

September 14, 2021

The regular meeting of the Glenn A. Jones, M.D. Memorial Library Board was called to order at 7pm as we walked and discussed possible landscaping for the south parking perimeter and west side. Chad Young, Debi Sauer, Jenna Hall, Sheryl Ballard and Director Kristi Plumb were in attendance. Corina Strickland was absent.

The August 2021 minutes were approved. The financial report for August was reviewed and approved as follows:

August beginning balance	\$ 315,121.44	Petty Cash beginning balance	\$ 1,607.84
Inflow	95,774.82		-0-
Outflow	342,854.93 (325,000 to CO Trust)		-0-
Transfers	-0-		-0-
Ending balance	\$ 68,041.33		\$ 1,607.84
CO Trust: \$ 5,107,317.67			

Director's Report:

Artist-in-residence: Allerheiligen sisters (Jeanie York and Julie Ray) share their canning jar collection.

Staff: Marisa Garcia has accepted a position with HPLD and will be leaving September 23<sup>rd</sup>. Jackie Prado has joined us! Additional staff may need to be hired as needs are assessed and schedules adjusted. October 4<sup>th</sup> staff will be paid for 5 hours to visit other libraries – focus on 'Maker Space'.

Building: Elemental Landscaping will be submitting plans and a bid for the west side landscaping-missed deadlines will result in monetary penalties. Kristi will consult with the HOA regarding the dead grass (Chad will be verifying exactly which HOA). Brian Benzor of B&M Yardworks, after completing an assessment of the sprinkler system, has begun a 'refresh'. Backflow preventer is leaking and water will need to be shut off to the building for repair-hence, we will need to be closed. During this closure, slated for October 4<sup>th</sup>, Jack will be changing light bulbs and the fire alarms will be tested.

Milliken: Memorandum of Understanding is complete. Staff will be taking over ALL shifts beginning October 1<sup>st</sup>. Discussing possible change of hours with LaNette of Mill Haus Coffee

Outreach: Vaccination clinic in both locations on August 26<sup>th</sup> was attended by 33 people! A second COVID vaccination clinic will be held at the Johnstown location on September 23<sup>rd</sup>, 10am – 4pm. Story Time Share-a-thon for member library peers will be held on September 23<sup>rd</sup> at the Johnstown location. Amy Tallent Realtor Team will be hosting, along with our ever-enthusiastic library staff, "Welcome Autumn" at the Johnstown location on Saturday, October 9<sup>th</sup>, 9am-1pm.

2022 Budget: Discussion continued and budget was finalized with adjustments for additional programming, building upgrades, landscaping and employee benefits (Debi will converse with HR about specifics).

Scheels donated 20 lazer tag guns for Tween fun!

Meeting adjourned at 9:45 pm. Next meeting will be October 19, 2021.

August stats: Johnstown –door count: 5913      circulation: 7827  
                  Milliken – door count: 522        circulation: 650

Respectfully submitted, Sheryl Ballard, secretary