

COUNCIL MEETING DATE:

Agenda Item Summary

02/03/25 Work Session

Requesting Agency (Initiator)		Sponsor(s)		
Administration		Mayor Sartor & City Manager Miller-Thornton		
Item Title:	Council to consider a Proposed Revised Fee Schedule for use of the Jonesboro City Center Community Room.			

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.) Approval

Requirement for Board Action (Cite specific Council policy, statute or code requirement.)

Is this Item Goal Related? (If yes, please describe how this Action meets the specific Board Focus Area or Goal.) Yes

Summary and Background (First sentence includes Agency recommendation. Provide an executive summary of the Action that gives an overview of the relevant details for the item.)

Please see the following for consideration of the revised fee schedule for use of the Jonesboro City Center Community Room.

- Weekdays \$50/hour 2 hour minimum (Currently, fee is established at \$250/hour with a 3 hour minimum)
- Weekends \$100/hour 2 hour minimum
- Security Deposit \$200 (Refundable)
- Audio/Video Package addition \$100
- Stage Set-up addition \$100

All regulations and fees associated with the serving of alcohol within the space to remain as previously resolved.

Discounted Rates – 50% of regular rental rates for employees of the City of Jonesboro (Limited to 2 uses per year and use reservations cannot be scheduled more than sixty (60) days prior to the event.) Things to consider: Will employee uses have a maximum number of hours during which the room can be used per event?

Fiscal Impact (Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Exhibits Attached (Provide copies of originals, number exhibits consecutively.)

Staff Recommendation (Type name, Title, Agency and Phone number.)

FOLLOW-UP APPROVAL ACTION (City Clerk)			
Typed Name and Title	Date: 1/31/25		
Signature	City Clerk's Office		