



# Town of Johnstown

## TOWN COUNCIL CONSENT AGENDA COMMUNICATIONS

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**AGENDA DATE:** April 3, 2023

**SUBJECT:** Resolution No. 2023-15 Appointing Deputy Municipal Judges for the Municipal Court

**ATTACHMENTS:** 1. Resolution No. 2023-15  
2. Letters of Acceptance

**PRESENTED BY:** Hannah Hill, Town Clerk

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### AGENDA ITEM DESCRIPTION:

The Johnstown Municipal Court processes approximately 60 citations on each Court docket, which occurs twice a month. Substantial disruption can occur if the Council's appointed Judge is not available on scheduled court dates for any reason. In an effort to maintain services and minimize disruption to defendant's schedules, Staff has been evaluating the potential of utilizing the services of a relief Judge when needed.

As Town Council is aware, Staff opened a Request for Proposal for a Relief Judge. The proposal opened on January 11, 2023 and closed on February 4. The Town Clerk sent the RFP to Colorado Municipal League (CML) listservs, Colorado Association for Municipal Court Administration listservs and posted on the Town's webpage. The Town received four responses which were discussed with Council at the Council meeting on March 6, 2023. Consequently, Staff has provided the attached resolution for Council's consideration. Approval of this item would appoint three relief judges for Municipal Court.

This item was postponed from the March 20, 2023 Council meeting.

### LEGAL ADVICE:

The Town Attorney drafted the Resolution.

### FINANCIAL ADVICE:

NA

*The Community That Cares*

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**RECOMMENDED ACTION:** Approve Resolution 2023-15 Appointing Deputy Municipal Judges for the Municipal Court.

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*Reviewed and Approved for Presentation,*



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Town Manager