

Town of Johnstown



# TOWN MANAGER'S REPORT



*October 2024*

[johnstownco.gov](http://johnstownco.gov)



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## Administration, Finance, Planning, and Human Resources

### Upcoming Council Meetings & Work Sessions

If there are topics that the Council would like Staff to schedule for discussion, please let me know. The following topics are recommended for Council discussion (all meetings will be held in the Town Council Chambers unless otherwise indicated):

- 10/07/2024 - Regular Council Meeting
- 10/15/2024 - FY 2025 Budget Work Session
- 10/21/2024 - Regular Council Meeting
- 11/04/2024 - Regular Council Meeting

### Hiring

We recently welcomed our Municipal Court Clerk and Senior Project Manager to our Team. We are currently searching for Police Cadets, a Civil Water/Sewer Engineer, Community Service Officers, and Police Officers. We have 2 police officer candidates in the process to hire. Officer Chris Soricelli was recently promoted to Sergeant for the Town.

### 2025 Preliminary Budget

The preliminary 2025 budget has been completed and is available on our website for the community to review. It can be found here:

<https://johnstownco.gov/DocumentCenter/View/797/2025-Preliminary-Budget>

### Cemetery

Fall Cemetery clean-up will begin October 15, 2024.

### Special Event Permit

Staff has received an application for the Trick or Treat Street on October 26, 2024 in Downtown Johnstown. Exodus Moving has submitted a Special Event Permit-Liquor for their annual Halloween event on October 25, 2024. Notification from the State was received and is included in Council's packet, that a wine festival application was received from Ascent Investment Group LLC dba Deep Roots Winery, for a festival on October 12, 2024.

### Senior Center

October will see our fall activities really kick into gear with our fall color tour, Eagles hockey and more! There was also a good turnout for the scam presentation, with 8 community members that attended who have not previously participated in Senior Center activities. September participation is listed below excluding exercise classes, yoga, and the Tai Chi Chih:

- Owlz Baseball Game - 6 participants
- Friendly Fork Volunteer Training - 40 participants
- Wild Animal Sanctuary - 13 participants
- Breakfast Trip - 8 participants
- Footcare with Advanced Footcare - 9
- Golden Gallery Art Show - 7 participants
- Monthly Blackhawk Trip - 14 participants
- Diamond Dot Weekly - 31 participants
- Lunch Trip - 21 participants
- Colorado Rockies - 14 participants
- Friendly Fork Weekly Meals - 175 participants (4 times a month)
- Ukulele Lessons with Linda (3 times) - 6 participants
- Weekly Cards - 50 participants

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## HB24B-1001 Property Taxes

This bill includes assessed value changes for budget years 2026 and beyond and includes a revenue limit of 5.25%. The revenue limit will not apply to the Town as home rule municipalities are excluded. The assessed valuation changes for some of the categories are shown below:

	2023	2024	2025	2026	2027
Residential	6.7% minus \$55K	6.7% minus \$55K	Growth <= 5% - 6.25% Growth >= 5% - 6.15%	Growth <= 5% - 6.8% Growth >= 5% - 6.7% minus 10% of first \$700K	Growth <= 5% - 6.8% Growth >= 5% - 6.7% minus 10% of first \$700K
Commercial	27.9%	27.9%	27%	26%	25%
Industrial		27.9%	27%	26%	25%
Ag	26.4%	26.4%	27%	25%	25%
O&G	No Change	No Change	No Change	No Change	No Change
Personal Property		27.9%	27%	26%	25%

### Municipal Court

September 2024 Court data is broken down for Council's review below, with a total of 109 cases being processed:

- Code Violations: 5
- Traffic Violations: 70
- Theft: 21
- Other Criminal Cases: 3
- Parking: 10

### Safe Routes to School (SRTS)

The Town continues to gather preliminary information on the SRTS Grant Application we intend to submit. This initial coordination is with several entities who we have asked to partner or provide easement for a successful grant application. If we do not receive this support, the Town may not make the application as planned since this is a requirement of the grant application.



## Growing Water Smart

Several Staff members attended a growing water smart work shop hosted by the Sonoran Institute. There were several goals and outcomes for the team to pursue looking forward. From a very high level, the goals and outcomes include the following:

Goal: Improved forecast of long-term water needs tied to land use.

Outcomes: Creating a water supply element in the Comprehensive Plan that includes forecast of water use by land use.

Goal: Efficient use of water supplies and reduce outdoor water waste.

Outcomes: Creating a water efficiency plan draft.

Goal: Improved forecast of long-term water needs tied to land use.

Outcomes: Creating a water supply element in the Comprehensive Plan that includes forecast of water use by land use.

Goal: Efficient use of water supplies and reduce outdoor water waste.

Outcomes: Updated landscaping code.

## Police Department

### Stats

Statistical data was gathered during the period of August 29 - September 29.

- Officers responded to 1392 calls for service.
- Top incident types:
  - Suspicious Activity (112)
  - Code Violations (136)
  - Check Wellbeing (74)
  - Traffic Accidents (31)
  - Thefts (61)
  - Check Wellbeing (74)
  - Meets (141)
- 238 Citations
- 88 Arrests (Includes Cited/Summoned/Referred arrest types)
- Top arrest types - Theft and Warrants

### Fall Fest

Johnstown PD was present to assist with another successful Fall Fest celebration in downtown Johnstown.

### Case of Interest

Officers were able to locate a vehicle suspected of an armed bank robbery that had occurred in Castle Rock. Officer set up surveillance on the vehicle and after numerous hours were able to successfully take the suspect into custody without incident.

### ARIDE Training

Officer Brady completed Advanced Roadside Impaired Driving Enforcement training.

### FET Training

Officer Olds and Detective Cygan attended Field Evidence Technician training with Windsor Police Department.

### Firearms Training

Department members completed in-house firearms training.



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## Celebration of Life

On September 24 we said goodbye to Officer Mick Peters with the Milliken Police Department, who lost his life after a short battle with cancer. Officer Peters was well known by members of JPD. JPD also provided coverage to the Town of Milliken so their entire department could attend the funeral.

## Retirement

We celebrated Detective Slocum's 30 years of law enforcement service.

## Promotion

Officer Soricelli was promoted to Sergeant Soricelli after successfully completing an assessment center made up of director level employees and sergeant and above rank personnel from other agencies.



## Public Works Department

### Weld County Road 46 Mag Chloride Treatment

The Public Works Department, in collaboration with Weld County, recently applied a magnesium chloride treatment to a two-mile section of County Road 46, spanning from WCR 17 to WCR 13. This treatment helps reduce dust and improve road stability, enhancing safety and driving conditions for local residents and commuters.



### In-House Asphalt Patching

Public Works Staff is currently performing full-depth asphalt restoration on Carlson Blvd in the Clearview subdivision and Old Town Johnstown. The work also includes subgrade stabilization. So far, the crew has laid 300 tons of asphalt to date, on track to reach 800 tons by the end of the season. Notably, each ton of asphalt patched in-house results in a \$300 savings for the Town, showcasing both efficiency and cost-effectiveness in managing road repairs. If Public Works is successful in reaching our goal of 800 tons, that equates to a \$240,000 cost savings to the Town.



### West Lake Park Playground Installation

Go Play Inc. has begun installing the new playground at West Lake Park, with completion expected by October 4. The project involves removing outdated equipment and replacing it with a larger, ADA-compliant playground designed to offer more interactive and engaging play experiences. This \$405,000 upgrade will enhance the park system, providing a safe and inclusive space for children of all ages to enjoy.

## Storm Water Master Plan Update

Matrix Design Group is actively advancing the data collection phase of the Storm Water Master Plan. Engineers are conducting thorough on-site investigations of properties facing storm drainage challenges that require hands-on evaluation.

Concurrently, The Sanborn Company has completed an aerial Lidar survey covering Johnstown's entire growth management area, gathering precise elevation data to generate a comprehensive topographic model of the Town's drainage basins. This model will be critical for identifying areas of concern. The project remains on schedule for completion by the end of next year.

## Utilities Department

### Water Treatment Plant

Average Daily Flows: 2.637 MGD

- Replaced two GAC vessel media contents to restore plant flows/capacity.
- A water leak near the GAC vessels was repaired by isolating the east zone for about five hours.
- We are elevating pretreatment chemicals for the seasonal raw water changes regarding temperature and PH.

## Work Orders

Crews completed 152 work orders this review period including, but not limited to: asphalt patching, crosswalk installation, street sweeping, gravel road grading, road sign repairs, funerals, park mowing, irrigation repairs, weed mitigation, storm sewer inspections, and ditch cleaning.

### Low Point Wastewater Treatment Plant

Average Daily Flows: 0.428 MGD

- Working with Aqua to finalize chemical permitting for the new plant after verifying dosages and efficiencies of proposed chemicals that have been in use since September 2023.
- Solved intake pressure issues with new Aerzen blowers after extensive troubleshooting. The issue was a loose connection hose which Staff quickly corrected.
- The EQ mixer reinstalled into process after receiving warranted service from distributor.



## Central Wastewater Treatment Plant

Average Daily Flows: 0.804 MGD

- Browns Hill replaced influent flow sensor located at the head of the plant.
- A bulk purchase was made of alkalinity dosing chemicals in preparation of MBBR cold temperature needs.
- The new solids handling tank is taking shape. This is the first of the taller building/structures on site, and it looks great.

## Inspections

- 7,134' water main
- 5,396' sewer main
- 1,681' storm water
- 136 water/sewer inspections
- 2,660' curb and gutter
- 2,500' of sidewalks
- 160 tons of asphalt

## Capital Projects - Water Treatment Plant Expansion

Construction is in full swing. The contractor is continuing to work on site yard piping, ordering materials, and installation of below ground concrete structures. Town Staff is continuing to coordinate with Xcel on the gas and electric services to ensure that there are no delays to construction.

## Sewer Collection & Water Distribution

- Locates: 767
- Meters: 39 new installs and 23 meter replacements
- The quarterly generator maintenance is being performed.
- Staff have been attending numerous trainings for continuing education.
- There was a waterline break on the new 16" line that has now been repaired.



## Capital Projects - Central Wastewater Treatment Plant

Construction of the MBR building, the secondary process basins, the solids holding tank (photo below), and the headworks are progressing well. The Masons continue to work on the construction of the headworks (photo below) and the metal building subcontractor has delivered all materials to site to start on the MBR building. In October, the metal building and masonry sub-contractors will continue the vertical construction.



## SH60 Waterline Replacement and Extension

Town Staff is working on reviewing bids for the SH60 Waterline Replacement and Extension project and intend to bring the project to Council in the coming weeks to select the contractor. Town Staff was pleased to receive ten bids on the project.

## Capital Projects - Lone Tree Raw Water Transmission

The Larimer County 1041 Permit has been submitted for Larimer County review. Town Staff and the project team are continuing to coordinate with the various stakeholders including the Home Supply Reservoir and Ditch Company and Larimer County to ensure that all permits and agreements are in place prior to advertising the project for construction. The landman is also continuing conversations with several property owners to start the easement acquisition process. In addition, the design engineer continues to progress design plans for both the pump station and the pipeline and incorporating property owner feedback. In addition, the Larimer County IGA has been executed and they will be installing a portion of the pipe as part of a bridge replacement project that they will be working on this winter.