



# Town of Johnstown

## MEMORANDUM

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TO: Honorable Mayor and Town Council Members

FROM: Matt LeCerf, Town Manager

DATE: February 7, 2022

CC: Town Staff  
Local Media

SUBJECT: Town Manager's Report

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Upcoming Town Council Meetings & Work Sessions – If there are topics that the Council would like staff to schedule for discussion, please let me know. The following topics are recommended for Council discussion (all meetings will be held in the Town Council Chambers unless otherwise indicated):

- 02/23/2022 – Regular Town Council Meeting
  - 02/28/2022 – Work Session with CDOT (6 p.m.)
  - 03/07/2022 – Regular Town Council Meeting
  - 03/21/2022 – Regular Town Council Meeting
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### **Administration, Finance, Planning, & Human Resources**

- *Municipal Court* – 104 summonses were processed in December.
- *Business Licenses* – Staff has renewed 292 business licenses for 2022.
- *2021 Audit* – The auditors will begin fieldwork on April 25, 2022. There is no preliminary work anticipated.
- *Hiring* – We are currently searching for a Police Officer, Customer Service Technician, Police Administrative Technician, Planner I, and two PW Maintenance workers. Interviews are underway for all roles and public postings have closed for the Police Officer and Police Administrative Technician positions.
- *Safety* – Staff recently completed safety training covering topics such as defensive driving, violence, and harassment.

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- *Biz Walk* – The Town Manager and Economic Development Manager met with Jack’s Chicken located 4848 Larimer Parkway for January’s Biz Walk. Jack’s Chicken had a soft opening in early January and plan to officially open their doors in February.
- *Bird Micromobility Program* – Staff was contacted by Bird to discuss expansion of their fleet and mobility services in Johnstown. Staff will continue to meet with Bird’s representative to discuss the service and engage Town Council and residents in the coming months regarding this program.
- *Home Supply Operating Agreement* – Town representatives met with the Home Supply Ditch Company to begin working on a new operating agreement. The first meeting went extraordinarily well. This negotiation is tentatively expected to run for the next two months.
- *Little Thompson Water District (LTWD) IGA* – The Town has an IGA with LTWD. The Town is working collaboratively with LTWD with hopes to bring a proposed new IGA to Council in June 2022.
- *CDOT CP-5* – CP-5 is the construction package for the aesthetic improvements for the I-25 and Highway 60 interchange. We are working through the bid package collaboratively with the contractor, CDOT, and the Town to determine a final price. We hope to have a bid price sometime in the next 45 days to begin shortly after.

## **Police Department**

### ***Training:***

- *DUI Training* – Officer Wild attended DUI training hosted by the Colorado District Attorney's Council. Topics included Expert Testimony, CV Development, Expressed Consent/Blood Draws.
- *CPR Training* – Half of the JPD is now CPR certified. Officer Cygan is our new CPR instructor and is available to instruct other Town departments as well.

## **Public Works, Utility Departments**

### ***Water Plant & System***

- *Water Plant:*
  - Range of treated flows from 1.1 to 1.4 MGD.
  - Surge Tank Actuator temporary part installation until parts arrive.
  - Working through balancing operations chemical dosing and turbidity challenges.
  - Operator attending Water Treatment Fundamental Training.
- *Distribution System:*
  - Fire flow testing for development.
  - Water break on SH60 near Kuner Ave.

### ***Wastewater Plants & System***

- *Central:*
  - Installed temporary pump on DAF to manage operational issues.
  - Evaluating replacing poly skid flow meter.
  - Monitoring operation of influent bypass lift station while waiting on parts.
- *Low Point:*

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- Required to haul sludge in order to keep up with operations in-solid tank levels.
- Monthly Samples pulled first two weeks in February for compliance sampling.
- Operator attending Wastewater Treatment Fundamental Training.
- *Collection:*
  - Called out to clear blockage at Johnstown Farms Lift Station. Cleaned pump and air relief following day to improve operations. Need to schedule wet well cleaning.
  - Replaced generator battery at Corbett Glen lift station.

### ***Active Development & Project Updates***

- *2<sup>nd</sup> Street Bridge* – The 2<sup>nd</sup> St Bridge project started construction on January 26 which will replace the old bridge at 2<sup>nd</sup> Street and the Hillsborough Ditch. The contractor is currently demolishing the existing bridge. This project is expected to be completed in mid-April.
- *Old Town Drainage* – The Old Town Drainage Project is currently working in the area of Fremont Ave and is installing sanitary sewer. Once the sewer is installed, the contractor will finish installing the storm drain in the alley. Paving operations will begin when weather permits.
- *Charlotte Street* – Contractor is finishing up with the final design. Staff will hold a neighborhood meeting on March 1 to address any last-minute concerns from residents directly impacted by the project. The project is expected to start this summer.
- *Johnstown Reservoir Dam Repair* – Contractor is fighting weather with dredging operations and is continuing with the dam repairs per the construction schedule.
- *South Water Tank* – The foundation for the South Water Tank has been completed and work will be starting in February on the tank structure. Folks traveling through the area can expect to see a derrick erected on the tank site in order to start the tank shaft construction on the property.
- *South Water Tank Distribution Pipeline* – Project is working through approvals on water line crossings in time sensitive areas. Anticipate starting waterline installation in February through DCP mitigation area on WCR13 as well as starting bore work for Farmers & Hillsborough Ditch Crossings.
- *Water Treatment Plant Expansion* – The Water Treatment Plant Expansion Project is in the site design phase. The goal of this project is to upgrade and extend the capacity of the existing water plant to handle current and future population growth. The Design Engineer is putting together a conceptual site layout and collecting data to drive the design process.
- *Central Interceptor Phase 1* – Trunkline installation from the Central Wastewater Treatment Plant facility to CR46.5 construction is ongoing with wet well and vault piping undergoing work currently. Crews are also working on the building (HVAC, ceiling panel installation, and electrical).
- *Central Interceptor Phase 2* – Contractor has started clearing and grubbing site and potholing utilities. Groundwater wells will be installed in February. Contractor reevaluating construction schedule due to easement challenges. Town upsized Hillsborough Ditch crossing to accommodate future growth and is working through

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- *North Interceptor* – Design Engineer finalized 90% design and review process is underway. CDPHE permit has been submitted for lift station
- *Low Point Sewer Expansion*: Earthwork construction continuing and crew has poured foundation for MBR/SBR basins and starting excavation of new EQ basin adjacent to headworks building
- *Central Plant Design* – The RFP for equipment selection was posted on the Town’s website and Rocky Mountain Bidnet in January. Proposals for Equipment Pre-Selection for the Central Wastewater Treatment Plant Project are due February. Staff is working through conceptual site layouts with operations.
- *Active Developments* – Johnstown Heights Public Improvements, The Ridge A & B Public Improvements, TRR County Road 3 Improvements, TRR 12 Public Improvements, Johnstown Village (Mallard Ridge) Filing 1 Phase 3, Revere Public Improvements, Mountain View Townhomes, 2534 Site Plans, Crowne Apartments, Johnstown Village Tracts M&N
- *Acceptance* – Johnstown Farms Filing 3 Public Improvements & Johnstown Village Filing 1 Phase 2 Public Improvements
- *Early Building Permit Requests* – TRR 12 & Mountain View Townhomes

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