

Town of Johnstown



TOWN MANAGER'S REPORT



May 2024

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TOWN MANAGER'S REPORT

Administration, Finance, Planning, and Human Resources

Upcoming Council Meetings & Work Sessions

If there are topics that the Council would like Staff to schedule for discussion, please let me know. The following topics are recommended for Council discussion (all meetings will be held in the Town Council Chambers unless otherwise indicated):

- 05/06/2024 – Regular Council Meeting
- 05/20/2024 – Regular Council Meeting (Cancelled)

Senior Center

Via has let Staff know Johnstown is the highest user of their services. Staff are excited to continue spreading the word about this great resource. A small increase in participants in the twice monthly Bingo and weekly exercise classes as well as the success of the Resource Fair are being celebrated for April! Looking into May for the start of our summery activities, some areas of interest are:

- Weekly walking club
- Rockies game trips
- Excursion to a nursey for spring planting

April activities and participation are as below, outside of the staples of exercise classes, yoga, and the Tai Chi Chih class:

- Ukulele Lessons with Linda – 12
- Diamond Dot participants – 17
- Monthly Blackhawk Trip – 10
- Rockies Game – 11
- Footcare with Advanced Footcare – 4
- Breakfast and lunch trips – 14
- Friendly Fork meals – 184
- Annual Resource Fair – 75

Liquor Licensing

Staff have received an application from Mirror Image Brewpub dba Mirror Image @ Woods for a Tavern license located at 4320 Ledge Rock Lane and expect a Public Hearing at the May 6, 2024, Council meeting. A Change in Manger application was received from Bad Daddy's Burger Bar. A new license for a Hotel & Restaurant License was received by Sexy Sammie's at 4904 Larimer Parkway Unit 4, which will have a hearing at the June 3, 2024, Council meeting.

Biz Walk

Staff met with Frontier Fertilizer in April as part of our ongoing monthly business walks. Staff plans to meet with Anchor Roofing in May.

Murdoch's Ribbon Cutting

Town Council and staff participated in the Ribbon Cutting for Murdoch's Home and Ranch Supply store. The store is the first retailer to open at Ledge Rock Center and leases about 84,000 SF of space including an outdoor "garden center".

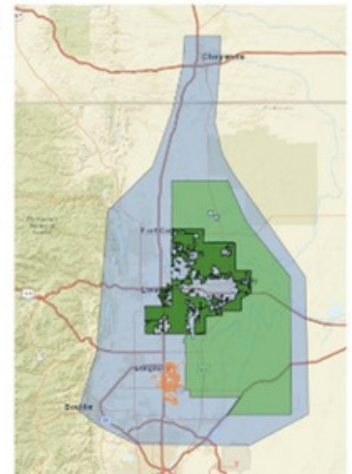
PARATRANSIT SERVICE AREA

Unduplicated registered riders that have taken trips:

- Ault - 2
- Fort Lupton - 13
- Johnstown - 44
- La Salle - 3
- Kersey - 2
- Gilcrest - 2
- Hudson - 4
- Keenesburg - 3
- Nunn - 3
- Platteville - 4
- Parts of unincorporated Weld County - 8

Legend

- NFRMPO Via including LaSalle
- UFR TPR VIA Pick Up Area
- NoCo Via Drop Off Area
- Carbon Valley Via Service



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ICSC

Town Council and staff will be traveling to Las Vegas at the end of May for the annual International Council of Shopping Centers mission trip. The trip will focus on attracting developers and key retailers to Johnstown.

Colorado Brownfield Conference

Town Staff will be participating in a discussion panel at the CO Brownfield Conference in Aurora. The panel discussion will focus on Johnstown's partnership with Downtown Colorado Inc. and its Community Challenge program which focused on developing strategies for hard to develop sites and buildings within our downtown corridor.

Tree Voucher Program

The tree voucher program was a huge success this year. Residents redeemed 164 out of the 171 vouchers issued. From the remaining 7 trees, 3 were given to the YMCA to replace dead trees on the property, and the remaining 4 will be planted by Public Works in our Town Parks.

Recreation Center Fund

A budget amendment to the 2023 budget is necessary to defray the costs incurred to repair the sauna and steam room. Without the amendment, the Fund is showing a negative fund balance.

Budget Book

The 2024 Budget Book is now posted on the Town website. This provides residents with more information on the goals and direction for 2024.

Municipal Court

April 2024 Court data is broken down for Council's review below, with a total of 221 cases being processed:

- Code Violations: 7
- Traffic Violations: 144
- Theft: 29
- Other Criminal Cases: 5
- Parking - 36

Hiring

We recently welcomed a new Wastewater Operator I and Construction Inspector to our team. The Town is currently searching for two Civil Engineers. We have several Police Officer applicants who have passed interviews and are in the background process. We also plan to welcome on board in the next several weeks a Planner I, two Parks Maintenance I workers, and a Civil Engineer I.

Police Chief Finalist Community Meet and Greet

Thursday, May 9 from 5:30 - 7:00 pm we are hosting a community meet and greet for the five finalists in the Chief of Police application process. This event is open to the public and will be held at the YMCA.

Election

For the April 2, 2024, election:

- 2,066 ballots were received, which is a 14.97% vote rate. Comparatively, April 2022's election had a vote rate of 13.8%.
- Ballots returned were 909, or 6.5%. In Johnstown's 2022 election 6.4% of ballots were returned to sender.

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Website Accessibility

The Communications team continues to work on compliance with WCAG 2.1 AA accessibility requirements. A new PDF remediation tool has been launched to ensure PDF compliance with WCAG 2.1 AA requirements. Staff has received training and work has started to convert all online PDFs to accessibility standards. We have reviewed our current site's compliance with the accessibility rules released in February and the site has reached the following milestones:

- Accessibility – 83.75% (Please note the change in percentage is due to modification of policies to WCAG 2.1 AA. Previously, our tools were calibrated for WCAG 2.1 A standards).
- Quality Assurance – 96.93% (includes links, spelling, and images. This is also a result of changes in policy standards).

Police Department

Stats

Stats – Statistical data was gathered during the period of March 20– April 20.

- Officers responded to 1336 calls for service.
- Top incident types:
 - Suspicious Activity (82)
 - Code Violations (108)
 - Check Wellbeing (48)
 - Traffic Accidents (41)
 - Thefts (58)
 - Follow Up (169)
 - Meets (117)
- 284 Citations
- 101 Arrests (Includes Cited/Summoned/Referred arrest types)
- Top arrest types – Theft, Warrants, Controlled Substance

Communications Tools

The Town maintains social media, website, and email communications. We have captured the following trends for the first quarter of 2024 for our various social media channels.



Case of Interest

Officers arrested an individual who was involved in a large nationwide fraud scheme involving the US Postal Service. The individual traveled across the United States buying hundreds of thousands of dollars' worth of stamps, using forged US documents, and selling the stamps on the black market.

Colorado Auto Theft Investigators Conference

Sergeant Perry and Officer Olds attended the Colorado Auto Theft Investigators Conference in Grand Junction. Auto theft has plagued Colorado, including Johnstown. Officers attended a multitude of classes specific to auto theft investigations.

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Firearms Training

All officers P.O.S.T qualified with their duty weapons, rifles, and off duty weapons. Officer Morgan and Officer Olds, our in-house firearms instructors, also completed instruction throughout the training.

Swat School

Officer Jaramillo attended SWAT school as a member of the Larimer County multi-jurisdictional SWAT team.

Graduation from FTO

Officer Brinkerhoff and Officer Brady completed their 14-week Field Training Officer programs with the department and are officially out on their own. The department is currently down 3 officers.

Hygiene Kits

Officer Farris has put together hygiene kits that include soap, toothpaste, and other hygiene related items for school aged children to take with them on summer break.

Mallard Ridge Easter Egg Hunt

Interim Chief Oglesby attended the Mallard Ridge Easter Egg Hunt to speak to the citizens about how the Mallard Ridge's Neighborhood Watch Program was going. He also got to take a picture with the Easter Bunny and a fellow red head.

Intox Certification

Officer Brady, Officer Brinkerhoff, and Officer Kelley attended Intox Certification classes so that they can operate the intoxilyzer instrument to measure blood alcohol from breath.

FTO Conference

·Sergeant Rashid attended a FTO Conference. Sergeant Rashid is the FTO supervisor, and this was an opportunity for him to learn how to make our FTO program better.
Community Policing, Outreach

Oral Boards

We interviewed seven (7) individuals for the open police officer positions. Five (5) of those individuals are moving forward in the process to background investigations.



Public Works Department

Work Orders

Crews completed 125 work orders this review period consisting of snowplowing, street sweeping, gravel road grading, road sign repair, funerals, and a variety of other street and grounds-related work. Completed 54 storm water and street construction inspections.

Buc-ee's

CR 48 has been completed. A mill and overlay is planned for early June.

Ledge Rock

Carson Lane has been completed from High Plains Blvd East to Payton Dr. Payton Drive has been completed from Carson Lane to the ROW at SH 60.

Paulter Farms

Punch list item repairs have started and should be completed by the end of June.

Charlotte Street

Colorado Paving has started working on Phase 1 of punch list items, which includes repairing the landscaping and irrigation systems from Jay Avenue and moving East to Estes Avenue. Once this phase is complete, we will move on to Phase 2, which will be from Estes Avenue and moving East to Columbine Avenue.



Charlotte Street
Landscaping Repairs



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2024 Concrete Repair

The project has started in The Landings subdivision replacing damaged concrete pans and ADA ramps.



Johnstown Clean Up Days

Public Works Staff, with support from Utilities Staff, hosted the 2024 Johnstown Clean Up Day on April 20. Waste Connections provided roll off dumpers and a support crew to help with the event, with over 350 vehicles passing through.



Utilities Department

Treatment - Water Treatment Plant

- Average Daily Flows: 1.350 MGD
- Critical potable and raw water main tie-ins for the new Water Treatment Plant project are completed to allow summer building construction.
- Hosted tours on the new raw water Zeta analyzer and chemical dosing system for Fort Collins, Westminster, Louisville, Englewood, and Carter Lake.
- Regulatory water tank inspections for the North and South tanks are completed.

Treatment - Low Point Wastewater Treatment Plant

- Average Daily Flows: 0.415 MGD
- Ribbon Cutting Ceremony for new plant is scheduled for May 1 at 2 PM.
- The Contractor is wrapping up landscaping and irrigation including grass seed and composting.
- The newly purchased forklift is being utilized daily now that Moltz Construction has moved all heavy equipment offsite.

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Treatment - Central Wastewater Treatment Plant

- Average Daily Flows: 0.723 MGD
- Annual preventative maintenance was performed on critical aeration equipment.
- Operations rebuilt the blower that makes the micro bubbles for the DAF treatment process.
- The Contractor is very close to completing the new sewer effluent line.

Inspections

- 4,600' water main and fire lines installed and tested
- 2,112' sewer main installed and tested
- 121 water/sewer inspections

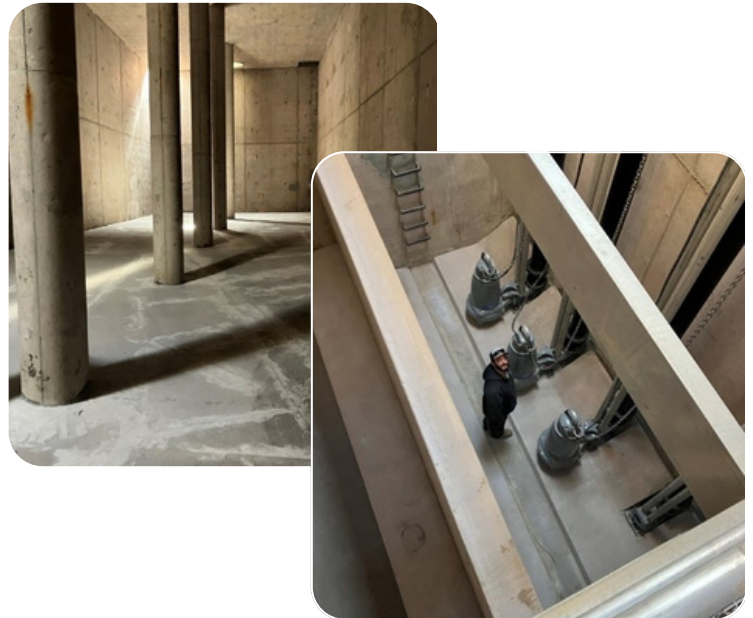
GIS

- The Public Works department has started to work on the implementation of GIS in their department workflow.
- Work on the Utilities elements of GIS are wrapping up and all that is left is to tie up some loose ends.
- A map showing the proposed boundary for a facade grant for the downtown area was created.



Sewer Collection & Water Distribution

- Locates: 1,607
- Meters: 76 new installs, 65-meter replacements
- The odor control unit at the Central Lift Station was repaired.
- Meetings have begun to discuss the replacement of the bulk water fill station at the Public Works shop.
- Operational training on the new Lift Station on the North Sewer Interceptor has begun.



Water Treatment Plant Expansion

The Design Engineer is working on addressing all of the comments that they received on the 90% construction drawings. CDPHE is reviewing the 90% plans and comments are anticipated in the next several weeks. The Design Engineer and the Town are working on obtaining all necessary permits including the Town's site plan, building plan, and fire department approvals. The contractor has completed several critical tie-ins that were necessary to occur during low demand. A few more tie-ins will occur in May before demand increases.

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North Interceptor

The contractor has substantially completed the lift station including obtaining the certificate of occupancy from Weld County. Town Staff, the design engineer, and the contractor inspected the lift station and provided the contractor with a punch list of items that need to be completed prior to commissioning. The contractor continues to install mainline along Colorado Boulevard and will then be mobilizing to CR48.5 to install the final section of mainline. The project is currently scheduled to be completed in the third quarter of this year at which time the Town will be able to decommission the Corbet Glen Lift Station.

Central Wastewater Treatment Plant

Construction of the MBR building, the secondary process basins (photo below to the right), and the headworks (photo below to the left) are ongoing. Throughout most of the spring, concrete work will continue. In addition, the Contractor is working on the plant influent lift station that will take flows from the new North Interceptor to the new headworks. This will be commissioned as part of the completion of the North Interceptor project with a temporary discharge to the existing lagoons.



Central Wastewater Treatment Plant