



# Town of Johnstown

## TOWN COUNCIL AGENDA COMMUNICATIONS

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| <b>AGENDA DATE:</b>     | March 20, 2023   |
| <b>SUBJECT:</b>         | RFP Award for Aquatic Center Feasibility Study   |
| <b>ACTION PROPOSED:</b> | Consider Awarding the Aquatic Center Feasibility Study to OLC Architecture, Interiors & Aquatics   |
| <b>ATTACHMENTS:</b>     | <ol style="list-style-type: none"><li>1. RFP for Aquatic Center Feasibility Study</li><li>2. OLC Proposal</li><li>3. Professional Services Agreement</li></ol> |
| <b>PRESENTED BY:</b>    | Mitzi McCoy, Deputy Town Manager   |

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### AGENDA ITEM DESCRIPTION:

Enclosed for your review and consideration is a request to award the aquatic center feasibility study to OLC Architecture, Interiors & Aquatics.

The Town has recently acquired two properties, one that was formerly the location of Letford Elementary School and one that is located southeast of Town Hall that need to be master planned. As part of the consideration for those properties, in 2022, residents requested that the Town consider pursuing the construction of an aquatics center. On January 8, 2023, the Town issued a Request for Proposal (RFP) to complete a feasibility study for an outdoor aquatics center for Johnstown. The final plan will include a full site analysis with all estimated costs, including design, constructing, permitting, soft costs, parking requirements, long-term operation and maintenance costs and projected revenues for 20 years.

*The Community That Cares*

[www.TownofJohnstown.com](http://www.TownofJohnstown.com)

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The Town received four bids on the project as summarized below:

| Ranking | Consultant                           | Bid Price | Reimbursables           | Total Price |
|---------|--------------------------------------|-----------|-------------------------|-------------|
| 1       | OLC Architects, Interiors & Aquatics | \$74,980  | \$4,000                 | \$78,980    |
| 2       | Sports Facilities Companies          | \$55,360  | Not specifically stated | >\$55,360   |
| 3       | Hotel & Leisure Advisors             | \$75,000  | \$11,000                | \$86,000    |
| 4       | Architect One                        | \$79,500  | \$0                     | \$79,500    |

Town Staff reviewed the four bids using criteria outlined in the RFP. The criteria included the following:

- Previous experience in similar projects/references included
- Expertise of key personnel and/or team partners for identified roles
- Project understanding and proposed strategy for success
- Approach to project management and delivery
- Cost & Schedule

After careful deliberation and review, Staff recommends awarding the bid to OLC Architecture, Interiors & Aquatics based on their approach and extensive experience. The total cost of the project is \$78,980.

**LEGAL ADVICE:**

The Town Attorney has reviewed and accepted the language in the Town’s Professional Services Agreement to be utilized for contract execution.

**FINANCIAL ADVICE:**

In Fiscal Year 2023, the Town budgeted \$250,000 for master planning in the Parks and Open Space Fund.

**RECOMMENDED ACTION:** Staff recommends awarding the Aquatic Center Feasibility Study to OLC Architecture, Interiors and Aquatics.

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**SUGGESTED MOTIONS:**

**For Approval:**

I move to approve awarding the Aquatic Center Feasibility Study to OLC Architecture, Interiors and Aquatics for a total amount not to exceed \$78,980.

**For Denial:**

I move that Council denies awarding the Aquatic Center Feasibility Study to OLC Architecture, Interiors and Aquatics.

*Reviewed and Approved for Presentation,*



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Town Manager