

January 3, 2025



Town of Johnstown
Matt LeCerf, Town Administrator
450 S. Parish Avenue
P.O. Box 609
Johnstown, CO 80534

Downtown Alley Improvements – Add Request #3

Dear Matt,

We would like to amend the Johnstown Alley Enhancements agreement, dated November 6, 2023, to incorporate additional services requested by the Town. Additional services include:

BHA Design – Additional Services (Already Performed)

Private Underground Electrical Services Construction Documents

1. Preparation and revisions of the following:
 - a. Trench and Conduit Plan
 - b. Trench Detail
 - c. Project Manual – Town Boiler Plate Revisions
 - d. Preparation of Bid Schedule
 - e. Preparation Bid Item Descriptions
 - f. Progress Submittals to Town
 - g. Document Revisions
2. Additional outreach and meetings with Property Owners to coordinate new transformer and pedestal locations
3. Coordination and verification of Xcel easement locations and sizes.
4. AutoCAD drafting of Xcel easements and revisions based on feedback from Xcel and Town
5. Numerous coordination meetings with Xcel Electric, Xcel Gas, Lumen, and TDS
6. Extended project schedule has resulted in many additional coordination meetings with Town and design team
7. Preparation of meeting agendas and meeting notes related to the additional meetings

BHA Design – Additional Services (Not Yet Performed)

Project Coordination

1. Additional coordination with Lumen, TDS, and Comcast – up to 4 hours

Bidding Assistance for Private Underground Electrical Services, including:

1. Assist Town in preparing Addendum(s) during bid process – up to 4 hours



Fee Summary

Add Request #2

BHA Design – Private Elec Bid Documents & Coord	\$38,260 (already performed)
BHA Design – Project Coordination	\$740
BHA Design – Private Elec Bidding Assistance	\$740
Wilson & CO	\$ 0
PEC	\$ 0
Aqua	\$ 0

Add Request #3 Total Fee	\$39,740 (labor and expenses)
Add Request #2	\$28,730 (labor and expenses)
Add Request #1	\$63,570 (labor and expenses)
<u>Original Contract Amount (Labor and Expenses)</u>	<u>\$312,585 (including optional services)</u>
Amended Contract Total	\$444,625

Scope Exclusions:

The following services are NOT included in the scope of work:

- Services related to required permits
- Services during construction (RFI responses, material submittal review, meetings, site visits, walkthroughs, punch lists, etc.)
- Electric inspections
- Electric material submittal reviews

This agreement is an amendment to the Town's original agreement with BHA Design, and the terms and conditions of the original agreement apply to this agreement.

Please call with any questions.

Sincerely,
BHA Design, Inc.

A handwritten signature in black ink, appearing to read "RBS", with a long horizontal line extending to the right.

Roger B. Sherman
Vice President

AGREED TO BY:
Town of Johnstown ("Client")

Authorized Signature

Date