



450 S. Parish Avenue  
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JohnstownCO.gov

## TOWN COUNCIL AGENDA COMMUNICATIONS

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**AGENDA DATE:** January 22, 2025

**SUBJECT:** Contract Award to Morton Electric, Inc. Approving West Parish Alley Private Electric Project

**ACTION PROPOSED:** Consider awarding the contract to Morton Electric, Inc.

**ATTACHMENTS:**

1. Construction Contract
2. Project Location Map
3. West Parish Alley Electrical Project Manual
4. Addendum #1
5. Addendum #2
6. Addendum #3
7. Bid Results

**PRESENTED BY:** Brandon Torrez, Senior Project Manager

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### AGENDA ITEM DESCRIPTION:

The gas service lines in downtown Johnstown, currently managed by Xcel Energy, run along Parish Avenue. In 2023, Xcel reached out to the Town to propose replacing these lines to ensure compliance with updated regulations. To minimize disruption, especially for local businesses, the Town suggested relocating the gas lines to the alley west of Parish Avenue. This alternative avoids a six-week closure of Parish Avenue and provides several benefits, including reduced business interruptions and enhanced aesthetics by moving utility meters from the fronts to the backs of properties. Additionally, this relocation will enable the undergrounding of other existing aerial utilities to underground utilities to further improve aesthetics in the area.

In November 2023, the Town engaged BHA Design, Inc. for design and engineering services to support these service enhancements and aesthetic upgrades. With the electrical design phase now substantially complete, the Public Works Department (PWD) is seeking approval to commence Phase 1 of construction for the West Parish Alley Project. This initial phase focuses on relocating the electric utilities, beginning with Xcel Energy undergrounding their electric infrastructure in the alley. Once this work is completed, new surface-mounted transformers will be installed, followed by the installation of electric lines connecting the transformers to existing businesses.

*The Community that Cares*

To facilitate this phase, the Town issued a Request for Proposals (RFP) for the installation of electric lines from the transformers to the businesses. The Town received the following responses:

**Bid Details:**

Contractor	Total Bid Price
Morton Electric, Inc.	\$616,187.08
Conduct All Electric	\$783,954.09
Ward Electric Company, Inc.	No Bid

After evaluating the responses, the Town staff recommends awarding the contract to Morton Electric, the lowest bidder, whose proposal was comprehensive and met all requirements. Morton Electric has extensive experience with similar projects, provided positive references, and has a successful track record of working with the Town.

The Town plans to begin its portion of the project in August or September 2025, following Xcel's completion of undergrounding work. The Town's work is expected to conclude by the end of October 2025. To minimize disruptions, the Town has been working closely with business owners to secure easements and coordinate temporary outages, which are anticipated to last less than one working day per business. These conversations will continue to ensure minimal impact on stakeholders.

**STRATEGIC PLAN ALIGNMENT:**

- Healthy & Resilient Economy
  - *Invest in the development of a vibrant and interconnected downtown*
  - *Drive projects and initiatives that promote Johnstown as a premier destination for business*
- Natural & Built Environment
  - *Expect and encourage community centered design*
- Quality Infrastructure & Facilities
  - *Ensure future viability of infrastructure and facilities*
  - *Repair and maintain existing infrastructure, facilities and equipment*

**LEGAL ADVICE:**

The Town Attorney has reviewed and accepted the language in the Town's Professional Services Agreement to be utilized for contract execution.

**FINANCIAL ADVICE:**

The funding for the West Parish Alley Project is included in the 2025 Fiscal Year Budget at a total amount of \$2,000,000.00.

**RECOMMENDED ACTION:** Staff recommends awarding the contract for the West Parish Alley Private Electrical Project to Morton Electric, Inc. in the amount of \$616,187.08.

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**SUGGESTED MOTIONS:**

**For Approval:** I move to approve the contract for the West Parish Alley Private Electric Project as presented with Morton Electric, Inc. in the amount of \$616,187.08, as well as provide access to a 10% contingency by authorization of the Town Manager to approve the use of these funds for unforeseen construction expenses encountered on the project not to exceed the budgeted amount, and authorize the Town Manager to execute the contract.

**For Denial:** I move to deny the contract with Morton Electric, Inc.

*Reviewed and Approved for Presentation,*



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Town Manager