

Town of Johnstown



TOWN MANAGER'S REPORT



June 2024

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TOWN MANAGER'S REPORT

Administration, Finance, Planning, and Human Resources

Upcoming Council Meetings & Work Sessions

If there are topics that the Council would like Staff to schedule for discussion, please let me know. The following topics are recommended for Council discussion (all meetings will be held in the Town Council Chambers unless otherwise indicated):

- 06/03/2024 - Regular Council Meeting
- 06/17/2024 - Regular Council Meeting
- 6/24/2024 - Council Work Session (6pm)

Liquor Licensing

Staff has received a renewal of Candlelight Dinner Theatre's Tavern Liquor License, and PEACE N LOVE dba Johnstown Liquors Retail Liquor Store license renewal. Red Barn Liquor has also submitted a renewal for their Liquor Store license. Thoughts LLC dba Legends A Meadery has submitted notice of a non-continuous sales room at BBQ Day, which is a license directly with the State Department of Revenue allowing them to sell at their vendor booth. A transfer of ownership has been applied for regarding Coral Bay Wine & Spirits Inc to Coral Bay Wine & Spirits LLC.

Municipal Court

May 2024 Court data is broken down for Council's review below, with a total of 221 cases being processed:

- Code Violations: 2
- Traffic Violations: 196
- Theft: 29
- Other Criminal Cases: 4
- Parking: 47

Senior Center

Staff continues to explore new excursions in June, including Rodz & Bodz Movie Car Museum, Sweetheart Winery and the new pre-professional women's soccer league, Rain. May activities and participation are described below, outside of the staples of exercise classes, yoga, and the Tai Chi Chih class:

- Ladies Tea Social - 48 participants
- Garden Nursey Trip - 4 participants
- Colorado Rockies Game - 5 participants
- Monthly Casino Trip (Senator's Grill at Terry Bison Ranch) - 13 participants
- Creative Crafts - 5 participants
- Diamond Dot Weekly - 19 participants
- Friendly Fork Weekly Meals - 207 participants in the month of May
- Ukulele Lessons with Linda - 14 participants
- Walking Club - 7 participants

Jane Hansher was awarded a 2024 Hall of Fame Volunteer award by the Greeley/Weld Senior Foundation. Criteria evaluated included promoting quality of life, providing leadership to other individuals and volunteering in various activities. The Senior Center Board celebrated members who have been part of the Center for 15 or more years with entertainment and local gift certificate to Hays'.

Audit

The 2023 audit began on May 13. Staff will continue to work closely with the auditors for the next several weeks as they review the Town's data. The auditors will present the 2023 audited financials to Town Council in July.

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Business of the Month

Ethan Allen was presented Business of the Month on May 6, during the Town Council meeting. For June, Staff will pause the program and resume announcing the next business of the month in July.

Biz Walk

Town Staff met with Anchor Roofing in May as part of our ongoing monthly business walks.

Downtown Master Plan Project

Town Staff met with Town Council during a public work session on May 13 to discuss the Downtown Masterplan project. The discussion focused on the community strategy plan, improving the physical areas within downtown, planning for potential expansion of the downtown area, and what uses should be encouraged to create a vibrant and activated corridor. Town Staff will launch the project to the public in early June to begin gathering community and stakeholder feedback.

Greeley Area Realtors Association

Town Staff from Economic Development and Utilities will speak jointly at the Greeley Area Realtors Association meeting on June 19. The focus will be around economic development and capital projects in Johnstown.

Q2 Business Workshop

Town Staff and the JDDA hosted the Q2 Business Workshop in May which focused on social media, search engine optimization, and artificial intelligence (AI) for small businesses. The workshop was sponsored by Bank of Colorado and free to all Johnstown Businesses. Town Staff will begin working with the JDDA to plan the future Q3 Business Workshop.

FY 2025 Budget

Staff will begin working on the 2025 Budget requests. The department forms have been distributed to Staff and are to be completed by early July.

Hiring

We recently welcomed a Planner I, two Parks Maintenance workers, and three Streets Maintenance workers to our team. The Town is currently searching for two Civil Engineers, a Police Officer, Administrative Assistant, Mechanic, and a Water Distribution and Wastewater Collection Supervisor. Finally, Hector Nunez Torres has accepted a position in the new Engineering Department as a Civil Engineer. He was previously in the Public Works Department.

Chief of Police Selection

Following an extensive nationwide search, the Town is pleased to announce the hiring of Jeff Strossner as the Town's next Chief of Police. Strossner will officially assume his role on July 8, 2024. Jeff Strossner brings a wealth of knowledge and expertise to the Johnstown Police Department, with 28 years of experience in policing, including 15 years in leadership roles. He began his career in Manitou Springs before transitioning to Colorado Springs, where he served as a police officer before advancing through several positions, including Training Division Commander, Management Services Division Commander, Specialized Enforcement Division Commander, Falcon Patrol Division Commander, Internal Affairs Lieutenant, Patrol Division Lieutenant, Sergeant, and Detective.

Police Department

Stats

Statistical data was gathered during the period of April 20 – May 20.

- Officers responded to 1263 calls for service.
- Top incident types:
 - Suspicious Activity (94)
 - Code Violations (105)
 - Check Wellbeing (52)
 - Traffic Accidents (44)
 - Thefts (66)
 - Follow Up (187)
 - Meets (90)
- 230 Citations
- 89 Arrests (Includes Cited/Summoned/Referred arrest types)
- Top arrest types – Theft and Controlled Substance

Case of Interest

Officers and Detectives investigated an individual who was responsible for two commercial burglaries, one home burglary, and a vehicle theft in our jurisdiction that occurred in one night. The individual was identified and located in Grand Junction, where he was arrested after committing commercial burglaries in their jurisdiction. The individual is a resident of the State of Missouri and is a convicted sex offender out of Kansas. Great work by the whole team to use resources and networking to identify the suspect.

Defensive Tactics Training

The department trained in defensive tactics taught by our in-house instructors.

CIT Coordinator

Officer Kelley went through Crisis Intervention Coordinator training. He can now coordinate local CIT classes for new officers.

Mini-Academy

Our in-house instructors have been busy training Officer Mee and Officer Perlas during their mini-academy. The mini academy exposes new officers to policy, paperwork, and our firearms, DTAC, and driving courses.

Supervision Training

All Johnstown PD supervisors are taking a yearlong supervisor training offered by DLG Learning Center. This will ensure that all supervisors from the Chief down continue to sharpen their leadership and management skills.

FBI LEEDA

Officer Morgan is attending the FBI LEEDA supervisory institute. This course is designed to give officers the skills needed to be a first-line supervisor.

Graduation from POST Police Academy

Rayahna Perlas and Joseph Mee graduated to POST academy and our in-house mini academy. They are now in the field training program with our Field Training Officer (FTO) instructors.



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Oral Boards

We interviewed seven (7) individuals for the open community service officer positions. Two (2) of those individuals are moving forward in the process of background investigations.

Drug Take Back

Code Officer Farris organized the event where citizens were able to drop off unused and expired medication. During the event, 11.5 pounds of medication was taken to the DEA to be properly destroyed.

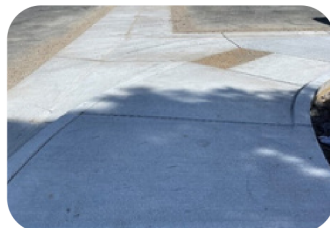
Public Works Department

Work Orders

Crews completed 103 work orders this review period consisting of street sweeping, gravel road grading, road sign repair, funerals, asphalt crack sealing, and a variety of other street and grounds-related work. PW Crews also provided traffic control and operational support for the Cinco De Mayo event, which was a big success for the Town.

2024 Concrete Repair

Our contractor, Lightfield Enterprises, is about 75% complete with the concrete rehab project. Currently, crews are working in the Pioneer Ridge subdivision with a projected completion date of June 4. The remaining two (2) areas, Thompson River Ranch and Rocksbury Ridge are scheduled to be complete by June 7.



BATTLE Ops

Officer Olds and Sergeant Perry participated in auto theft operations as part of a multijurisdictional Beat Auto Theft Through Law Enforcement task force. The mission of BATTLE is to thoroughly investigate auto theft crimes, auto theft related crimes, apprehend, criminal, recover property, and proactively prevent auto theft.

Charlotte Street

Crews are finishing the landscape cobble and gravel repairs. Concrete repairs are scheduled to be completed by May 28. Areas of sod replacement have been identified and will begin on May 23. This process includes grading slopes, tilling in an approved soil amendment, placing 4" of approved soil, and then installing the new sod. Sod replacement is scheduled to be completed by May 30. Any required irrigation repairs will be completed on May 23 and 24. This project is expected to close out in June. There are some utility repairs that will need to be made, but this will take place after BBQ Days, in an effort not to disrupt the Town event.



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Eddie Aragon Park & West Lake Park Playground Replacement

At the May 6, Town Council meeting, Council approved the replacement of playground equipment at Eddie Aragon Park and West Lake Park. The contract with Go Play Inc. is now executed, and the equipment will be ordered shortly. Due to the custom nature of the playground designs, there are expected long lead times for the equipment. However, PW Staff are optimistic that construction will begin in October.



Stormwater Master Plan Update

The Stormwater Master Plan Update is underway, as PW Staff recently met with the selected consultant, Matrix Design Group, Inc., to kick off the project. Matrix is currently in the "data collecting" phase and will soon begin building the model to identify constraints and opportunities. To date, Matrix has identified 26 potential basins within the Johnstown planning management area, a significant increase from the 5 basins identified in the 2001 master plan.

Utilities Department Water Treatment Plant

Avg. Daily Flows: 3.2 MGD

The Granular Activated Carbon (GAC) vessels used to treat taste and odor are on-line for the summer months. Broadband internet was installed at the Lone Tree raw water pump station to improve communication issues to and from the treatment plant. The water quality Consumer Confidence Report (CCR) will be included in the May billing to Town water customers.

Low Point Wastewater Treatment Plant

Avg Daily Flows: 0.44 MGD

Ribbon Cutting ceremony for the new plant was a huge achievement with Town Staff facilitating tours for the public to show case the success. The expansion construction is officially complete per the requirements outlined in the Consent Order of Compliance issued by the State. Operations has identified and repaired a few minor issues including leaking chlorine lines and a polymer line size reduction.

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Central Wastewater Treatment Plant

Avg Daily Flows: 0.77 MGD

Central wastewater treatment plant design received approval from CDPHE. The construction contractor and Town Staff are preparing for the north sewer interceptor tie-in to the lagoon plant. Staff are also adjusting the chemical dosing, detention time, and vegetation maintenance for warm weather operation of the lagoons.

Inspections

- 6,322' water main and fire lines installed and tested
- 3,092' sewer main installed and tested
- 143 water/sewer inspections

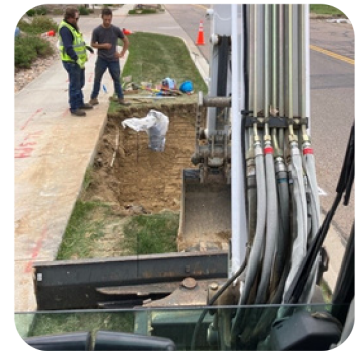
GIS

GIS is working with the Public Works department to develop a 'proof of concept' that will help collect information for streets needing work. GIS updated the Town's subdivision map with 18 subdivisions and created a map showing potential new commercial areas.

Sewer Collection & Water Distribution

A major water break occurred on a 12-inch line located in an easement between homes in Country Acres causing property damage. Operations abandoned the sewer service for 1106 Sandra Dr. (Town owned) and repaired a fire hydrant up near the gas station at 2534. The east water zone Pressure Reducing Valves (PRV's) were adjusted to increase pressure in the Old Town area.

- April Locates: 1,253
- Meters: 70 New Installs, 57 Meter Replacements



Water Treatment Plant Expansion

The Design Engineer has submitted 100% construction drawings and specifications to the Town for review. Town Staff, the CMAR, and the owner's representative are reviewing the construction drawings. In addition, the CMAR will be preparing a final Guaranteed Maximum Price (GMP) based on the 100% plans and specifications. The contractor continues to work on early work construction and critical waterline tie-ins as the design is finalized. The Design Engineer is also waiting on CDPHE to issue comments so that they can be incorporated into the final Issued for Construction Plans.

North Sanitary Sewer Interceptor

The contractor is working along CR48.5 installing the final segment of the interceptor line. As long as construction proceeds as planned, the lift station and pipeline will be brought into service in July. A meeting was held in April between the North Interceptor and Central WWTP contractors to ensure that the startup of the new lift station is coordinated.

Lone Tree Raw Water Transmission

Town Staff continues to coordinate with the design engineer on finalizing the construction plans for the approximately 10-mile pipeline and pump station from Lone Tree Reservoir to the Town's water treatment plant. On June 11, Town Staff will be holding a public meeting for all Larimer County residents within 500 feet of the project as part of the Larimer County 1041 permit process. Additional public meetings will be held for Johnstown and Weld County residents impacted by the project but this meeting in June is specifically to satisfy the condition of the 1041 permit process. In addition, the Town has contracted with Western States Land Services to obtain necessary easements for the project. Easement acquisition will begin in the coming weeks.

Central Wastewater Treatment Plant

Construction of the MBR building, the secondary process basins, and the headworks are ongoing. Throughout most of the spring, concrete work will continue. In addition, the contractor is working on the plant influent lift station that will take flows from the new North Interceptor to the new headworks. The influent lift station is necessary to commission the North Interceptor with a temporary discharge to the existing lagoons. As mentioned above, Town Staff is coordinating with the contractors to ensure a successful startup for both projects and more importantly, our residents.

