



450 S. Parish Avenue  
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**TOWN COUNCIL REGULAR MEETING**  
**450 S. Parish, Johnstown, CO**  
**Monday, November 4, 2024 @ 7:00 PM**

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**MINUTES**

**CALL TO ORDER**

At 7:00 Mayor Duncan called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Mayor Duncan invited attendees to join in the Pledge of Allegiance.

**ROLL CALL**

Present:

Councilmember Berg  
Councilmember Menzies  
Councilmember Morris  
Councilmember Paranto  
Councilmember Young  
Mayor Duncan

Absent:

Councilmember Molinar

**AGENDA APPROVAL**

Mayor Duncan noted that the following items should be removed from the agenda:

1. Small Business Day Proclamation
2. Lung Cancer Awareness Month
3. Item #11 Subdivision Case No. SUB23-0021 which includes a Preliminary Plat and Change of Zone for Waggoner Farm

*Motion by Councilmember Paranto and seconded by Councilmember Berg to approve the amended agenda.*

*Upon vote, motion passed unanimously.*

**SPECIAL PRESENTATIONS**

Mayor Duncan read a proclamation into the record recognizing Public Works Director Jason Elkins for his service to the Town.

*The Community that Cares*

## **PUBLIC COMMENT**

Angie Swanson, 324 Maestes Street, asked for clarification on council needs from the Johnstown Colony neighborhood related to the Maestas Street project. She asked for further information related to termites in the area.

## **CONSENT AGENDA**

Motion by Councilmember Berg and seconded by Mayor Pro Tem Young to approve the consent agenda which contained the following items:

- October 21, 2024 Meeting Minutes
- Second Reading: Ordinance 2024-261: An Ordinance Amending Section 7-149 of the Johnstown Municipal Code to Prohibit the Sale of Dogs and Cats in Public Places
- Second Reading: Ordinance 2024-260: Approving R-2 Zoning, with Modifications and Restrictions, for the Blue Spruce Ridge Annexation
- October 2024 List of Bills
- Contract to Buy and Sell Real Estate (Letford Property)

## **TOWN MANAGER REPORT**

Town Manager Matt LeCerf provided a written report.

## **TOWN ATTORNEY REPORT**

Town Attorney Avi Rocklin did not have a report but was available to answer any questions from Council.

## **NEW BUSINESS**

### **Contract Award Little Thompson River Pedestrian Bridge Construction:**

Brandon Torrez, Senior Project Manager, presented the proposed contract award.

*Motion by Mayor Pro Tem Young and seconded by Councilmember Morris to approve the contract for the Little Thompson River Pedestrian Bridge as presented with RCD Construction, Inc. in the amount of \$332,558.66, as well as provide access to a 10% contingency by authorization of the Town Manager to approve the use of these funds for unforeseen construction expenses encountered on the project not to exceed the budgeted amount, and authorize the Town Manager to execute the contract.*

*Upon roll call vote, motion passed unanimously.*

## **PUBLIC HEARING**

2025 Proposed Budget: At 7:24 p.m. Mayor Duncan opened the public hearing.

Deputy Town Manager Mitzi McCoy provided an in-depth presentation of the proposed 2025 Budget.

Mayor Duncan asked if there was anyone present or online who wished to register a comment related to the 2025 Proposed Budget.

At: 7:48 Mayor Duncan closed the public hearing.

## **COUNCIL REPORTS AND COMMENTS**

Councilmember Paranto: He mentioned that Northern Colorado EEPS Society is looking for participants. He mentioned the election and encouraged everyone to vote in tomorrow's election.

Councilmember Morris: She encouraged everyone to vote.

Mayor Pro Tem Young: No comments at this time

Councilmember Menzies: She asked about the Historical Society MOU. The Town is awaiting a response from the Historical Society. She thanked Chief, JPD, and Detective Carissa Cygan. She is very grateful for the diligence of JPD for pursuing the case. Detective Cygan has been so professional and so patient.

Councilmember Berg: He thanked the Town Staff for their attendance at Trick-or-Treat Street event. It was a great show of JPD, Town Staff, and Public Works. He also reminded everyone to Thank a Veteran on Veteran's Day (November 11<sup>th</sup>). The Veterans Post will be holding a breakfast event on Sunday, November 10<sup>th</sup> from 7-10:30 and Veteran's eat for free.

## **MAYOR'S COMMENTS**

Mayor Duncan thanked the staff for all the work they do and Council for the long hours they put in. He thanked Jason Elkins for his service to the Town. He also took a moment to thank JPD for their presence at the meeting. He reminded everyone to vote and directed residents to the 24-hour drop box in Milliken.

## **EXECUTIVE SESSION**

Motion by Councilmember Berg and seconded by Councilmember Paranto to go into executive session to discuss matters subject to negotiations and to instruct negotiators pursuant to C.R.S. Section 24-6-402(4)(e) for Project Leo, to receive legal advice from the Town Attorney pursuant to C.R.S. Section 24-6-402(4)(b) regarding termite, and to receive legal advice from the Town Attorney Pursuant to C.R.S. Section 24-6-402(4)(b) regarding eminent domain.

Upon vote, motion passed unanimously.

At 7:50 Mayor Duncan recessed the meeting to go into executive session

At 9:17 Mayor Duncan reconvened the meeting.

## **ADJOURNMENT**

There being no further business of the Town Council, Mayor Duncan adjourned the meeting at 9:18 pm.

Approved by Town Council:

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Michael P. Duncan, Mayor

Attest:

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Meghan C. Martinez, MMC, Town Clerk