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## PLANNING & ZONING COMMISSION AGENDA COMMUNICATIONS

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**AGENDA DATE:** March 13, 2024

**SUBJECT:** Change of Time for Regular Planning & Zoning Commission Meetings

**ACTION PROPOSED:** Consider changing Planning & Zoning Commission regular meeting time from 7pm to 6pm

**PRESENTED BY:** Jeremy Gleim, AICP, Planning Director

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### DISCUSSION ITEM:

The purpose of this item is to provide an opportunity for the Commission to consider changing the Planning & Zoning Commission regular meeting time from 7pm to 6pm. Alternatively, the Commission may choose to establish a different time; however, in consideration of the general public, who may be traveling from work, staff would recommend against setting a meeting time before 5:30pm. Staff can fully accommodate a change should the Commission wish to alter the meeting time.

If the Commission chooses to make a change to the meeting time, a motion, second, and vote should occur to memorialize the change. If the Commission chooses not to make a change to the meeting time, no action is required.

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### SUGGESTED MOTIONS:

**For Approval:** I move to approve changing the time of the Planning & Zoning Commission regular meeting from 7pm to 6pm.

*The Community that Cares*