



# Town of Johnstown

## MEMORANDUM

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TO: Honorable Mayor and Town Council Members

FROM: Matt LeCerf, Town Manager

DATE: April 5, 2021

CC: Town Staff  
Local Media

SUBJECT: Town Manager's Report

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Upcoming Town Council Work Sessions – If there are topics that the Council would like staff to schedule for discussion, please let me know. The following topics are recommended for Council discussion (all meetings will be held in the Town Council Chambers unless otherwise indicated):

- 04/12/2021 – Work Session (6 p.m.)
  - 04/19/2021 – Regular Town Council Meeting
  - 05/03/2021 – Regular Town Council Meeting
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### **Administration, Finance, & Planning**

- *I-25 Improvements* – As part of the roadway improvements planned at I-25, Staff is exploring the opportunity to underground some of the electric utilities around the interchange with the use of our Xcel Undergrounding fund which is housed with Xcel. There is roughly \$700,000 in this fund, exclusively for conversation of overhead lines to underground.
- *Home Supply Share* – The Town purchased another Home Supply Share. The share was unchanged.
- *CBT Water* – The Town is in the process of completing its analysis with Northern Water related to how many CBT units it can own. We expect this analysis to be completed by the end of the week. Until this analysis is completed, Northern has informed us that we cannot acquire anymore shares formally. At this time, we have 31 shares under a verbal agreement to purchase and we are working on the contract agreement currently. We would anticipate this contract will be presented to Council at the April 19 meeting.

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- *2020 Audit* – Preparation for the upcoming 2020 audit is well underway. The library has provided all of their records and we are reviewing and entering them into our system.
- *Sewer Bonds* – Staff is working to compile all of the data necessary to begin the process of issuing bonds for the sewer enterprise fund.
- *Economic Development* – Staff continues to roll out the Johnstown Cash Program with 41 businesses signed up as of 03/29/21. Staff is also presenting at the Northern Colorado Real Estate Summit during the Breaking Ground session on 03/30/21 to discuss recent and future commercial development in Johnstown. The completion of the Johnstown ED Profile will be delayed as further retail trade area data is needed to incorporate in the packet. Staff is working on gathering the data.
- *DOLA Energy Impact Grant* – The Planning Director met with our DOLA area representative to discuss the Town’s recent grant application to assist with funding the Town’s upcoming Land Use Code update. Additional information has been provided to DOLA in support of that application. Notification of determination will likely be forthcoming in early May.
- *Belated April Fool’s* – In Town, we have determined how to move wastewater uphill and will no longer have the need for lift stations in the system. This will control future capital improvement costs with the elimination of our lift stations moving forward as gravity now works both up and downstream.
- *Rocky Mountain Rail* – Town Staff is coordinating with Rocky Mountain Rail on possible alignments for future passenger rail access, proposed to run N/S through the Johnstown GMA.

## **Police Department**

### ***Community Policing, Outreach & Miscellaneous Items:***

- *New Hire Status* – The police department conducted an oral board, which is the first step in our extensive hiring process for our police officer position. We moved two of the candidates through to the background investigation phase.
- *K9 Recertification* – Officer Kehr and K9 Vasco finished their annual recertifications in both patrol and narcotics. They will be completing their tracking certification this Wednesday.
- *Charitable Event* – Eight officers participated in the Polar Plunge at Windsor Lake in an effort to raise money for the athletes of the Special Olympics.
- *Colorado Pilot Program* – The police department finished the pilot phase and has fully implemented the use and acceptance of the Colorado Digital ID program.

## **Public Works Department**

### ***Streets, Stormwater, & Parks***

- *Streets* – The recent March snow event kept Staff busy plowing Town streets for four straight days. Crews were called in late Saturday afternoon on March 13 and worked around the clock, alternating on 12-hour shifts. The Town also received plowing assistance from Roberts Excavating and Kate Construction. After four days of

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continuous plowing, Staff moved to flood control. Once all the snow started melting, controlling the snow melt was an ongoing task. The freeze and melting have caused issues on our roadways and crews have laid over half a ton of pothole patch following the storm. Sweepers are back out picking up debris from plowing. We anticipate this will continue for quite some time.

- *Trash RFP* – Staff will be sending out a Trash Service RFP within a week to solicit new trash service providers as the current contract with Waste Management expires in September.
- *Sewer* – Crews were called out for a sewer collapse under Hwy 60 around 3:00 p.m. Friday, March 26 and worked until 1:30 a.m. to get the line temporarily repaired. This line is an old clay line that was installed without manholes. The area that failed was a junction where three lines come together. Staff is working with CDOT to access their right of way on this repair. We had planned to install a manhole at this location, however CDOT will not allow us to close the road during winter months for this type of work. As part of an interim fix, we are installing cleanouts to be able to maintain the line and this work is anticipated to be completed over the next week. This temporary repair will be sufficient until we can budget to replace the entire line in either 2022 or 2023. Replacement will be approximately 1000 ft of new line and installation of manholes that are not currently in place.

### ***Water & Wastewater Plants***

- *CWWTP* – Staff continues to improve operations at the Central Plant. For the second month in a row Staff has met all levels of treatment. Sludge removal of pond #2 has been completed. Our contractor is cleaning up the south west corner of pond #1 to help with sludge pumping from the DAF unit at the plant. Review of engineering firms is underway and staff will be interviewing the top two firms that submitted proposals for the design of the new CWWTP. Interviews will take place in early May and we hope to bring a request to Council at the May 17 meeting.
- *Low Point* – A blower recently failed at the Low point plant. New belts were ordered and replaced. Review of bids for equipment purchase for expansion has been completed and Staff will present the purchase request to Council tonight.
- *Lift Station* – The Corbet Glenn lift station has had two issues in the last few weeks. Starter failure for the pumps caused the station to not kick on the pumps as needed which caused wastewater to overflow into the emergency overflow tank. We were able to contain the entire over flow inside tank and repairs were made to the starter. A second over flow happened due to the floats that trigger the pumps failing. This caused the emergency tank to spill about 100 gallons of wastewater into the neighboring field. Staff did place lime and soda ash to clean up the site. We contacted CDPHE to report the spill and our efforts to contain and clean the spill center.
- *Water Plant* – Tank roof repair is close to completion. During the draining of the two tanks for cleaning, more deterioration was found in both tanks. One manway had to be completely replaced and the other needed repairs. Holes in the floors of both tanks were found and needed to be patched. Lead paint was also found and abatement of the lead

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needed to be done to continue with the repairs of the roof. Coating cost for the inside of the south tank came in higher than expected. Additional cost has occurred due to these issues. Staff will present all findings tonight.

- *16" Valve* – During the filling of the north tank at the water plant, the 16-inch isolation valve for the south tank was not sealing properly and caused water to flow back inside the south tank. These tanks operate in sequence, these valves are supposed to isolate one or the other as needed for maintenance and or repairs. The cost for a new valve with installation was \$16,000 or \$8,000 to replace the interior working components. Staff took the valve apart and found corrosion was the cause. Staff was able to scrape and clean the interior of valve, put it back together and valve appears to be working fine.