

# Glenn A. Jones Memorial Library Board Meeting

August 16, 2022

## Trustees Attending:

C. Strickland

D. Sauer

C. Young

J. Hall

Kristi Plumb, director

Absent:

S. Ballard

July minutes approved with one correction.

## Financial Report:

Begin Balance \$507,706.03

PC Begin Balance \$907.84

PC End balance \$907.84

Inflow \$149,786.63

Outflow \$601,288.83

Transfers \$0

End balance \$56,204.03

CO Trust end balance \$6,254,345.55

## Director Report:

Artist in residence Pat Gonthier crochets hats for young patients at Children's Hospital Colorado.

Chautauqua (Alexander Hamilton) was well attended. This month's signature author series is Dan Jorgenson.

Next month is an author who has written about teens.

This month's theme for kids since they are not back at school has been "Arrgust" with pirates. The rescheduled foam party is on August 23rd at 11:00 am. Weather was bad on the original day.

Fransen Pittman will install the east entrance carpet on Friday, August 19th. Front door installation is scheduled for September 12. They'll have a person on-site every day they are working. Patrons can enter

through the east door and curbside pickup will be offered. The library will be closed for two days while they are working (days TBD). Staff will visit other libraries on one day and a work day the other.

Holidays for the library closure were discussed and agreed upon for staff to be off and the library closed July 1-4. Junteenth was discussed. The town will be open but the post office and library district will be closed. The decision is tabled until next month.

First National Bank rewards can be spent on Library of Things or MakerSpace.

Environmental Landworks Company, Inc. submitted their proposal. Some clarification needs to happen, but a date for them to begin working needs to be scheduled.

July statistics:

Johnstown door count: 7177

Johnstown circulation: 9370

Milliken door count: 622

Milliken circulation: 731

The proposed 2023 budget was discussed. Kristi's budget suggestions include professional social media for FaceBook and Instagram, lawn maintenance, programming, and storage.

Meeting adjourned at 8:45 pm. Next meeting September 20, 2022.

JONES MEMORIAL LIBRARY CASH FLOW REPORT - AUG 2022				Y-T-D	2022 BUDGET	To Date	Notes
BEGINNING CHECKING BALANCE				\$ 56,204.03	\$ -	\$ 20,000.00	
INFLOWS							
	Donations/Grants	\$	173.24	\$	173.24	\$ 3,500.00	
	Interest	\$	11.51	\$	33,236.80	\$ 5,000.00	
	Misc Income	\$	32.98	\$	1,279.69	\$ 7,500.00	
	Investments	\$	-	\$	100,000.00	\$ -	
	Town of Johnstown	\$	94,816.12	\$	1,018,861.75	\$ 1,140,000.00	
	High Plains Library District	\$	-	\$	486,563.66	\$ 488,959.00	
	Transfer from Reserve Account	\$	-	\$	-	\$ -	
INFLOWS TOTAL				\$ 95,033.85	\$ 1,640,115.14	\$ -	
TOTAL AVAILABLE FUNDS				\$ 151,237.88		\$ 1,664,959.00	
OUTFLOWS							
	Advertising	\$	2,013.57	\$	13,832.57	\$ 22,000.00	
	Audio/DVD -34	\$	971.66	\$	4,988.85	\$ 15,000.00	155
	Books - 381	\$	4,973.88	\$	20,612.62	\$ 50,000.00	1454
	Collection Fees/Bad Debts	\$	-	\$	-	\$ 2,000.00	
	Computer Expenses	\$	-	\$	256.73	\$ 5,000.00	
	Equipment & Furniture	\$	1,114.33	\$	18,462.40	\$ 60,000.00	Maker Space
	Gifts Given	\$	-	\$	638.76	\$ 2,500.00	
	Insurance, Bldg. Contents	\$	-	\$	-	\$ 5,000.00	
	Investments	\$	-	\$	1,150,000.00	\$ 192,959.00	
	Legal Fees/Consulting Fees	\$	-	\$	-	\$ 10,000.00	
	Maintenance	\$	6,960.53	\$	29,736.43	\$ 60,000.00	
	Memberships/Licenses	\$	-	\$	45.00	\$ 2,500.00	
	Milliken Location	\$	-	\$	359.66	\$ 20,000.00	
	Outreach	\$	162.94	\$	281.26	\$ 10,000.00	
	Professional Enrichment	\$	-	\$	781.89	\$ 5,000.00	
	Programming	\$	3,763.94	\$	18,614.11	\$ 100,000.00	LoT - \$708.54
	Salaries/Compensation	\$	-	\$	183,580.13	\$ 500,000.00	
	Health Ins./retirement	\$	-	\$	-	\$ 18,000.00	
	Staff Bonuses/Perks	\$	-	\$	1,750.10	\$ 12,000.00	
	Workers' Comp	\$	-	\$	174.32	\$ 3,000.00	
	Subscriptions, Periodicals	\$	1,506.70	\$	2,040.33	\$ 5,000.00	
	Supplies, Janitorial	\$	287.98	\$	586.35	\$ 3,000.00	
	Supplies/Expenses, Library	\$	563.15	\$	3,726.29	\$ 12,000.00	
	Telephone	\$	505.65	\$	2,718.55	\$ 10,000.00	
	Utilities	\$	3,439.70	\$	21,754.23	\$ 40,000.00	
	Capital Improvement	\$	-	\$	80,682.90	\$ 500,000.00	
OUTFLOWS TOTAL				\$ 26,264.03	\$ 1,555,623.48	\$ 1,664,959.00	
ENDING CHECKING BALANCE				\$ 124,973.85			

BEGINNING PETTY CASH BALANCE		\$	907.84						Notes
	Programming	\$	-						
	ENDING PETTY CASH BALANCE	\$	907.84						
<b>COLORADO TRUST INVESTMENT</b>									
	BEGINNING BALANCE	\$	6,254,345.55		Y-T-D				
	Dividend - 2.2488%	\$	11,661.15	\$	33,150.17				
	Contribution	\$	-						
	Withdrawal	\$	-						
	ENDING BALANCE	\$	6,266,006.70						

  

GENERAL LEDGER									
ACCOUNT	DESCRIPTION	DATE	DEBIT	CREDIT	BALANCE	CHECK NO.	CHECK DATE	CHECK AMOUNT	REMARKS
	BEGINNING PETTY CASH BALANCE				907.84				
	ENDING PETTY CASH BALANCE				907.84				
	COLORADO TRUST INVESTMENT								
	BEGINNING BALANCE				6,254,345.55				
	Dividend - 2.2488%				11,661.15				
	Contribution				-				
	Withdrawal				-				
	ENDING BALANCE				6,266,006.70				