



Town of Johnstown

TOWN COUNCIL AGENDA COMMUNICATIONS

AGENDA DATE: February 23, 2022

SUBJECT: **First Reading** Ordinance No. 2022-226: An Ordinance Amending Chapter 6 of the Johnstown Municipal Code to Include Article XII, Special Event Permits

ACTION PROPOSED: Consider First Reading of Ordinance No. 2022-226

ATTACHMENTS: 1. Ordinance 2022-226

PRESENTED BY: Diana Seele, Town Clerk

Enclosed for review and consideration is Ordinance No. 2022-226, an ordinance amending Chapter 6 of the Johnstown Municipal Code to include Article XII, Special Event Permits.

Because there has been an increase in requests for special events in the Town, Town Staff is recommending that the Town Council adopt an ordinance related to special event permits. Special events include parades, athletic contests and other outdoor events that, require the temporary closure of streets, roads, highways, sidewalks or bike and pedestrian lanes or paths that are normally open to the public or require the modification of normal traffic uses of any street, road or highway in the Town.

The proposed regulations require any person or organization desiring to conduct a special event to apply for a special event permit not less than 45 days nor more than 6 months before the special event date. If the applicant is not an organization qualified for exemption from the payment of Town sales and use taxes, a nonrefundable application fee as set forth in the Town Fee Schedule shall be accompanied with the permit. If the application is approved, the Town Clerk will issue the permit.

The ordinance also outlines an appeal procedure if the permit is denied. The Town Clerk has discretion to impose conditions and requirements, or deny a permit if the special event permit is not in the best interest of the public health, safety or welfare.

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The ordinance also sets forth the ability to pursue recourse for violations. Violations may be asserted against any person who sponsors a special event if the event has not been issued a permit, interferes or disrupts a special event, violates the terms and conditions of the permit or violates any other provision of the ordinance. Such person may be punished in accordance with the applicable provision of the Code.

LEGAL ADVICE:

The ordinance presented was drafted by the Town Attorney.

FINANCIAL ADVICE:

N/A

RECOMMENDED ACTION:

Approve Ordinance 2022-226 as presented on first reading.

SUGGESTED MOTIONS:

For Approval

I move to approve Ordinance No. 2022-226, an Ordinance Amending Chapter 6 of the Johnstown Municipal Code to Include Article XII, Special Event Permits upon first reading.

For Denial

I move to deny Ordinance No. 2022-226 as presented upon first reading.

Reviewed and Approved for Presentation,



Town Manager

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