

October 15, 2024

The regular meeting of the Glenn A. Jones, M.D. Memorial Library Board was called to order at 7 pm. Chad Young, Debi Sauer, Jenna Hall, Corina Strickland, Sheryl Ballard and Director Kristi Plumb were in attendance.

Dan Spykstra from Wember was also in attendance to share details from his September 25th meeting with the School District, Fire Marshall and Building Department as well as the October 14th meeting with Debi, Jenna, Kristi, Superintendent Scott Nielsen and Asst. Superintendent Tami Kramer regarding the Milliken Expansion.

- * renovating 49%+ of the building triggers required updating of entire building to code
- * ~13,400 sq ft is area to be considered (about 20% of entire building)
- * Fire Marshal recommends installing sprinkler system
- * consider building wall rather than doors to isolate library from school
- * present desires (ask for EVERYTHING) to District and they will write IGA
- * need Architect to begin- two recommendations-interview both

Dan will write standard RFP and ask for proposals from Architects. Interviews will take place in November.

The September minutes were approved. The September financial report was reviewed, and approved as follows:

September beginning balance	\$ 512,235.84	Petty Cash beginning balance	\$ 2,205.01
Inflow	203,448.67		-0-
Outflow	527,263.81 (500,000.00 to CO Trust)		-0-
Ending balance	\$ 188,420.70		\$ 2,205.01
CO Trust: \$ 10,448,668.06			

Treasurer: 2025 Budget was discussed-Chad motioned and Corina seconded to approve. Budget was approved.

Director's Report:

Artist-in-Residence: Milliken Historical Society has a display about Hillsboro, the predecessor of the Town of Milliken.

Collections: 137.5 pounds to Milliken Food Pantry.

Landscape: Maple tree was treated with chelated iron on October 9th by ArborX.

Building: Kristi conferred with Janell from Beck regarding the rearranging of the north side of the building, refreshing furniture and organizing The Library of Things with a budget of \$40,000. Janelle will present options for couch and red chairs.

Legal Representation: Kristi phone interviewed two perspective lawyers after it was decided that counsel would be helpful for upcoming projects-IGA with the School District, updating the By-Laws, reviewing Policies and Procedures, and exploring Yellow House options. Attorney Lia Szasz most impressed Kristi with her library knowledge, having previously worked with Hudson and Eaton Libraries. Chad moved and Jenna seconded that Lia be retained as counsel. Motion carried.

Milliken Expansion: Budget of \$2 million was discussed as well as timeline. Moving quickly makes the most sense.

Crafterween was enjoyed by about 350 people and made possible by our creative, dedicated and hard working staff! Kristi continues to gush about the AWESOMENESS of every staff member- paying specific accolades to Diana, Amy, Monica, Suzanne, Dylann and Cherise for the month of September. What a team!

Meeting was adjourned at 8:40 pm. Next meeting will be November 19, 2024 at 7 pm.

September statistics: Johnstown: door count—6097	circulation—8787
Milliken: door count—416	circulation—490

Respectfully submitted, Sheryl Ballard - Secretary