



Town of Johnstown

TOWN COUNCIL AGENDA COMMUNICATIONS

AGENDA DATE:	February 7, 2022
SUBJECT:	Amending the Consolidated Town Fee Schedule
ACTION PROPOSED:	Consider Resolution 2022-02
ATTACHMENTS:	1. Resolution 2022-02 2. Town of Johnstown Fee Schedule – Exhibit A
PRESENTED BY:	Mitzi McCoy, Finance Director

AGENDA ITEM DESCRIPTION:

The Town Consolidated Fee Schedule in its present form was adopted by the Town Council on August 2, 2021 in Resolution 2021-25.

The fee schedule is a comprehensive fee schedule that includes not only administrative fees, but also utility rates, permitting fees, business licenses, court surcharges, cemetery fees, etc. The fee schedule was created with the intent of: decreasing future costs for publishing ordinances, decreasing costs associated with revising the municipal code, creating a document that is easy for people to use and access, and creating a document that encourages an annual review of the fees that the Town is charging. Fines and penalties have not been included in this fee schedule due to the subjective nature of the fine structure.

While generally the fees included in the proposed fee schedule are unchanged, there are a few that have been changed or restructured. Those fees include the following:

Sec. 2-44 – General Fees.

Proposed changes to this section include an addition of a special event application fee. Special event applications have increased recently and this fee is intended to cover the costs associated with processing this type of application.

Sec 16-345(f) Wireless Communication Facilities.

This fee has already been included in the Town's Municipal Code, it just needed to get added to the fee schedule. No changes have been made to the amount.

Sec 17-224 through Sec 17-228

The Council is currently considering the Second Reading of Ordinance No. 2022-221, Amending Article XII of Chapter 17 of the Johnstown Municipal Code Concerning Impact Fees. The recommendations included in the attached fee schedule are based on the analysis, report, and recommendations by WEL

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Consulting, LLC. The report and recommendations were discussed at a work session in October 2021. The impact fees have been increased for 2022 and for each calendar year over the next 5 years.

Rate changes in this section will not go into effect until Ordinance No. 2022-221 goes into effect.

Sec. 17-283 - 402 Interchange Fee.

The Council is currently considering the Second Reading of Ordinance No. 2022-222 Adding Article XV to Chapter 17 of the Johnstown Municipal Code, Establishing a Special Fee to be Paid by the Owners of Property Within Close Proximity to the Reconstructed Interchange at I-25 and State Highway 402. This fee is intended to recover a portion of the costs that the Town contributed to the improvements made towards Hwy 402 improvements.

Rate changes in this section will not go into effect until Ordinance No. 2022-222 goes into effect.

LEGAL ADVICE:

The Town Attorney drafted the Resolution.

FINANCIAL ADVICE:

NA

RECOMMENDED ACTION: Staff recommends approving Resolution 2022-02.

SUGGESTED MOTIONS:

For Approval: I move to approve Resolution 2022-02 Amending the Consolidated Town Fee Schedule.

For Denial: I move to deny Resolution 2022-02 Amending the Consolidated Town Fee Schedule.

Reviewed and Approved for Presentation,

Town Manager