



# Town of Johnstown

## MEMORANDUM

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TO: Honorable Mayor and Town Council Members

FROM: Matt LeCerf, Town Manager

DATE: March 21, 2022

CC: Town Staff  
Local Media

SUBJECT: Town Manager's Report

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Upcoming Town Council Meetings & Work Sessions – If there are topics that the Council would like staff to schedule for discussion, please let me know. The following topics are recommended for Council discussion (all meetings will be held in the Town Council Chambers unless otherwise indicated):

- 04/04/2022 – Regular Town Council Meeting
  - 04/18/2022 – Regular Town Council Meeting
  - 05/02/2022 – Regular Town Council Meeting – Elected Officials Training at 6 p.m.
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### **Administration, Finance, Planning, & Human Resources**

- *Municipal Court* – Staff processed 116 Summonses.
- *Liquor Licenses* – Cassidy's Sports Grill renewal application has been submitted to the state for renewal.
- *Customer Service Technician* – Vicki Lovato started her position on Monday, March 7.
- *Hiring* – Our new Planner I started today, a Police Officer, and an Administrative Assistant II are starting for the Police Department.
- *Business of the Month* – March's Business of the Month is Urban Egg Daytime Eatery. They were officially announced during the March 7 Town Council meeting.

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- *Downtown Johnstown Branding & Wayfinding Signage Project* – The Town published the RFP on March 7 via Bid Net and the Town’s website. Staff also emailed firms a copy of the RFP. The RFP is set to close April 8.
- *Tree City USA* – The Town’s Tree City USA application was approved and the Town has regained Tree City USA status.
- *Broadband* – A draft agreement for the broadband deployment by Allo has been passed onto them for review. We hope to move this engagement quickly to facilitate possible fiber in our community in short order.
- *16 N. Parish Ave* – The Town is scheduled to close on the 16 N. Parish Property on March 17.
- *Home Supply Operating Agreement* – The Town and Home Supply met for the second time to discuss a new operating agreement for the future.
- *Highway 60 Corridor* – The Town has engaged for a Highway 60 Concept Layout Analysis with Horrocks Engineers. We hope to have a presentation to Council during a work session sometime in May.

## **Public Works and Utilities**

### ***Water Plant & System***

- *Water Plant*
  - Plant offline for pilot testing of pre-treatment process
  - Staff performing routine maintenance while plant is down

### ***Wastewater Plants & System***

- *Central*
  - Updating SCADA system at Central
  - Evaluating process improvements for lagoon aeration, effluent pumps, DAF influent valve and headworks bar screen
- *Low Point*
  - Installing alkalinity injection system to assist with water quality
  - Testing generator for planned construction power outage
- *Collection*
  - Lift Station maintenance and communication upgrades

### ***Project Updates***

- *Johnstown Reservoir Dam Repair* – Dredging operations are continuing. Contractor is completing construction of the outlet tower structure on east end and is backfilling and reconstructing the dam. Town is anticipating starting to fill the reservoir during the month of April and is in communication with the CDW to restock the lake.
- *South Water Tank* – Contractor is starting the striping and forming of Level 2 of the tower shaft and poured the 3<sup>rd</sup> dome piece for the roof.

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- *South Water Tank Distribution Pipeline* – Project work is focused on Hillsborough Ditch and a Farmers Ditch bore crossings before irrigation season. Contractor is installing waterline through DCP mitigation area on WCR13.
- *Water Treatment Plant Expansion* – The plant has been offline for 2 weeks in order to perform a pilot program to test the pre-treatment options proposed for the new treatment plant.
- *Central Interceptor Phase 1* – Lift Station building is wrapping up and waiting on electrical components due to supply chain delays. New Lift Station start-up and old lift station decommissioning has been delayed until firm shipping date is received.
- *Central Interceptor Phase 2* – Contractor is installing manhole and main from the lift station heading south and is performing the bore work at the Hillsborough Ditch crossing.
- *North Interceptor* – Design Engineer is anticipating CDPHE review and comments by the end of the month to on the lift station at CR50 and will issue final drawings for review and pricing.
- *Low Point Sewer Expansion* – Earthwork construction continuing and crew is working on new structure construction for MBR/SBR and EQ basins adjacent to headworks building.
- *Central Plant Design* – The Bid was opened for the equipment selection for the Central Wastewater Treatment Plant Project and will be brought to council in April. Designer will be submitting 30% plans for review.

#### ***Active Development***

- *Active Developments* – The Ridge A & B Public Improvements, TRR County Road 3 Improvements, TRR 12 Public Improvements, Johnstown Village (Mallard Ridge) Filing 1 Phase 3, Revere Public Improvements, Mountain View Townhomes, 2534 Site Plans, Crowne Apartments, Johnstown Village Tracts M&N
- *Acceptance* – Johnstown Farms Filing 3 Public Improvements & Johnstown Village Filing 1 Phase 2 and Phase 3A Public Improvements, Johnstown Heights Public Improvements
- *Early Building Permit Requests* – TRR 12, Mountain View Townhomes, Johnstown Village Filing 1 Phase 2 and Phase 3A

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