



TOWN COUNCIL AGENDA COMMUNICATIONS

AGENDA DATE: April 15, 2024

SUBJECT: Appointment of Mayor Pro Tem

ACTION PROPOSED: Appointment of Mayor Pro Tem

PRESENTED BY: Hannah Hill, Town Clerk

AGENDA ITEM DESCRIPTION:

Section 2.2 (Mayor, Mayor Pro Tem) of the Town Charter provides for the following:

"By the affirmative vote of a majority of the entire Council, a Councilmember shall be appointed as Mayor Pro Tem for the term as prescribed by ordinance to perform the responsibilities and duties of the Mayor when the Mayor is absent or is otherwise unable to perform the responsibilities and duties of the Mayor."

STRATEGIC PLAN ALIGNMENT:

- Organizational Excellence & Public Trust
 - o Strengthen public trust and confidence
 - o Engage, inform, and involve the community

LEGAL ADVICE:

N/A.

FINANCIAL ADVICE:

N/A

RECOMMENDED ACTION: Appoint a member of Council as Mayor Pro Tem.

SUGGESTED MOTIONS:

I Move to Appoint (Name of Councilmember) as Mayor Pro Tem

If more than one Councilmember is nominated, votes will take place with a secret ballot provided by the Town Clerk.

Reviewed and Approved for Presentation,

Town Manager