



CITY OF JONESBORO
1859 CITY CENTER WAY
JONESBORO, GA 30236
770-478-3800 • FAX 470-726-1646
Building Permit Application
Minimum Fee \$100.00

BL# _____ County _____
Date _____
Permit No. _____

Application is hereby made according to the laws and ordinances of Jonesboro for a permit to erect, alter, and/or use a structure as described herein or shown in accompanying plans and specifications, to be located as shown on plot plan and, if granted, will conform to all laws and ordinances regulating same. **Email address:**

Address <u>0 KEY STREET</u>		Project/Subdivision <u>KEY ST.</u>	
Parcel ID # <u>12016C A004</u>	LL	District	Zoning <u>R-4</u> Overlay
Flood Plain <u>NO</u>	Access <u>KEY STREET</u>	Lot <u>4</u>	Block Plan # <u>CYPRESS</u>
Purpose of Permit: ☒ New ☐ Addition ☐ Repair ☐ Remodel ☐ Demolition ☐ Other		Describe Use of Construction <u>NEW HOME</u>	
Structure Type: ☐ Detached Residential ☐ Commercial ☐ Industrial ☐ Apartment ☐ Fee Simple ☐ Condo/Townhome ☐ Institutional ☐ Swimming Pool ☐ Accessory ☐ Other <u>RESIDENTIAL NEW CONSTRUCTION</u>		Size of New Structure <u>28'</u> x <u>50'</u>	
Foundation: ☒ Slab ☐ Crawl Space ☐ Basement		Heated Area: Main <u>1320</u> Upper <u>N/A</u> Lower <u>N/A</u> Other <u>N/A</u> Total <u>1320</u>	
Unfinished Area <u>180</u>	Carport <u>NO</u>	Garage <u>NO</u>	Total Area <u>180</u>
No. Stories <u>ONE</u>	Height <u>8'</u>	No. Units <u>1</u>	No. Rooms <u>7</u>
Sewage: ☒ Public ☐ Septic Tank		Power: ☒ Georgia Power ☐ Other	
Water: ☒ Public ☐ Well		Cooling/Heating: ☐ Gas ☒ Electric	
Fireplace: ☐ Prefab ☐ Masonry			
Exterior Finish Material <u>FIBER CEMENT SIDING</u>		Estimated Construction Cost <u>225,000.00</u>	
Land Owner <u>SOUTHERN CRESCENT HABITAT FOR HUMANITY</u>		Contractor <u>MARC ARTE</u>	
Address _____		Address _____	
City _____	State _____	Zip _____	City _____
Telephone _____	/Other _____	Telephone _____	GA License No. _____

MP I hereby certify that the above permitted structure shall be built in accordance with the 2012 Georgia State Energy Code for Buildings. This INITIAL code regulates the design, erection, construction, alteration and renovation of buildings. Compliance is mandatory.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any state or local law regulating construction or the performance of construction.

Date 8/14/2026 Printed Name MARC ARTE Signature Marc Arte

NOTICE: Separate permits are required for electrical, plumbing, heating, ventilation, air conditioning or prefab fireplaces. This permit becomes null and void if work authorized is not commenced within six (6) months of permit approval or if work is suspended or abandoned for a period of six months at anytime after it is begun. **Proper permits must be obtained before work is begun or fees shall be doubled.**

DO NOT COMPLETE THE FOLLOWING - office use only			
TEMPORARY POLE (#) _____		\$30.00 _____	
Building - Sq. Ft. _____	x .20 = _____	Fireplace (#) _____	x 30.00 = _____
Electrical _____	x .20 = _____	Garbage Disposal (#) _____	x 12.50 = _____
Plumbing _____	x .20 = _____	Low Voltage (Minimum) _____	x 50.00 = _____
HVAC _____	x .20 = _____		
ICC \$ _____	Temp # _____	Date _____	
F/P: ☐ Yes ☐ No	Approved by: _____	Input by: _____	Permit Cost: _____
Issued by: _____		Payment Amt: _____	Payment Type ☐ Cash ☐ Check ☐ Card
Original - File		Yellow - Tax Assessor	Pink - Inspector
		Goldenrod - Applicant	



CITY OF JONESBORO

1859 City Center Way

Jonesboro, GA 30236

www.jonesboroga.com

BUILDING PERMIT APPLICATION SCOPE OF WORK

Name: SOUTHERN CRESCENT HABITAT FOR HUMANITY Date: 8/15/2026

Address: 000 O KEY ST. JONESBORO GA. 30236

Rooms work is to take place in:

- | | | |
|---|--|---|
| ☐ Basement | ☒ Living Room | ☒ Bedroom 3 |
| ☒ Kitchen | ☒ Master Bedroom | ☐ Bedroom 4 |
| ☒ Bathroom | ☒ Bedroom 1 | ☒ Exterior |
| ☒ Master Bath | ☒ Bedroom 2 | ☐ Other _____ |

Electrical and Mechanical

- | | |
|--|---|
| ☒ New or upgrade of electric service | ☐ Adding or replacing electric circuits |
| ☐ Installing smoke detectors | ☐ Adding or relocating receptacles or switches |
| ☐ Installing new furnace | ☐ Installing new AC condenser |
| ☐ Installing new fireplace or heating stove | ☐ New chimney or vent |
| ☐ Installing new bathroom exhaust fan | ☐ Installing or replacing range hood |
| ☐ Other: _____ | |

Framing

- | | |
|---|---|
| ☒ New deck, porch, or stairs | ☐ Roofing (Replacing decking and shingles) |
| ☐ Addition | ☒ Installing or relocating load bearing walls |
| ☐ Detached garage, carport, or storage building | ☐ Altering or relocating existing window/doors |
| ☐ Replacing deck, porch, stairs or railing | ☒ Sheathing |
| ☐ New attached garage or carport | ☒ Installing new drywall |
| ☐ New pool, spa or hot tub | ☐ Installing sunroom or other pre-manufactured |
| ☒ Installing or relocating non-load bearing walls | ☐ Other: _____ |
| ☐ Replacing or repairing damaged: | |
| ☐ Floor joist | ☐ Stud |
| ☐ Beam | ☐ Header |
| ☐ Ceiling Joist | ☐ Rafters or Trusses |

Plumbing

- | | |
|---|--|
| ☒ Installing or replacing water heater | ☐ Relocating existing plumbing fixtures |
| ☒ Installing new water or DWV piping | ☐ Installing or replacing gas piping |
| ☐ Replacing existing water or DWV piping | ☒ Installing new plumbing fixtures |
| ☒ Installing or replacing backflow device | ☐ Installing new sump pump |
| ☐ Other: _____ | |

Additional Information

NEW CONSTRUCTION



CITY OF JONESBORO
1859 City Center Way
Jonesboro, Georgia 30236
City Hall: (770) 478-3800

BUILDING PLAN REVIEW APPLICATION

ATTACH ADDITIONAL PAGES IF NECESSARY. ALL ATTACHMENTS MUST BE NUMBERED. INDICATE THE PAGE NUMBER OF ATTACHMENT IN THE SPACES PROVIDED FOR EACH RELEVANT ANSWER. USE A SEPARATE PAGE FOR EACH NECESSARY QUESTION/ANSWER ATTACHMENT.

ADMINISTRATION FEE: \$200.00 (Non-Refundable) minimum fee for Commercial properties based on construction cost and **\$150.00** (Non-Refundable) for Residential properties. The City of Jonesboro will calculate and advise fees due.

Date: 8/17/2026

Property Owner's Information

Property Owner: SOUTHERN CRESCENT HABITAT FOR HUMANITY

Owner Address: [REDACTED]

Property Information

Location Address: 0 KEY ST. JONESBORO GA. 30236

Parcel #'s: 12018C A004

Subdivision: KEY ST. Lot#: 4 Zoning: R-4

Disturbed Acreage: 0.214 Site Acreage: 0.27

Contractor's Information

General Contractor: MARC FRIE Certification #: [REDACTED]

Address: [REDACTED]

Phone#:

Cell#:

Email:

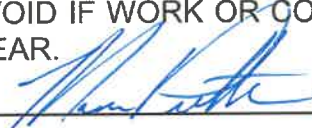
SOUTHERN CRESCENT HABITAT FOR HUMANITY

Name of each company that will carry out the work:

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. THE GRANTING OF A LAND DISTURBANCE PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF RELATED REQUIREMENTS.

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN ONE YEAR.

CONTRACTOR/ OWNER SIGNATURE:



DATE:

8/17/2021

FOR OFFICE USE ONLY:

Date Received: __/__/20__

Fee Amount Enclosed: \$_____

Date Approved: __/__/20__

Date Denied __/__/20__

License Issued __/__/20__

Comment:

PROPERTY OWNER'S AUTHORIZATION

The undersigned below, or as attached, is the owner of the property which is subject of this application. The undersigned does duly authorize the applicant named below to act as applicant in the pursuit of an amendment to the property.

I swear that I am the owner of the property which is the subject matter of the attached application, as it is shown in the records of Clayton County, Georgia.

I hereby depose and say that all above statements and attached statements and/or exhibits submitted are true and correct, to the best of knowledge and belief.

PROPERTY OWNER: Southern Crescent Habitat for Humanity, Inc.

SIGNATURE/DATE

PRINT NAME

Cynthia E. Jenkins, CEO
8/14/2026

APPLICANT:

SIGNATURE/DATE

PRINT NAME

MARC FITTLE

NOTARY:

SIGNATURE/DATE

8/14/2024

