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TOWN COUNCIL CONSENT AGENDA COMMUNICATIONS

AGENDA DATE: April 15, 2024

SUBJECT: Resolution 2024-19 to Consider Amending the 2024 Town Fee Schedule

ATTACHMENTS:

1. Resolution 2024-19
2. Town Fee Schedule – Exhibit A

PRESENTED BY: Devon McCarty, Finance Director

AGENDA ITEM DESCRIPTION:

The Town Consolidated Fee Schedule in its present form was adopted by the Town Council on December 18, 2023, in Resolution 2023-63.

The fee schedule is a comprehensive fee schedule that includes not only administrative fees, but also utility rates, permitting fees, business licenses, court surcharges, cemetery fees, etc. The fee schedule was created with the intent of decreasing future costs for publishing ordinances, decreasing costs associated with revising the municipal code, creating a document that is easy for people to use and access, and creating a document that encourages an annual review of the fees that the Town is charging. Fines and penalties have not been included in this fee schedule due to the subjective nature of the fine structure.

While generally, the fees included in the proposed fee schedule are unchanged, one chapter has been changed or restructured. The proposed changes include the following:

Chapter 13 – Municipal Utility:

- 1.) The addition of Section 13-86 - West Water Tank Storage Fee of \$970.00. This fee is intended to cover the cost of constructing a water storage tank west of I-25 and shall be paid by property owners in the Region when a building permit is issued. (The addition of this fee is dependent on Council adopting Ordinance No. 2024-248, which is being presented for a second reading on April 15, 2024.)
- 2.) An update to Section 13-72 - Water Meters, has been proposed. The increase in meter fees is solely aimed at recuperating our expenses for meters sized $\frac{3}{4}$ " or larger.

If approved, these fees will go into effect on May 1, 2024.

The Community that Cares

STRATEGIC PLAN ALIGNMENT:

Organizational Excellence & Public Trust

- *Strengthen public trust and confidence.*

Quality Infrastructure & Facilities

- *Ensure future viability of infrastructure and facilities.*

LEGAL ADVICE:

The Town Attorney provided the resolution presented for consideration.

FINANCIAL ADVICE:

NA

RECOMMENDED ACTION: Approve Resolution 2024-19.

Reviewed and Approved for Presentation,



Town Manager