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TOWN COUNCIL WORK SESSION COMMUNICATION

AGENDA DATE: January 27, 2025

SUBJECT: Facility Planning & Needs

ATTACHMENT: Office Space Rental Option

PRESENTED BY: Matt LeCerf, Town Manager

WORK SESSION ITEM DESCRIPTION:

In October 2018, I was fortunate enough to join the Town of Johnstown as its Town Manager. When I arrived, the population of the community was approximately 15,500 and the workforce at the Town consisted of 37 FTE for the entire organization. From the 37 FTEs, 18 or 19 were sworn police officers. This left the remaining balance of the organization to maintain streets, parks, water and wastewater systems, finance, communications, administrative responsibilities among other general governmental responsibilities. Town Hall consisted of about 6 or 7 people in the building and nobody occupied the upstairs.

Fast forward to now and the need, demand, and expectation to be responsive to the community, Town Hall now consists of 30 FTE at the end of 2024. An expected additional 8 employees approved in 2025. Needless to say, our space in Town Hall is running thin. As Council is aware, we are working on the Development Services Building which will consist of both the Planning and Engineering Departments. This facility will hopefully be completed around June 2026 and will result in the immediate transition and relocation of at least 13 employees, reducing the stress and pressure on space in Town Hall.

Staff would like to have a timely, but brief conversation with Council about the possibility of exploring a temporary office space rental in the community for the next 18 months while the Development Services Building is being constructed to work with the active staffing pressures within Town Hall.

Reviewed and Approved for Presentation,

Town Manager

The Community that Cares