for certification.
- *Less Lethal Impact Weapons Training* – Detective Slocum and Sergeant Timme attended the Impact Munitions Instructor Course. They learned about selection, preparation, deployment, storage, and legal ramification of less lethal products including 12 ga, 37mm and 40mm less lethal munitions. They will now be able to certify our train officers in the use of these weapons.

Public Works Department

Streets, Stormwater, Fleet & Parks

- *Streets* – Staff placed crosswalks across River Ranch Parkway at the Barkwood and Driftwood intersections to improve the Riverview Elementary pedestrian access. School zone signs have been ordered to mark the school zone adjacent to the new school. Staff has received the signs for Telep and 3rd Street and is evaluating tree trimming, ADA ramps and striping prior to install. A 35-mile hour speed sign that was run over in Thompson River Ranch was replaced.
- *Storm & Street Sweeping* – Storm drains were cleaned out along Hwy 60 and Thompson River Ranch.
- *Grading* – Grading of County Roads 20C, 42, 44, and 46 were completed, measuring approximately 8 miles.
- *Solid Waste & Recycling* – Staff has been assisting Waste Connections in correcting can deliveries, changing out can sizes and removing cans for residents that have opted out as well as picking up Waste Management cans that were missed.
- *Fleet & Facilities* – The water pump was replaced in the street sweeper and Staff changed the oil in three public works pickups. The Town clock was also repaired.
- *Parks* – Staff is working hard to keep the parks healthy, mowed and maintained with the temporary help finished for the season. Staff has selected the new playground equipment for the Rolling Hills Park to be installed by the end of the year. Staff is wrapping up the contract to order the storage garage for the cemetery equipment and is in the process of selecting the irrigation designer for the Cemetery.

Water Plant & System

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- *Water Treatment Plant Expansion* – Staff awarded the Water Treatment Plant Design Contract and the design engineer is scheduled to be on site the week of September 13 to start collecting data and water quality information.
- *Town Reservoir* – Contract was awarded to repair the headgate and drain line at the base of the dam. Staff will have to empty the reservoir to perform the work. Administration is working with the Home Supply Ditch to coordinate water supply during the winter.
- *GAC Update* – Staff continues Geosim and MIB sampling to evaluate the GAC system. Staff will be working with Ramey to determine winterization process for GAC units.

Wastewater Plants

- *Wastewater Plant Designs* – The Low Point & Central WWTP designs are moving forward. The Low Point project is now in the value engineering phase to get to the final GMP.
- *Low Point* – Fan press auger sheared off at Low Point and requires replacement. Ramey was able to perform a temporary fix and Staff was able to coordinate with Veris Environmental to haul sludge until the fan press can catch up with the loading. 2 out of 3 blowers went down at the plant and will be replaced or repaired. Plant is able to operate with one blower. A chlorine leak at the injection site was also repaired and Staff is working through correcting the dosing.

Development & Project Updates

- *Pavement Maintenance Program* – A-1 Chipseal wrapped up crack sealing by completing the Thompson River Ranch and Thompson Crossing Neighborhoods. HA5 has been occurring in the Thompson Crossing and Thompson River Ranch neighborhoods as well and will be complete by the September 20 Council Meeting. Andale performed a few additional street sections along Greeley Ave and Carlson Blvd to test a new product. Staff will be striping crosswalks and stop bars following the completion of the project. Staff is working through the striping contract with Loveland Barricade.
- *County Road 3 Update* – EZ Excavation is continuing the new 16” water line on the north side of CR3 and is crossing River Ranch Parkway. Parapet walls have been backfilled. Once waterline is completed, electrical lines are scheduled to be lowered and final road work will start.
- *I25-Waterline Project* – Completed looped system along south side of Town Lake and tied over Little Thompson Service transfers. Minor work remains on the west side once CDOT construction is finished.
- *South Water Tank and Distribution Pipeline* – Staff have signed off on the State Stormwater Permit to start site grading. The engineer is working on the comments from the CDPHE review of the design. The distribution pipeline portion of the project is out for bids and the bid opening is scheduled for the end of the month.
- *Central Interceptor Phase 1* – Forming, Pouring Concrete for the lift station on 46 ½.

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- *Charlotte St* – Staff delivered flyers door to door to meet with residents to correct the delayed delivery from the previous open house. Staff discussed project changes and collected right of way landscaping preferences. Feedback focused on speeding which is unable to be addressed with the design due to the wide street and limiting use of bump outs.
- *Old Town* – Staff held the pre-construction meeting and issued the Notice to Proceed to the contractor. Staff will be sending out construction notices to the impacted residents.
- *2nd Ave Widening* – Staff executed the contract and gave the green light to the design engineer.
- *Active Developments:* Darlington Paving, Johnstown Heights Public Improvements, Johnstown Farms Public Improvements, The Ridge Public Improvements, TRR 12 Grading, Mallard Ridge Phase 3 Grading, Revere Grading.